

# Virtual City Council Meetings – June Updates

Due to the Covid-19 “Coronavirus” pandemic, regular and special meetings of the City Council will continue to be held in a “virtual” meeting room. This will allow for safe participation by elected officials, departmental managers, and any citizen interested in attending.

Cisco WebEx hosts the virtual Council Chamber and the details required for accessing these meetings are below.

Visit the [City Council Meeting page](#) to view the agenda for upcoming meetings.

The next regular meeting of the City Council is Tuesday, June 16. There is also a special meeting scheduled for 7:45 a.m. on Thursday, June 18.

## June 16, 2020 Virtual Meeting Details

At no sooner than 6:20 p.m., visit the Cisco WebEx meeting site by clicking the link below.

<https://bit.ly/MattoonCC200616>

Meeting number: 126 026 7207

Password: 20819

Join by telephone by **dialing 408-418-9388** and use **access code 126 026 7207**.

Participants should be muted when initially connected to the meeting. If you wish to be heard during the public comment portion of the meeting, or wish to comment during the discussion period on an open motion, you need to send your comments in advance to the City Clerk’s office. Your comments will be read into the record, or you will be called upon to speak at the appropriate time. Contact the City Clerk’s office before 4:00 p.m. on June 16 by calling 235-5654 or by sending an e-mail to [cityclerk@mattoonillinois.org](mailto:cityclerk@mattoonillinois.org). NOTE: All those speaking during the meeting must first identify themselves by providing their full name for the record.

**CITY OF MATTOON, ILLINOIS**  
**CITY COUNCIL AGENDA**  
**June 16, 2020**  
**6:30 PM**

**6:30 PM BUSINESS MEETING**

Pledge of Allegiance

Roll Call

Electronic Attendance

**CONSENT AGENDA:**

*Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.*

1. Minutes of the Special & Regular Meeting June 2, 2020
2. Bills and Payroll for the first half of June, 2020

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.*

**Acknowledging the retirement of Troy Hooker with more than 34 years of service in the Public Works Department on June 12, 2020.**

**Acknowledging the retirement of David Spurgeon with more than 34 years of service in the Public Works Department on June 29, 2020.**

**NEW BUSINESS**

1. Motion – Adopt Ordinance No. 2020-5432: Amending Section 37.04 of Chapter 37 of the municipal code to update the Prohibiting of Sexual Harassment Policy to address allegations of sexual harassment against an elected official by another elected official of a government unit. (Gover)
2. Motion – Adopt Ordinance No. 2020-5433: Establishing Section 39.05 of Chapter 39 of the municipal code to adopt a Non-Discrimination Policy on the Basis of Disabilities in accordance with Section 504 of the Rehabilitation Act of 1973. (Gover)
3. Motion – Approve Council Decision Request 2020-2046: Waiving the formal bidding requirement and approving payment in the amount of \$36,450 to R&R Services of Illinois for the grinding of landscape debris at the Yard Waste Facility. (Graven)

**4. Motion – Approve Council Decision Request 2020-2047: Approving the temporary employment of Larry Cole as Seasonal Construction Inspector at a pay rate of \$35/hour. (Graven)**

**5. Motion – Approve Council Decision Request 2020-2048: Approving the regular employment of Brett M. Baughman as a Meter Reader I position with the Finance Department, effective June 17, 2020, pending a successful drug screen and background check. (Owen)**

**6. Motion – Approve Council Decision Request 2020-2049: Approving a \$5,000 grant by the Tourism Advisory Committee from FY20/21 hotel/motel tax funds in support of the Mattoon CIL-Con (Central Illinois Conference) to be held on September 11-12, 2020; and authorizing the mayor to sign the agreement. (Hall)**

**7. Motion – Approve Council Decision Request 2020-2050: Approving a \$2,500 grant by the Tourism Advisory Committee from FY20/21 hotel/motel tax funds in support of the Coles County Airport Authority Airshow 2020 to be held on August 29, 2020; and authorizing the mayor to sign the agreement. (Hall)**

**8. Motion – Approve Council Decision Request 2020-2051: Approving a \$2,500 grant by the Tourism Advisory Committee from FY20/21 hotel/motel tax funds in support of the Coles County Speedway USAC Summer Nationals 2020 to be held on August 7-8, 2020); and authorizing the mayor to sign the agreement. (Hall)**

**Recessed to closed session pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS 120 (2)(C)(1). (Gover)**

**Reconvene**

**9. Motion – Adopt Special Ordinance No. 2020-1743: Approving the appointment and employment contract of Jeffrey Hilligoss to Fire Chief effective June 27, 2020. (Hall)**

**10. Motion – Approve Council Decision Request 2020-2052: Approving the promotion of Engineer/Driver Robert “Bart” Owen to Captain, effective June 27, 2020, due to the promotion of Fire Chief Hilligoss. (Hall)**

**11. Motion – Approve Council Decision Request 2020-2053: Approving the promotion of Firefighter Tyler Johns to Engineer/Driver, effective June 27, 2020, due to the promotion of Driver Owen. (Hall)**

**12. Motion – Adopt Resolution No. 2020-3093: Approving the continuance of a Local State of Emergency (Coronavirus COVID-19). (Gover)**

**DEPARTMENT REPORTS:**

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT  
CITY ATTORNEY  
CITY CLERK  
FINANCE  
PUBLIC WORKS  
FIRE  
POLICE  
ARTS AND TOURISM**

**COMMENTS BY THE COUNCIL**

**Adjourn**

# **CONSENT AGENDA ITEMS:**

## **UNAPPROVED MINUTES:**

### **Special Meeting – June 02, 2020**

The City Council of the City of Mattoon held a special City Council meeting in the Council Chambers of City Hall on June 2, 2020.

Mayor Gover presided and called the meeting to order at 6:20 p.m.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall (attended by virtual means per Governor Pritzker's Executive Order 2020-07), YEA Commissioner Preston Owen (attended by virtual means per Governor Pritzker's Executive Order 2020-07), and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber (Audio), and City Clerk Susan O'Brien.

### **PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mayor Gover opened the floor for Public comments/questions with no response from the Public.

### **PUBLIC HEARING**

Broadway Avenue Streetscaping Project from 16<sup>th</sup>-17<sup>th</sup> Street and the Rebuild Illinois Fast-Track Public Infrastructure Grant (RIFTPI) project.

Mayor Gover opened the Public Hearing on the Broadway Avenue Streetscaping Project from 16<sup>th</sup>-17<sup>th</sup> Street and the Rebuild Illinois Fast-Track Public Infrastructure Grant (RIFTPI) project at 6:21 p.m. in the City Hall Council Chambers on June 02, 2020. Public Works Director Dean Barber described the opportunity for grant funding, postponement of the Streetscaping Project, the economic stimulus grant was in response to the COVID-19 impact, placement of the application on file for one week, the \$678,000 grant request, and the City's costs in overruns and engineering. The floor was opened for questions of the Council and Public. Council inquired as to the availability of viewing the application, timeframe for awarding grants, construction commencement, City's cost, and whether TIF funds were paying the City's costs. Director Barber responded with the grant application was available by email request, project starting within 90 days of award, no timeline for awarding of the grant, City's readiness to start on the north side, and City's costs estimate of approximately \$119,900 out of TIF funds. With no further comments or questions Mayor Gover closed the Public Hearing at 6:29 p.m.

**BUSINESS**

Mayor Gover seconded by Commissioner Graven approved the continuance of the Local State of Emergency (COVID-19).

Mayor Gover explained the reason behind the continuance.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 6:30 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien  
City Clerk

## Regular Meeting – June 02, 2020

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on June 2, 2020.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox , YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall (Commissioner Hall attended by virtual means per Governor Pritzker’s Executive Order 2020-07), YEA Commissioner Preston Owen (Commissioner Owen attended by virtual mean per Governor Pritzker’s Executive Order 2020-07), and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett- Audio, Public Works Director Dean Barber – Audio, Deputy Police Chief Sam Gaines – Audio, and City Clerk Susan O’Brien.

### **CONSENT AGENDA**

Mayor Gover seconded by Commissioner Cox moved to approve the consent agenda consisting of minutes of the regular meeting May 19, 2020; bills and payroll for the last half of May, 2020.

#### **Bills & Payroll** **last half of May, 2020**

<b><u>General Fund</u></b>			
Payroll		\$	253,084.59
Bills		\$	<u>91,581.99</u>
	Total	\$	344,666.58
<b><u>Hotel Tax Administration</u></b>			
Payroll		\$	2,309.82
Bills		\$	<u>9.87</u>
	Total	\$	2,319.69
<b><u>Insurance &amp; Tort Jgmt</u></b>			
Bills		\$	<u>1,125.00</u>
		\$	1,125.00
<b><u>Capital Project Fund</u></b>			
Bills		\$	<u>1,869.00</u>
	Total	\$	1,869.00
<b><u>I-57 East TIF Dist</u></b>			
Bills		\$	<u>2,190.00</u>
	Total	\$	2,190.00
<b><u>Water Fund</u></b>			
Payroll		\$	44,466.49
Bills		\$	<u>14,391.86</u>
	Total	\$	58,858.35
<b><u>Sewer Fund</u></b>			
Payroll		\$	42,876.01
Bills		\$	<u>27,086.99</u>
	Total	\$	69,963.00

**Health Insurance Fund**

Bills		\$	125,752.76
	Total	\$	125,752.76

**Motor Fuel Tax Fund**

Bills		\$	7,308.41
	Total	\$	7,308.41

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, and YEA Mayor Gover.

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mayor Gover opened the floor for Public questions/comments with no response.

**NEW BUSINESS**

Mayor Gover seconded by Commissioner Hall moved to approve Council Decision Request 2020-2042, ratifying the re-appointments of Justin Grady, Phyllis Karpus and Candice Rankin to the Mattoon Public Library Board for terms ending 06/30/23.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2020-2043, awarding the bid of \$190,311.00 from Bartels Construction for the Champaign Avenue Sidewalk Project – Phase 3.

Mayor Gover opened the floor for questions/comments/discussion. Commissioner Hall inquired as to Phase 3 being the final portion of the project with Administrator Gill answering affirmatively.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2020-2044, approving the plans and specifications for the Broadway Avenue Streetscaping Project from 16<sup>th</sup> – 17<sup>th</sup>.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to adopt Resolution No. 2020-3089, committing Local Funds for the Broadway Avenue Streetscaping Project from 16-17<sup>th</sup> Street in conjunction with the Rebuild Illinois Competitive Public Infrastructure Grant.

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**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2020-3089**

**A RESOLUTION COMMITTING LOCAL FUNDS FOR THE BROADWAY AVENUE  
STREETSCAPING PROJECT FROM 16<sup>TH</sup> STREET TO 17<sup>TH</sup> STREET**

**WHEREAS**, the City of Mattoon Illinois has taken action to submit a Rebuild Illinois Competitive Public Infrastructure Grant Application; and

**WHEREAS**, receipt of Rebuild Illinois Grant Assistance is essential to allow the City of Mattoon to proceed with the Broadway Avenue Streetscaping Project from 16<sup>th</sup> Street to 17<sup>th</sup> Street; and

**WHEREAS**, criteria are such the financial participation by the City of Mattoon is required in conjunction with Rebuild Illinois Funds; and

**WHEREAS**, the City of Mattoon wishes to allocate certain funds for the above named project from cash reserves in the Midtown TIF Fund; and

**WHEREAS**, the estimated division of costs between Rebuild Illinois Grant Funds and City of Mattoon Midtown TIF Funds is attached as Exhibit 'X'.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mattoon, Coles County, Illinois, that Midtown TIF Funds in the amount of \$119,900.00 be committed for use in conjunction with a Rebuild Illinois Public Infrastructure Grant for the construction of the Broadway Avenue Streetscaping Project from 16<sup>th</sup> Street to 17<sup>th</sup> Street.

Upon motion by Commissioner Graven seconded by Commissioner Cox adopted this 2<sup>nd</sup> day of June, 2020 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Owen,  
Mayor Gover.

NAYS (Names): None

ABSENT (Names): None

Approved this 2nd day of June, 2020.

/s/Tim Gover  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:  
/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:  
/s/Dan C. Jones  
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on June 2, 2020.



Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Hall moved to approve Council Decision Request 2020-2045, approving the fee proposal in the amount of \$15,000 from the Upchurch Group for Construction Engineering Assistance with Phase 3 of the Marshall Avenue Reconstruction Project; and authorizing the mayor to sign the Engineering Services Agreement. [14-00266-03-PV]

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Hall moved to adopt Resolution No. 2020-3090, approving the MFT expenditure in the amount of \$15,000 for construction engineering services for the Upchurch Group design fees of the Marshall Avenue Reconstruction Project Phase 3 from 14<sup>th</sup> to 17<sup>th</sup> Street; and authorizing the city clerk to sign the document. [14-00266-03-PV]

**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2020-3090**



**Illinois Department of Transportation**

**Resolution for Improvement by Municipality Under the Illinois Highway Code**

Resolution Type	Resolution Number	Section Number
Original	2020-3090	14-00266-03-PV

BE IT RESOLVED, by the \_\_\_\_\_ Council  
Governing Body Type

of the City \_\_\_\_\_ of Mattoon  
Local Public Agency Type

Illinois that the following described street(s) road(s)/structure be improved under the Illinois Highway Code.

work shall be done by Contract .  
Contract or Day Labor

For Roadway /Street Improvements

Name of Street(s);	Length	Route	From	To
Marshall Avenue	0.24	FAU-7676	14 <sup>th</sup> Street	17 <sup>th</sup> Street

For Structures:

Name of Street(s)/ Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of \_\_\_\_\_

Construction Engineering Services on an "as needed" basis.

2. That there is hereby appropriated the sum of Fifteen thousand and 00/100 Dollars ( \$15,000) for the improvements of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Susan J. O'Brien City Mattoon Clerk in and for said City  
Name of Clerk Local Public Agency Type Local Public Agency Type  
of Mattoon in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by Council of Mattoon at a meeting held on June 02, 2020.  
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 2<sup>nd</sup> day of June, 2020.  
Day Month, Year

(SEAL)

Clerk Signature	Date
<u>/s/Susan J. O'Brien</u>	06-02-2020

Approved

Regional Engineer Department of Transportation	Date

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Graven moved to adopt Resolution No. 2020-3091, authorizing the application through an IEPA Loan Program for the connection of the north side of the community to the Combined Sewer Overflow (CSO) Satellite Treatment Facility on north 6<sup>th</sup> Street; and authorizing Public Works Director Dean Barber to sign all loan application forms and documents.

**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2020-3091**

**SIGNATURE AUTHORIZATION FOR IEPA LOAN PROGRAM**

**WHEREAS**, the City of Mattoon is preparing to construct a piping project to connect the Combined Sewer System on the north side of the community to the Combined Sewer Overflow (CSO) Satellite Treatment Facility at 2521 North 6<sup>th</sup> Street; and

**WHEREAS**, the City of Mattoon intends to seek funding for said project from the IEPA Water Pollution Control Loan Program; and

**WHEREAS**, the application provisions for loans from the IEPA Water Pollution Control Loan Program require that the City of Mattoon authorize a representative to sign the loan application forms and supporting documents.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Mattoon, Coles County, Illinois, that the Public Works Director, Dean Barber, be authorized to sign all loan application forms and documents.

Upon motion by Commissioner Cox, seconded by Commissioner Graven, adopted this 2<sup>nd</sup> day of June, 2020, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Cox,  
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

ABSTAIN (Names): None

Approved this 2<sup>nd</sup> day of June, 2020.

/s/Tim Gover  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

Attest:  
/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

Approved as to form:  
/s/Dan Jones  
Dan Jones, City Attorney

Recorded in the Municipality's Records on June 2, 2020.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Hall moved to adopt Ordinance No. 2020-5431, amending the municipal code Chapter 120: Production and Distribution of Cannabis to establish regulation of cannabis production and distribution and Chapter 159: Zoning Section 159.46 Table 2 Special Uses, Districts and Parking Requirement to update the zoning of business establishments and locations.

## **CITY OF MATTOON, ILLINOIS**

### **ORDINANCE NO. 2020-5431**

#### **AN ORDINANCE AMENDING THE CODE OF ORDINANCE BY ESTABLISHING CHAPTER 120: "PRODUCTIONS AND DISTRIBUTION OF CANNABIS" AND AMENDING THE ZONING ORDINANCE**

**WHEREAS**, the City of Mattoon, Illinois, has enacted Municipal Code Regulations for the purpose of improving and protecting the public health, safety, comfort, convenience and general welfare of the people; and

**WHEREAS**, the State of Illinois enacted the Cannabis Regulation and Tax Act (Act), which pertains to the possession, use, cultivation, transportation and dispensing of adult-use cannabis, which became effective June 25, 2019; and

**WHEREAS**, pursuant to the Act, the City may enact reasonable zoning ordinances or resolutions not in conflict with the Act, regulating cannabis business establishments, including rules adopted governing the time, place, manner and number of cannabis business establishments, and minimum distance limitations between cannabis business establishments and locations the City deems sensitive; and

**WHEREAS**, the City initiated amendments to Title XI, and XV, Chapter 159 “ZONING” to review and consider additional amendments to further regulate adult-use cannabis facilities within the City of Mattoon; and

**WHEREAS**, the Planning and Zoning Commission conducted a public hearing as required by law, on March 10, 2020, in regards to the proposed amendments to Title XI, and XV, Chapter 159 “ZONING” of the City Code of Ordinance Code pertaining to adult-use cannabis; and

**WHEREAS**, the Planning and Zoning Commission recommended approval of the proposed amendments to Title XI, and XV, Chapter 159 “ZONING” on March 10, 2020.

**WHEREAS**, the City in order to protect the public health, safety and welfare of its residents believes it is now necessary to amend Title XI of the City Code of Ordinances to establish a new Chapter 120, “PRODUCTION AND DISTRIBUTION OF CANNABIS” and text changes to Title XV, Chapter 159 “ZONING”.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found true and correct and are hereby adopted as part of this Ordinance.

**Section 2. Amendments.** Title XI is hereby amended to add Chapter 120: “PRODUCTION AND DISTRIBUTION OF CANNABIS” to the Code of Ordinances of the City of Mattoon as set forth in Attachment “A” to this Ordinance, which is considered to be part of this Ordinance as if fully set forth herein.

**Section 3. Amendments.** Title XV, Chapter 159 “ZONING” is hereby amended by redacting § 159.46 TABLE 2 SPECIAL USES, DISTRICTS AND PARKING REQUIREMENTS and reenacting with Attachment “B” to this Ordinance, which is considered to be part of this Ordinance as if fully set forth herein.

**Section 4.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 5.** This ordinance shall be effective upon its approval as provided by law. The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by Mayor Gover, seconded by Commissioner Hall, adopted this 2<sup>nd</sup> day of June, 2020, by a roll call vote, as follows:

AYES (Name): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Owen,  
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 2nd day of June, 2020.

/s/Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Dan C. Jones  
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on June 2, 2020.

Exhibit "A"

## PRODUCTION AND DISTRIBUTION OF CANNABIS

### 120.01 - Definitions.

*Adult-Use Cannabis Business Establishment.* An adult-use cannabis cultivation center, craft grower, processing organization, infuser organization, dispensing organization or transporting organization.

*Adult-Use Cannabis Craft Grower.* A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, dry, cure and package cannabis and perform other necessary activities to make cannabis available for sale at a dispensing organization or use at a processing organization, per the Cannabis Regulation and Tax Act, and subsequent amendments.

*Adult-Use Cannabis Cultivation Center.* A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate process transport and perform necessary activities to provide cannabis and cannabis-infused products to licensed cannabis business establishments, per the Cannabis Regulation and Tax Act and subsequent amendments.

*Adult-Use Cannabis Dispensing Organization.* A facility operated by an organization or business that is licensed by the Illinois Department of Financial and Professional Regulation to acquire cannabis from licensed cannabis business establishments for the purpose of selling or dispensing cannabis, cannabis- infused products, cannabis seeds paraphernalia or related supplies to purchasers or to qualified registered medical cannabis patients and caregivers, per the Cannabis Regulation and Tax Act, and subsequent amendments.

*Adult-Use Cannabis Infuser Organization or Infuser.* A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to directly incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis-infused product per the Cannabis Regulation and Tax Act, and subsequent amendments.

*Adult-Use Cannabis Processing Organization or Processor.* A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to either extract constituent chemicals or compounds to produce cannabis concentrate or incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis product, per the Cannabis Regulation and Tax Act and subsequent amendments.

*Adult-Use Cannabis Transporting Organization or Transporter.* An organization or business that is licensed by the Illinois Department of Agriculture to transport cannabis on behalf of a cannabis business establishment or a community college licensed under the Community College Cannabis Vocational Training Pilot Program, per the Cannabis Regulation and Tax Act and subsequent amendments.

*Adult-Use Cannabis Wholesaler.* A business that sells Cannabis products in large quantities at low prices, typically to retailers.

*Area zoned for residential use.* Means the R-1, R-2, R-3, as well as similar districts in adjacent jurisdictions.

*Cannabis.* Has the meaning given that term in the Illinois Cannabis Regulation and Tax Act and the Illinois Compassionate Use of Medical Cannabis Pilot Program Act and any subsequent amendments.

*Enclosed, locked facility.* A room, greenhouse, building, or other enclosed area equipped with locks or other security devices that permit access only by a cultivation center's or a craft grower's agents or a dispensing organization's agents working for the registered cultivation center or the registered dispensing organization to cultivate, store, and distribute cannabis as per the Illinois Cannabis Regulation and Tax Act and the Illinois Compassionate Use of Medical Cannabis Act and any subsequent amendments regulations implementing same.

*Medical cannabis cultivation center, or cultivation center.* A facility operated by an organization or business that is registered by the Illinois Department of Agriculture under the Illinois Compassionate Use of Medical Cannabis and any subsequent amendments, to perform necessary activities to provide registered medical cannabis dispensing organization within the State of Illinois with usable medical-cannabis.

*Medical cannabis cultivation center agent(s) and/or medical cannabis dispensing organization agent(s).* Shall be defined as provided in the Illinois Compassionate Use of Medical Cannabis Act and subsequent amendments.

*Medical cannabis cultivation center or dispensing center registration, or registration.* A registration issued by the Illinois Department of Agriculture for the operation of a medical cannabis cultivation center or the Illinois Department of Financial and Professional Regulation for the operation of a medical cannabis dispensing organization subject to the provisions of the Illinois Compassionate Use of Medical Cannabis Act and subsequent amendments.

*Medical cannabis dispensing organization, or dispensing organization, or dispensary.* A facility operated by an organization or business that is registered by the Illinois Department of Financial and Professional Regulation under the Illinois Compassionate Use of Medical Cannabis Act and subsequent amendments, to acquire medical cannabis from a registered cultivation center for the purpose of dispensing cannabis, paraphernalia, or related supplies and educational materials to registered qualifying patients.

*Pre-existing.* Existing as of the date of submission of a petition for the zoning of a cultivation center or dispensing organization to the City of Mattoon Zoning Official.

#### 120.02 - Purpose and intent.

The purpose of these regulations is to provide a uniform and comprehensive set of standards for the location and development of facilities intended for the production and distribution of medical cannabis and adult use cannabis as provided in the Illinois Cannabis Regulation and Tax Act and the Illinois Compassionate Use of Medical Cannabis Act and any subsequent amendments. The intent of these regulations is to protect the public health, safety and community welfare while allowing the development of centers for the regulated and controlled production and distribution of cannabis for medical purposes, and adult-use purposes while ensuring that the provisions of state and city law are met.

#### 120.03 – Special permitted use. Maximum 2 of each in the City of Mattoon.

Medical cannabis cultivation centers, Adult-Use cannabis cultivation centers, Adult-use craft growers, Adult-Use cannabis Infusers, and Adult Use Processing Organizations shall be special permitted uses in the C-D & (I) Industrial zoning districts on single parcels of land. Medical cannabis dispensing organizations and Adult-Use cannabis dispensing organizations shall be Special permitted uses in the C-3, C-4, C-D and (I) Industrial zoning districts on single parcels of land. Cannabis transporting Organizations and Wholesalers shall be a special permitted use in C-4, C-D and (I) Industrial zoning districts.

#### 120.04 - Conformance with regulations.

Cultivation centers and dispensing organizations, Adult-Use cultivation centers, Adult-Use dispensing organizations, Adult-use craft growers, Adult-Use cannabis Infusers, Adult Use Transporting Organizations and Adult Use Processing Organizations shall conform to and meet all regulations established by the State of Illinois and the City of Mattoon. Nonconformance may be considered a dissolution of use, allowing for the revocation of zoning.

#### 120.05 - Principal use.

Cultivation centers, Adult-Use cultivation centers, Adult-use craft growers shall be considered a principal use. Nor shall they be established on multiple use property or tenant property, or on a property that shares parking with other uses. They shall not be located on the same parcel as the offices of a physician or other medical provider, nor shall they share a facility that includes the offices of a physician or other medical provider. Dispensing organizations, Adult-Use dispensing organizations, Adult-Use graft growers, and Adult-Use infusers shall follow the zoning rules for the zoning district in which it is located.

#### 120.06 - Petition.

All policies, procedures and standards of 159.45 (special permitted uses) shall apply except as otherwise noted in this section. In addition to other information that may be required of a zoning petition by the zoning Official, the petition for a special permitted use (SPU) under this section shall include:

- (1) *Relevant parties.* The name(s), address(es), and phone numbers(s) of the owner(s), operator(s) and agents(s) of the cultivation center or dispensary.
- (2) *Site plan.* A site plan of the cultivation center or dispensary, drawn to scale, showing:

- (a) Boundaries of the facility site and parcel on which the facility will be located;
  - (b) Nature of the structure to be used for the purpose of medical cannabis or Use production or distribution;
  - (c) Demonstration that the facility meets the conditions for an enclosed, locked facility;
  - (d) Distance from all facilities and uses requiring setbacks as described in 120.07
  - (e) All locally required perimeter setback lines;
  - (f) Public access roads and the location of access drives into the site with respect to their creating traffic or security hazards;
  - (g) Location of all existing structures on the site with their uses identified;
  - (h) Current uses, zoning, public roads and structures adjacent to the site;
  - (i) Location of video surveillance equipment;
  - (j) Proposed lighting of the premises;
  - (k) Proposed signage for the premises;
  - (l) Location, height and nature of any fences or any other barriers meant to provide security for the site;
  - (m) Nature and adequacy of supervision and security at the site.
- (3) *Setbacks.* Evidence demonstrating that the cultivation center or dispensing organization or Adult-Use cultivation center. Adult-use craft grower or dispensing organization would meet all requirements of state law regarding setbacks required in the Illinois Cannabis Regulation and Tax Act and the Illinois Compassionate Use of Medical Cannabis Act and any subsequent amendments.
- (4) *State fees.* Evidence demonstrating that all state required fees have been or can be paid.
- (5) *Limitation of liability.* At the time of submission of a zoning petition under this section, the petitioner shall submit a written acknowledgement that the petitioner agrees to and accepts the limitations of liability and the requirement to indemnify, hold harmless and defend the City of Mattoon and the city's employees and agents, including that: the City of Mattoon shall not be liable to the cultivation center or dispensing organization, cultivation center's or dispensing organization's employees, qualifying patients or caregivers, qualifying patient's or caregiver's employer or employees, family members or guests, for any damage, injury, accident, loss, compensation or claim, based on, arising out of, or resulting from the property for which the zoning is requested being used pursuant to the Compassionate Use of Medical Cannabis Pilot Program, including, but not limited to, the following: arrest, seizure of persons or property, prosecution pursuant to federal or state laws, any fire, robbery, theft, mysterious disappearance or any other casualty; or the actions of any other registrants or persons. This limitation of liability provision shall survive expiration or the early termination of the registration if the registration is granted, or dissolution of use or any subsequent change in zoning.



At the time of submission of a zoning petition under this section the petitioner shall submit a written acknowledgement that the petitioner agrees to and accepts the limitations of liability and the requirement to indemnify, hold harmless and defend the City of Mattoon and the city's employees and agents, including that: the City of Mattoon shall not be liable to the Adult-Use cultivation center or Adult-Use dispensing organization. Adult-Use cultivation center's or Adult-Use dispensing organization's employees, customers, customer's employer or employees, family members or guests, for any damage, injury, accident, loss, compensation or claim, based on, arising out of, or resulting from the property for which the zoning is requested being used pursuant to the Illinois Cannabis Regulation and Tax Act, including, but not limited to the following: arrest, seizure of persons or property. prosecution pursuant to federal or state laws any fire, robbery, theft, mysterious disappearance or any other casualty: or the actions of any other registrants or persons. This limitation of liability provision shall survive expiration or the early termination of the registration if the registration is granted, or dissolution of use or any subsequent change in zoning.

- (6) *Provision of notice.* At the time of submission of a zoning petition under this section, the petitioner shall submit a signed statement certifying that the petitioner has actual notice that, notwithstanding state law and any action by the City of Mattoon, that:
- (a) Cannabis is a prohibited Schedule I controlled substance under federal law;
  - (b) Participation in either the Illinois Cannabis Regulation and Tax Act or the Compassionate Use of Medical Cannabis Pilot Program is permitted only to the extent provided by the strict requirements of the Act and subsequent implementing regulations;
  - (c) Any activity not sanctioned by either the Illinois Cannabis Regulation and Tax Act or the Medical Cannabis Pilot Program Act and its subsequent implementing regulations may be a violation of state law and may result in the revocation of zoning;
  - (d) Growing, distribution or possessing cannabis in any capacity, except through a federally- approved research program, is a violation of federal law;
  - (e) Use of medical cannabis or Adult-Use cannabis may affect an individual's ability to receive federal or state licensure in other areas;
  - (f) Use of medical cannabis or Adult-Use cannabis , in tandem with other conduct, may be a violation of state or federal law;
  - (g) Participation in the Compassionate Use of Medical Cannabis Pilot Program or the Illinois Cannabis Regulation and Tax Act or approval of zoning by the City of Mattoon does not authorize any person to violate federal or state law and, other than as set out in Section 25 of the Compassionate Use of Medical Cannabis Pilot Program Act or the Illinois Cannabis Regulation and Tax Act does not provide any immunity from or affirmative defense to arrest or prosecution under federal or state law; and
  - (h) Petitioners for the zoning of cultivation centers or dispensaries or Adult-Use cultivation centers or Adult-Use dispensaries or Adult-Use craft growers or

Adult-Use infusers by the City of Mattoon shall indemnify, hold harmless, and defend the City of Mattoon for any and all civil or criminal penalties resulting from participation in the Compassionate Use of Medical Cannabis Pilot Program the Illinois Cannabis Regulation and Tax - Act.

120.07 - Special requirements for cultivation centers, Adult-Use cultivation centers and Adult-use craft growers. Maximum 2 of each in the City of Mattoon.

- (a) *Location.* No cultivation center or Adult-Use cultivation center shall be located within 2,500 feet of the property line of a pre-existing public or private pre-school or elementary or secondary school or day care center, day care home, group day care home, part day care facility, or an area zoned R-1, R-2, R-3 or C-D. Such distances shall be measured linearly and shall be the shortest distance between the closest points of the property lines of the places. This requirement shall not be subject to variance. If a boundary line measured touches upon any portion of a parcel or lot, the parcel or lot shall be within the area being identified by the city zoning Official.
- (b) *Setback from other cultivation centers-dispensaries.* Adult-Use cultivation centers, and Adult- Use dispensaries. No cultivation center or Adult-Use cultivation center or Adult-use craft grower may: be located within 1,500 feet of another cultivation center, dispensary, Adult-Use cultivation center, or Adult-Use dispensary or Adult-Use craft grower absent demonstration of a variance provided by the Illinois Department of Agriculture or the Illinois Department of Financial and Professional Regulation. Such setback shall be measured from property line to property line. Such distances shall be measured linearly and shall be the shortest distance between the closest points of the property lines of the places. This requirement shall not be subject to variance. If a boundary line measured touches upon any portion of a parcel or lot, the parcel or lot shall be within the area being identified by the City Zoning Official.
- (c) *Perimeter setbacks of structures on a site.* Unless otherwise limited under this chapter, the perimeter setback for a cultivation center or Adult-Use cultivation center or Adult-Use craft grower shall be the same as that of the zoning district in which it is located.
- (d) *Minimum yard requirements.* Unless otherwise limited under this chapter, cultivation centers or Adult-Use cultivation centers must meet the requirements for the zoning district in which it is located.
- (e) *Parking.* Cultivation centers or Adult-Use cultivation centers shall minimally have three visitor parking spaces and one parking space per employee per shift. Unless otherwise provided in this chapter, the parking area shall meet all requirements for off-street parking and loading applicable to the zoning district in which it is located. Parking areas shall be lit in accordance with 151.02 of the Mattoon City Ordinances and monitored by video surveillance equipment whose live images can be viewed by cultivation center or Adult-Use cultivation center staff and continually recorded and stored for 180 days in a tamper proof format.
- (f) *Exterior signage.*
  - (1) Other than the signs as specified in subsections (h)(3) and (4) of this section, all signage shall be limited to one flat wall sign not to exceed ten square feet in area, and one identification sign not to exceed two square feet. This identification sign may only

include the cultivation center or Adult-Use cultivation center address. Signage shall not be directly illuminated.

- (2) Electronic message boards and temporary signs are not permitted.
- (g) Signs shall not include any realistic or stylized graphical representation of the cannabis plant or its parts, or any realistic or stylized graphical representation of drug paraphernalia, or cartoonish imagery oriented toward youth. *Age and access limitations.* It shall be unlawful for any cultivation center, Adult-Use cultivation center or Adult-Use craft grower to allow any person who is not at least 21 years of age on the premises. Cultivation centers, Adult-Use cultivation centers or Adult Use craft growers shall not employ anyone under the age of 21 years. Access shall be limited exclusively to cultivation center, Adult-Use cultivation center, Adult Use craft grower staff and local and state officials and those specifically authorized under the Compassionate Use of Medical Cannabis Pilot Program and the Illinois Cannabis Regulation and Tax Act and any subsequent amendments.
- (h) *Security and video surveillance.*
- (1) The cultivation center, Adult-Use cultivation center and Adult-use craft grower shall be an enclosed, locked facility and shall provide and maintain adequate security on the premises, including lighting, video surveillance and alarms reasonably designed to ensure the safety of persons and to protect the premises from theft. The facility shall be enclosed by high security fence. The fence must be adequately secure to prevent unauthorized entry and include gates tied to an access control system.
  - (2) The cultivation center, Adult Use cultivation center and Adult-use craft grower parking area, cultivation, production, warehousing areas and shipping bays and entrance shall be monitored by video surveillance equipment whose live images can be viewed by cultivation center staff and continually recorded and stored for 180 days in a tamper proof format.
  - (3) A sign shall be posted in a prominent location at each entrance to the facility which reads: "These premises are under constant video surveillance."
  - (4) A sign shall be posted in a conspicuous location at each entrance to the facility that reads: "Persons under 21 years of age not permitted on these premises."
  - (5) The zoning Official shall review the adequacy of lighting, security and video surveillance installations with assistance from the City of Mattoon Police Chief.
  - (6) The loading of product shall occur within secure enclosed shipping bays and shall not be visible from the exterior of the building.
  - (7) A medical cannabis cultivation center, Adult-Use cultivation center or Adult-use craft grower shall report all criminal activities to all appropriate law enforcement agencies immediately upon discovery.
- (I) *Noxious odors.* Cultivation centers, Adult Use cultivation centers, Adult-use craft growers, Adult Use transporting organizations, and Adult Use processing organizations shall operate in a manner that prevents odor impacts on neighboring properties and, if necessary, the facility shall be ventilated with a system for odor control approved by the Coles County Department of Public Health.

- (J) *Conduct on site.* It shall be unlawful to engage in the retail sale of medical cannabis or medical cannabis infused products at or on the site of a cultivation center. It shall also be unlawful to cultivate, manufacture, process or package any product, other than medical cannabis and medical cannabis infused products, at a cultivation center. It shall be unlawful to engage in the retail sale of Adult-Use cannabis or Adult-Use cannabis infused products at or on the site of an Adult-Use cultivation center, a cultivation center or Adult-use craft grower. It shall also be unlawful to cultivate, manufacture, process or package any product, other than Adult-Use cannabis and Adult-Use cannabis infused products, at an Adult-Use cultivation center, cultivation center or Adult-use craft grower.

120.08 - Special requirements for dispensing organizations or Adult-Use dispensing organizations. Maximum 2 of each in the City of Mattoon.

- (a) *Location.* No dispensing organization or Adult-Use dispensing organizations shall be located within 2,500 feet of the property line of a pre-existing public or private preschool or elementary or secondary school or 500 feet from a day care center, day care home, place of worship, park, group day care home, or part day care facility. It may not be located in a house, apartment, condominium, the offices of a physician, or an area zoned for residential use. These requirements shall not be subject to variance. Such distances shall be measured linearly and shall be the shortest distance between the closest points of the property lines of the places. If a boundary line measured touches upon any portion of a parcel or lot, the parcel or lot shall be within the area being identified by the city zoning Official.

Additionally, dispensing organizations or Adult-Use dispensing shall be a minimum of 1,500 feet from all other dispensing organizations or Adult-Use dispensing organizations as measured from the parcel boundaries. It is further required they must be a standalone business, no gaming or Alcohol consumption or sale on the premises.

- (b) *Reserved.*
- (c) *Parking.* The dispensary or Adult-Use dispensary shall have a minimum of one parking space per employee, and one for every 200 square feet available to the public. Unless otherwise provided in this section, the parking area shall meet all requirements for off-street parking and loading. Parking shall be located in an area which is visible from a public road that is accessible to the public. It may not be screened from the roadway with vegetation, fencing or other obstructions, but such may be allowed with the presentation of evidence of a safety or security need. Parking areas shall be lit in accordance with 151.02 of the Mattoon City Ordinances and monitored by video surveillance equipment whose live images can be viewed by dispensing organization staff and continually recorded and stored for 180 days in a tamper proof format.
- (d) *Exterior display.* No medical cannabis dispensary or Adult-Use dispensary shall be maintained or operated in a manner that causes, creates or allows the public viewing of medical cannabis, Adult- Use cannabis, medical cannabis infused products, Adult-Use cannabis infused products, cannabis paraphernalia or similar products from any sidewalk, public or private right-of-way, or any property other than the lot on which the dispensary or Adult-Use dispensary is located. No portion of the exterior of the dispensary or Adult-Use dispensary shall utilize or contain any flashing lights, search lights, spot lights, or any similar lighting system.

(e) *Exterior signage.*

- (1) All exterior signs shall conform to the provisions set forth in article XV of the City of Mattoon Municipal Code. Exterior signs of the dispensary or Adult-Use dispensary building shall not obstruct the entrance or windows of the dispensary.
- (2) Electronic message boards and temporary signs are not permitted.
- (3) Signs shall not include any realistic or stylized graphical representation of the cannabis plant or its parts, smoke, any realistic or stylized graphical representation of drug paraphernalia, or cartoonish imagery oriented toward youth.
- (4) A sign shall be posted in a conspicuous place at or near all dispensary or Adult-Use dispensary entrances and shall include the following language: "Persons under the age of 21 are prohibited from entering." The required text shall be no larger than one inch in height.

(f) *Drug paraphernalia sales.* Medical cannabis dispensaries or Adult-Use cannabis dispensaries that display or sell drug paraphernalia shall do so in compliance with the Illinois Drug Paraphernalia Control and the Illinois Compassionate Use of Medical Cannabis Pilot Program Act and the Illinois Cannabis Regulation and Tax Act and any subsequent amendments

(g) *Hours of operation.* Medical cannabis and Adult-Use dispensaries shall operate only between the hours of 6:00 a.m. and 9:00 p.m.

(h) *Age and access limitations.* It shall be unlawful for any medical cannabis or Adult-Use cannabis dispensary to allow any person who is not at least 21 years of age on the premises. Dispensaries or Adult-Use dispensaries shall not employ anyone under the age of 21 years. Access shall be limited exclusively to dispensary or Adult-Use dispensary staff, customers, local and state officials and those specifically authorized under the Illinois Compassionate Use of Medical Cannabis Pilot Program Act and the Illinois Cannabis Regulation and Tax Act and any subsequent amendments.

(i) *Security and video surveillance.*

- (1) The medical cannabis dispensary or Adult-Use dispensary shall be an enclosed, locked facility and shall provide and maintain adequate security on the premises, including lighting, video surveillance and alarms reasonably designed to ensure the safety of persons and to protect the premises from theft.
- (2) The dispensary or Adult-Use dispensary parking area, client entrance, sales area, back room, storage areas, and delivery bay and entrance shall be monitored by video surveillance equipment whose live images can be viewed by dispensary or Adult- Use dispensary staff and continually recorded and stored for 180 days in a tamper proof format.
- (3) A sign shall be posted in a prominent location which includes the following language: "These premises are under constant video surveillance."
- (4) The zoning Official shall review the adequacy of lighting, security and video surveillance installations with assistance from the City of Mattoon Police Department.

- (5) A medical cannabis dispensary or Adult-Use dispensary shall report all criminal activities to all appropriate law enforcement agencies immediately upon discovery.
  - (6) Deliveries shall occur during normal business hours within a secure enclosed delivery bay. No delivery shall be visible from the exterior of the building.
- (j) *Conduct on site.*
- (1) *Residential co-location.* No person shall reside in or permit any person to reside in a dispensary or Adult-Use dispensary or on the property of same.
  - (2) *Drive-through services.* Drive thorough services shall be prohibited. This regulation shall not be varied.
  - (3) *Outdoor seating.* Outdoor seating shall be prohibited.
  - (4) *Loitering.* Loitering is prohibited on dispensary property.
  - (5) *Smoking and use of cannabis products.* It shall be prohibited to smoke, inhale, or consume cannabis products in the medical cannabis dispensary or Adult-Use dispensary or anywhere on the property occupied by the dispensary or Adult-Use dispensary. A sign, at least 8.5 inches by 11 inches, shall be posted inside the dispensary or Adult-Use dispensary building in a conspicuous place and visible to a client or customer and shall include the following language: "Smoking, eating, drinking or other forms of consumption of cannabis products is prohibited on dispensary property."
  - (6) *Noxious odors.* Dispensing organizations and Adult-use dispensing organizations shall operate in a manner that prevents odor impacts on neighboring properties and, if necessary, the facility shall be ventilated with a system for odor control approved by the Coles County Department of Public Health

120.09 - Dissolution of use and revocation of zoning.

- (a) *Failure to obtain state registration.* Should a cultivation center, dispensing organization, Adult- Use cultivation center, Adult-use craft grower, Adult Use transporting organization, Adult Use processing organization or Adult-Use dispensing organization fail to provide evidence to the zoning Official that the facility has achieved its approval of registration from the State of Illinois within 180 days of the approval of its zoning by the city council, its conditional permitted use shall become null and void, and the zoning of the parcel shall revert to that which existed prior to the city council action which provided the SPU under this section.

Within 90 working days of the date upon which such conditional permitted use was approved, a cultivation center, dispensing organization, Adult-Use cultivation center, Adult-use craft grower, Adult Use transporting organization, Adult Use processing organization or Adult-Use dispensing organization may request of the city council through the zoning Official an extension of the 180 days for an additional 90 days, upon the provision of evidence providing the cause of the delay and the need for an extension. Such additional extensions may be allowed only at the discretion of the city council.

- (b) *Failure to comply with state and city regulations.* Should a cultivation center, dispensing organization, Adult-Use cultivation center, Adult-use craft grower, Adult Use transporting

organization, Adult Use processing organization or Adult-Use dispensing organization fail to conform to and meet all laws, rules and regulations established by the State of Illinois and the city council pursuant to the production and distribution of medical cannabis and other associated products as allowed under Illinois Compassionate Use of Medical Cannabis Pilot Program Act and the Illinois Cannabis Regulation and Tax Act and any subsequent amendments this may be considered a dissolution of use, allowing for the revocation of zoning by the city council. Should zoning be revoked, the zoning of the subject parcel shall revert to that which existed prior to the city council action which provided for the SPU under this section.

- (c) *Termination of use.* Should a cultivation center, dispensing organization, Adult-Use cultivation center, Adult-use craft grower, Adult Use transporting organization, Adult Use processing organization or Adult-Use dispensing organization fail to use the property for the purpose under which the SPU was provided for a period of 180 days, this may be considered dissolution of use, allowing for the revocation of zoning by the city council. Should zoning be revoked, the zoning of the subject parcel shall revert to that which existed prior to the city council action, which provided for the SPU under this section.

Exhibit “B”

§ 159.46 TABLE 2 SPECIAL USES, DISTRICTS AND PARKING REQUIREMENTS.

Type of Use	Permitted In	Parking Identifiers
Adult-Use cannabis cultivation centers, Adult-use craft growers, Adult-Use cannabis Infusers, and Adult Use Processing Organizations, Medical cannabis cultivation centers	C-D, I	See Article 120
Adult-Use cannabis dispensing organizations, Medical cannabis dispensing organizations	C-3, C-4, C-D, I	See Article 120
Agriculture	All districts	Not applicable
Amusement Park	See Planned Unit Development Code Ordinance No. 88-4581	
Art & music schools	CI, C2, C3	26 & 39
Auditorium, arena, field house, stadiums	RS, C3, C4	50
Barber & beauty schools	CI, C2, C3	26 & 39
Boarding, lodging house	R3, CI, C2, C3, C4	26 & 38
Boat rentals	RS, C2	22 & 26
Botanical gardens, zoos & other native exhibits	RS	26 & 50
Business schools	CI, C2, C3	26 & 39
Camping and/or picnic areas	RS, CI, C2, C3	35 or 23 & 50

Cannabis transporting Organizations and Wholesalers	C-4, C-D, I	See Article 120
Cemeteries	All except C5 & I	50
Churches, synagogues & temples	RS, RI, R2, R3, CI, C2, C3 & C4	24
Civil defense activities	CI, C2, C3, C4 & I	See § <a href="#">159.47</a>
Civic, social, or fraternal organizations	C2, C3	5 & 26
Communications Towers	C4, I	N/A
Colleges or universities	CI, C2, C3	26 & 40
Dancing schools	CI, C2, C3	26 & 39
Driving schools	CI, C2, C3	26 & 39
Elementary schools (grades K-6, public or parochial)	RS, RI, R2, R3, CI, C2, C3	26 & 41
Equipment rental and leasing	CI, C2,C3,C4	12
Exhibition halls	All except RI, R2, R3	50
Fairgrounds	All except RI, R2, R3	50
Fire station	All	26
Golf course, country club	RS, RI, R2, R3, CI, C2	
Gymnasium	RS, CI, C2	26 & 36
Heliport	C2, C3	26 & 34
Historical- sites & monuments	All	50
Homeless Shelter	CI, C2, C3, C4	26 & 38
Home occupation	All	See § <a href="#">159.04</a>
Industrial park**	RS, CI, C2, C3, C4 & I	See § <a href="#">159.45</a>
Junior colleges	CI, C2, C3	26 & 40
Labor unions & halls	C1	8
Theatre	C1,C2,C3	24
Libraries, museums, planetariums, aquariums	RS, CI, C2, C3	16
Livestock - wholesale	RS, I	
Mental hospitals & other rehabilitation institutions	R3, CI, C2	16 & 30
Military bases, administration	C2, C3	26 & 34
Military school	CI, C2, C3	39



Mineral extraction	RS, C4, I	26
Mobile homes	R3, CI, C2 (see Municipal Code, § 158.61)	
Mobile home parks	See Planned Unit Development Code	
Motion picture theaters (indoors)	C2,C3, C5	24
Motion picture theaters (outdoors)	RS, I	26 & 49
Nursery schools, preschools, day care homes and day care centers	All except C4, C5 & I	25
Nursing homes or homes for aged	R3, CI, C2, C3	26 & 31
Park	All	50
Parks - leisure & ornamental	RS, RI, R2, R3, CI, C2, C5	50
Police station	CI, C2, C3, C4 & I	26 & 34
Post office or postal sub-station	CI,C2, C3	26 & 44
Playfields or athletic fields	RS, R1, R2, R3, CI	50
Playgrounds	RS, R1, R2, R3, CI	50
Professional schools	CI, C2, C3	26 & 39
Public utility transmission lines, substation & equipment storage to be permitted in all districts	Parking requirements not applicable	
Race tracks or go-cart tracks	All except RI, R2, R3, & CI	50
Radio, Television Tower	C3	N/A
Recreational centers	RS, CI	8
Riding stables	RS, C4, & I	36
Salvage yards, scrap, waste materials, demolition storage, recycling center	I	32
Sanitary Landfills	I	32
Sexually Oriented Businesses	I	5 & 26
Secondary schools, public or parochial - grades 7-12	RS, RI, R2, R3, CI, C2, C3	26 & 45
Shopping centers*	C5	See § <a href="#">159.47</a>
Sorority or fraternity houses	R3, CI	26 & 51
Stockyard	I	32
Swimming beaches (public)	RS, R3, CI, C2	50

Swimming pools (public)	RS, R3, CI, C2	36
Tennis clubs or other athletic clubs	RS, CI, C2, C3	36
Tennis courts	RS, RI, R2, R3	36
Planned Unit Development	See Planned Unit Development Code	
Utilities company	CE, C3, C4, C5 & I	26 & 44
Vocational or trade schools	CI, C2, C3	26 & 39
Welfare and charitable services	C1	25
**Must conform to Planned Unit Developmental Code.		
*Must conform to § <a href="#">159.47</a> , Requirement Standards.		

Mayor Gover opened the floor for questions/comments/discussion. Administrator Gill described the process, public hearing on March 10, input from the Planning Commission, City Attorney and Code Enforcement Inspector Matt Frederick creating a good starting plan with expected amendments in the future.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Owen moved to adopt Special Ordinance No. 2020-1742, approving the final plat of Bauer Subdivision at 2619 Lake Land Boulevard into two separate parcels for Bauer Auction Service and Daisy Lane Scrapbooking and Craft Mall; and authorizing the mayor and city clerk to sign all documents. Bauer 4, L.L.C. – Petitioner

## **CITY OF MATTOON, ILLINOIS**

### **SPECIAL ORDINANCE NO. 2020-1742**

#### **APPROVING THE FINAL PLAT OF BAUER’S SUBDIVISION**

**WHEREAS**, Bauer 4 L.L.C. as owner of the following described property:

PART OF THE SOUTHEAST QUARTER (SE.1/4) OF THE NORTHEAST QUARTER (NE.1/4) OF SECTION TWENTY SIX (26), TOWNSHIP TWELVE (12) NORTH, RANGE SEVEN (7) EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS: THE NORTH 544.5 FEET OF THE EAST 400.0 FEET OF THE SOUTHEAST QUARTER

(SE.1/4) OF THE NORTHEAST QUARTER (NE.1/4) OF SECTION TWENTY SIX (26), TOWNSHIP TWELVE (12) NORTH, RANGE SEVEN (7) EAST OF THE THIRD PRINCIPAL MERIDIAN, COLES COUNTY, ILLINOIS, EXCEPT THE FOLLOWING DESCRIBED TRACT OF LAND:

A PART OF THE NORTH 130 FEET OF THE SOUTHEAST QUARTER (SE.1/4) OF THE NORTHEAST QUARTER (NE.1/4) OF SECTION TWENTY SIX (26), TOWNSHIP TWELVE

(12) NORTH, RANGE SEVEN (7) EAST OF THE THIRD PRINCIPAL MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER

(SE.1/4) OF THE NORTHEAST QUARTER (NE.1/4) OF SECTION TWENTY SIX (26), TOWNSHIP TWELVE (12) NORTH, RANGE SEVEN (7) EAST OF THE THIRD PRINCIPAL MERIDIAN; THENCE AZIMUTH FROM GRID NORTH 180 DEGREES 22 MINUTES 22 SECONDS, ALONG THE EAST LINE OF SAID SOUTHEAST QUARTER (SE.1/4) OF THE NORTHEAST QUARTER (NE.1/4), 130.00 FEET; THENCE AZIMUTH 269 DEGREES 53 MINUTES 58 SECONDS 400.62 FEET TO A PIPE; THENCE AZIMUTH 0 DEGREES 17 MINUTES 18 SECONDS 130.00 FEET TO A FOUND SURVEY MARKER; THENCE AZIMUTH 89 DEGREES 53 MINUTES 58 SECONDS, ALONG THE NORTH LINE OF SAID SOUTHEAST QUARTER (SE.1/4) OF THE NORTHEAST QUARTER (NE.1/4), 400.81 FEET (400 FEET RECORD) TO THE POINT OF BEGINNING, SITUATED IN MATTOON TOWNSHIP, COLES COUNTY, ILLINOIS.

(TAX PARCEL: 07-1-00999-000)

has caused said premises to be surveyed and subdivided into a lots as shown on the plat submitted to the City Council for approval in accordance with the Statute of the State of Illinois in such case made and provided; and

**WHEREAS**, said replat of the property has been submitted to the City Council of the City of Mattoon for approval in the manner as by law required, which plat is attached hereto as Exhibit "A" and made a part hereof by reference thereto; and

**WHEREAS**, it appears from an examination of said plat that the same is in due form as required by law and complies with all rules, regulations, and requirements relative to subdivisions in the City of Mattoon, Illinois, and that by said plat should be approved; and

**WHEREAS**, the Planning Commission of the City of Mattoon, Coles County, Illinois, has recommended that said plat be approved on March 10, 2020.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** Pursuant to enabling authority, that the plat, of Bauer Subdivision, described as follows: PART OF THE SOUTHEAST QUARTER (SE.1/4) OF THE NORTHEAST QUARTER

(NE.1/4) OF SECTION TWENTY SIX (26), TOWNSHIP TWELVE (12) NORTH, RANGE SEVEN (7) EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS: THE NORTH 544.5 FEET OF THE EAST 400.0 FEET OF THE SOUTHEAST QUARTER

(SE.1/4) OF THE NORTHEAST QUARTER (NE.1/4) OF SECTION TWENTY SIX (26), TOWNSHIP TWELVE (12) NORTH, RANGE SEVEN (7) EAST OF THE THIRD PRINCIPAL MERIDIAN, COLES COUNTY, ILLINOIS, EXCEPT THE FOLLOWING DESCRIBED TRACT OF LAND:

A PART OF THE NORTH 130 FEET OF THE SOUTHEAST QUARTER (SE.1/4) OF THE NORTHEAST QUARTER (NE.1/4) OF SECTION TWENTY SIX (26), TOWNSHIP TWELVE (12) NORTH, RANGE SEVEN (7) EAST OF THE THIRD PRINCIPAL MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER

(SE.1/4) OF THE NORTHEAST QUARTER (NE.1/4) OF SECTION TWENTY SIX (26), TOWNSHIP TWELVE (12) NORTH, RANGE SEVEN (7) EAST OF THE THIRD PRINCIPAL MERIDIAN; THENCE AZIMUTH FROM GRID NORTH 180 DEGREES 22 MINUTES 22 SECONDS, ALONG THE EAST LINE OF SAID SOUTHEAST QUARTER (SE.1/4) OF THE NORTHEAST QUARTER (NE.1/4), 130.00 FEET; THENCE AZIMUTH 269 DEGREES 53 MINUTES 58 SECONDS 400.62 FEET TO A PIPE; THENCE AZIMUTH 0 DEGREES 17 MINUTES 18 SECONDS 130.00 FEET TO A FOUND SURVEY MARKER; THENCE AZIMUTH 89 DEGREES 53 MINUTES 58 SECONDS, ALONG THE NORTH LINE OF SAID SOUTHEAST QUARTER (SE.1/4) OF THE NORTHEAST QUARTER (NE.1/4), 400.81 FEET (400 FEET RECORD) TO THE POINT OF BEGINNING, SITUATED IN MATTOON TOWNSHIP, COLES COUNTY, ILLINOIS.

to the City of Mattoon, Coles County, Illinois, be hereby approved and that a certificate of such approval be endorsed upon said plat signed by the Mayor and the City Clerk in the manner as provided by law.

**Section 2.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 3.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Gover, seconded by Commissioner Hall, adopted this 2nd day of June, 2020, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Owen,  
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 2nd day of June, 2020.

/s/Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on June 2, 2020.

Mayor Gover opened the floor for questions/comments/discussion. Administrator Gill noted the separation of services to the building including a fire wall, siblings currently owning the building, and sewer line having easement, making the building easier to sell.

Mayor Gover seconded by Commissioner Hall moved to adopt Resolution No. 2020-3092, approving the continuance of a Local State of Emergency (Coronavirus COVID-19).

## DECLARATION OF LOCAL STATE OF EMERGENCY

State of Illinois  
County of Coles  
City of Mattoon

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Timothy D. Gover, the Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, June 2, 2020, and shall continue until such time as provided in Ordinance No. 2020-5430.

**WHEREAS**, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

**WHEREAS**, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

**WHEREAS**, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

**WHEREAS**, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

**WHEREAS**, the City Administration has coordinated its response with other Coles County governmental entities.

**The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.**

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Timothy D. Gover, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/S/Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

### NOTARY ACKNOWLEDGMENT

On this 2nd of June, 2020, personally appeared the above-named Timothy D. Gover and acknowledged the foregoing to be his free act and deed, before me.

/s/Susan J. O'Brien

Notary Public

My Commission Expires: 06-10-2023

(Seal)

Print Susan J. O'Brien

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

**DEPARTMENT REPORTS:**

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT explained the Zoom meeting with the AFSCME union, preparation of the cannabis ordinance, upcoming PBPA union negotiations, peaceful protestors in the wake of George Floyd's death in Minneapolis and the various law enforcement agencies in attendance for crowd control. Mayor Gover added other peaceful protests at the Mall and complimented the Police Department attending those protests. Administrator Gill also noted the 12-13 businesses which have opened with outside seating due to the easing of the COVID-19 Governor's Executive Order. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY announced the rescheduled April 6 City Court to be held outside of City Hall and two other dates to be rescheduled at the Burgess Osborne Auditorium, and work with Administrator Gill on other matters. Mayor Gover opened the floor for questions with no response.

CITY CLERK stated summer help was continuing to start, preparation for the audit; otherwise, business as usual. Clerk O'Brien also noted the IML Conference for 2020 had been cancelled due to the COVID-19. Mayor Gover opened the floor for questions with no response.

FINANCE distributed and reviewed the FY21 revenue sheet noting the only difference from last meeting was the Utility Tax for May of \$86,000 was somewhat down and unrestricted cash was at \$4,481,506.86 from \$4.750 million last meeting; announced the pending audit with fieldwork to commence in July, with interviews complete the Meter Reader candidate to be considered on next agenda, and an online signup for water service to be established with assistance from Blue Heron to help reduce customer traffic flow in City Hall once reopened. Mayor Gover noted the Coles County Real Estate Taxes were distributed. Director & Treasurer Wright stated the first installment was due July 1<sup>st</sup>. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS updated Council on the Corporate Donors of the Bike Trail which were Sarah Bush Lincoln Health Center, Lumpkin Family Foundation and 1<sup>st</sup> Mid-Illinois Bank and Trust, and thanked those donors; Ne-Co Asphalt to begin the bike trail in Charleston, Marshall Avenue Project to start June 15, Otto Baum to start on the BCBS building, Clearwell online at Water Treatment Plant, and Anderson Electric had started the WWTP Transformer Relocation. Mayor Gover opened the floor for questions with no response.

FIRE Commissioner Hall updated Council on the search for the new chief as reviewing the final background check with a recommendation for consideration at the next meeting. Mayor Gover opened the floor for questions with no response.

POLICE Deputy Chief Gaines noted the MPD was busy and the officers' great job during the peaceful protests with another protest scheduled for Friday at Peterson Park. Mayor Gover thanked the Deputy Chief and other police officers for their presence during the peaceful march on Monday. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM announced Bagelfest was cancelled due to COVID-19, the rescheduling of 4<sup>th</sup> of July fireworks to coincide with the Coles County Airport Airshow on August 29<sup>th</sup>, reduction of staff due to the resignation of Mrs. Degler-Whitmore with Mrs. Burgett's engaging of the Arts this summer, and the restaurants had adjusted well to the outdoor seating requirements. Mayor Gover opened the floor for questions with no response.

### **COMMENTS BY THE COUNCIL**

Commissioners Cox, Graven, Hall and Owen had no further comments.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 6:58 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien  
City Clerk

## **BILLS & PAYROLL:**

BILLS & PAYROLL BEGIN ON THE NEXT PAGE.



CITY OF MATTOON  
 PAYROLL 6-12-2020  
 5-23-2020/6-5-2020

	G/L ACCOUNT	ACCOUNT NAME	AMOUNT
CITY COUNCIL	110 5110-111	SALARIES OF REG EMPLOYEES	\$ 502.17
CITY CLERK	110 5120-111	SALARIES OF REG EMPLOYEES	\$ 3,006.97
	110 5120-114	COMPENSATED ABSENCES	\$ 502.75
CITY ADMINISTRATOR	110 5130-111	SALARIES OF REG EMPLOYEES	\$ 1,349.95
	110 5130-114	COMPENSATED ABSENCES	\$ 71.06
FINANCIAL ADMINISTRATION	110 5150-111	SALARIES OF REG EMPLOYEES	\$ 1,568.64
	110 5150-114	COMPENSATED ABSENCES	\$ 96.95
COMPUTER INFO SYSTEMS	110 5170-111	SALARIES OF REG EMPLOYEES	\$ 1,513.82
	110 5170-114	COMPENSATED ABSENCES	\$ 1,513.80
POLICE ADMINISTRATION	110 5211-111	SALARIES OF REG EMPLOYEES	\$ 14,548.41
CRIMINAL INVESTIGATION	110 5212-111	SALARIES OF REG EMPLOYEES	\$ 10,501.41
	110 5212-113	OVERTIME	\$ 270.08
PATROL	110 5213-111	SALARIES OF REG EMPLOYEES	\$ 70,235.02
	110 5213-113	OVERTIME	\$ 1,495.26
K-9 SERVICE	110 5214-111	SALARIES OF REG EMPLOYEES	\$ 5,119.09
SCHOOL RESOURCE PROGRAM	110 5227-111	SALARIES OF REG EMPLOYEES	\$ 4,687.39
FIRE PROTECTION ADMIN	110 5241-111	SALARIES OF REG EMPLOYEES	\$ 48,038.78
	110 5241-113	OVERTIME	\$ 38,923.04
	110 5241-114	COMPENSATED ABSENCES	\$ 12,084.46
CODE ENFORCEMENT ADMIN	110 5261-111	SALARIES OF REG EMPLOYEES	\$ 2,241.64
	110 5261-114	COMPENSATED ABSENCES	\$ 171.45
PUBLIC WORKS ADMIN	110 5310-111	SALARIES OF REG EMPLOYEES	\$ 5,370.85
	110 5310-114	COMPENSATED ABSENCES	\$ 291.79
STREETS	110 5320-111	SALARIES OF REG EMPLOYEES	\$ 10,303.48
	110 5320-112	SALARIES OF TEMP EMPLOYEES	\$ 756.00
	110 5320-113	OVERTIME	\$ 220.58
	110 5320-114	COMPENSATED ABSENCES	\$ 2,737.21
CUSTODIAL SERVICES	110 5381-111	SALARIES OF REG EMPLOYEES	\$ 2,184.51
PARK ADMINISTRATION	110 5511-111	SALARIES OF REG EMPLOYEES	\$ 7,251.35
	110 5511-112	SALARIES OF TEMP EMPLOYEES	\$ 506.25
LAKE MATTOON	110 5512-111	SALARIES OF REG EMPLOYEES	\$ 1,923.62
	110 5512-112	SALARIES OF TEMP EMPLOYEES	\$ 1,228.00
	110 5512-113	OVERTIME	\$ 1,274.73
	110 5512-114	COMPENSATED ABSENCES	\$ 679.86
CEMETERY	110 5570-111	SALARIES OF REG EMPLOYEES	\$ 2,686.96
	110 5570-112	SALARIES OF TEMP EMPLOYEES	\$ 2,766.38
	110 5570-113	OVERTIME	\$ 352.44
		*** FUND 110 TOTALS ***	\$ 258,976.15

CITY OF MATTOON  
 PAYROLL 6-12-2020  
 5-23-2020/6-5-2020

HOTEL TAX ADMINISTRATION	122 5653-111	SALARIES OF REG EMPLOYEES	\$ 1,790.11
	122 5653-112	SALARIES OF TEMP EMPLOYEES	\$ 714.68
	122 5653-114	COMPENSATED ABSENCES	\$ 519.71
		*** FUND 122 TOTALS ***	\$ 3,024.50
WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 12,823.52
	211 5353-112	SALARIES OF TEMP EMPLOYEES	\$ 440.00
	211 5353-113	OVERTIME	\$ 3,164.40
	211 5353-114	COMPENSATED ABSENCES	\$ 2,114.14
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 10,000.47
	211 5354-112	SALARIES OF TEMP EMPLOYEES	\$ 702.00
	211 5354-113	OVERTIME	\$ 175.68
	211 5354-114	COMPENSATED ABSENCES	\$ 2,656.70
ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 5,142.46
	211 5355-112	SALARIES OF TEMP EMPLOYEES	\$ 267.50
	211 5355-114	COMPENSATED ABSENCES	\$ 483.52
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 8,787.60
	211 5356-114	COMPENSATED ABSENCES	\$ 372.43
		*** FUND 211 TOTALS ***	\$ 47,130.42
SANITARY SEWER MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 10,000.47
	212 5342-112	SALARIES OF TEMP EMPLOYEES	\$ 702.00
	212 5342-113	OVERTIME	\$ 1,738.17
	212 5342-114	COMPENSATED ABSENCES	\$ 2,656.70
WASTEWATER TREATMENT PLANT	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 12,038.70
	212 5344-114	COMPENSATED ABSENCES	\$ 2,440.74
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 5,142.48
	212 5345-112	SALARIES OF TEMP EMPLOYEES	\$ 267.50
	212 5345-114	COMPENSATED ABSENCES	\$ 483.54
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 8,787.59
	212 5346-114	COMPENSATED ABSENCES	\$ 372.43
		*** FUND 212 TOTALS ***	\$ 44,630.32
		*** GRAND TOTALS ***	\$ 353,761.39

CITY OF MATTOON  
PAYROLL 6-12-2020  
5-23-2020/6-5-2020

\*\*\* PAY CODE TOTALS \*\*\*

PAY CODE	NO OF TIMES	HOURS	AMOUNT
OVERTIME PAY	38	1,193.25	\$ 46,573.39
SALARY PAY	121	9,177.19	\$ 262,788.90
VACATION PAY	30	500.25	\$ 15,453.16
SICK PAY-AFSCME	8	72	\$ 2,191.37
HOLIDAY PAY-REGULAR	23	89.4	\$ 2,368.07
SICK-FD UNION	1	15.5	\$ 432.19
VACATION PAY	9	360	\$ 9,531.30
COMP EARNED	7	77.25	\$ -
SHIFT PAY	6	320	\$ 249.60
PEDA PAY	2	128	\$ 3,801.96
HOLIDAY PAY-OT	3	24	\$ 982.62
SICK-NON UNION	3	8	\$ 273.15
REGULAR PAY	19	819	\$ 8,992.03
SHIFT PAY	2	96	\$ 65.28
STRAIGHT OT POLICE	1	2	\$ 58.37

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004116	GEORGE MILLER	I-202006106582	110 2150	DEMOLITION ES:	RELEASE INSURANCE @	145595	12,000.00
					VENDOR 01-004116	TOTALS	12,000.00
01-004118	MARY ANDERSON	I-202006096526	110 4655-010	RENT-DEMARS C:	REFUND DEMARS	145532	60.00
					VENDOR 01-004118	TOTALS	60.00
01-004119	JACK JOHNSON	I-202006096525	110 4655-010	RENT-DEMARS C:	REFUND DEMARSS	145579	60.00
					VENDOR 01-004119	TOTALS	60.00
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	12,120.00
01-001886	RICK HALL	I-JUNE2020-CELLRH	110 5110-533	CELLULAR PHON:	CELL PHONE	000110	50.00
					VENDOR 01-001886	TOTALS	50.00
01-003024	DAVID COX	I-JUNE2020-CELLDC	110 5110-533	CELLULAR PHON:	CELL PHONE	000113	50.00
					VENDOR 01-003024	TOTALS	50.00
01-023800	CONSOLIDATED COMMUNICA	I-202006106569	110 5110-532	TELEPHONE	: 234-4633	001396	66.58
					VENDOR 01-023800	TOTALS	66.58
01-037951	J. PRESTON OWEN	I-JUNE2020-CELLPO	110 5110-533	CELLULAR PHON:	CELL PHONE	000116	50.00
					VENDOR 01-037951	TOTALS	50.00
				DEPARTMENT 110	CITY COUNCIL	TOTAL:	216.58
01-000051	AMERICAN LEGAL PUBLISH	I-629	110 5120-519	OTHER PROFESS:	CODIFICATION 2020-S-	145530	195.00
					VENDOR 01-000051	TOTALS	195.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 120 CITY CLERK

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003762	XEROX FINANCIAL SERVIC	I-2104001	110 5120-814	PRINT/COPY MA:	XEROX LEASE & USE	145624	333.78
01-003762	XEROX FINANCIAL SERVIC	I-2145701	110 5120-814	PRINT/COPY MA:	XEROX LEASE & USE	145624	334.68
						VENDOR 01-003762 TOTALS	668.46
01-004395	PETTY CASH	I-202006106587	110 5120-531	POSTAGE	: REIMBURSE POSTAGE	145603	26.35
						VENDOR 01-004395 TOTALS	26.35
01-009800	COLES CO CLERK & RECOR	I-4071458	110 5120-519	OTHER PROFESS:	LIEN 421 WOODLAWN	145549	60.00
01-009800	COLES CO CLERK & RECOR	I-4071699	110 5120-519	OTHER PROFESS:	TRFR TAX CAB	145549	51.00
						VENDOR 01-009800 TOTALS	111.00
01-021348	LEE ENTERPRISES-CENTRA	I-80985-1	110 5120-540	ADVERTISING	: METER READER AD	145586	287.50
01-021348	LEE ENTERPRISES-CENTRA	I-81804-1	110 5120-540	ADVERTISING	: METER READER AD	145586	107.50
						VENDOR 01-021348 TOTALS	395.00
01-023800	CONSOLIDATED COMMUNICA	I-202006106574	110 5120-532	TELEPHONE	: 235-5654	001396	271.91
						VENDOR 01-023800 TOTALS	271.91
01-024075	IL DEPT OF PUBLIC HEAL	I-202006056502	110 5120-801	VITAL RECORDS:	MAY VR FEES	145519	796.00
						VENDOR 01-024075 TOTALS	796.00
						DEPARTMENT 120 CITY CLERK TOTAL:	2,463.72
01-000720	CARDMEMBER SERVICES	I-202006116591	110 5130-561	BUSINESS MEET:	JIMMY JOHN'S	145542	78.23
						VENDOR 01-000720 TOTALS	78.23
01-003691	TRAFFIC CONTROL COMPAN	I-0008263-IN	110 5130-829	IPRF GRANT EX:	ARROW BOARD	145616	4,250.00
						VENDOR 01-003691 TOTALS	4,250.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 130 CITY ADMINISTRATOR

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-018700	KYLE GILL	I-JUNE2020-CELLKG	110 5130-565	CELLULAR PHON:	CELL PHONE	000115	100.00
						VENDOR 01-018700 TOTALS	100.00
						DEPARTMENT 130 CITY ADMINISTRATOR TOTAL:	4,428.23
01-002931	BETH WRIGHT	I-JUNE2020-CELLBW	110 5150-532	TELEPHONE :	CELL PHONE	145622	100.00
						VENDOR 01-002931 TOTALS	100.00
01-016000	JOHN DEERE FINANCIAL	I-202006056504	110 5150-820	COVID-19 EXPE:	SURFACE SANITIZER	145520	49.98
						VENDOR 01-016000 TOTALS	49.98
01-023800	CONSOLIDATED COMMUNICA	I-202006106574	110 5150-532	TELEPHONE :	235-5654	001396	78.56
						VENDOR 01-023800 TOTALS	78.56
01-031000	LORENZ SUPPLY CO.	I-525506	110 5150-820	COVID-19 EXPE:	HAND SANITIZER, SPRAY	145589	51.64
01-031000	LORENZ SUPPLY CO.	I-525539	110 5150-820	COVID-19 EXPE:	TOWELS, DISINFECTANT	145589	63.33
						VENDOR 01-031000 TOTALS	114.97
						DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL:	343.51
01-003611	SERVERSUPPLY.COM INC.	I-3598024	110 5170-851	WIDE AREA NET:	BACKUP SERVER DRIVES	145608	931.00
						VENDOR 01-003611 TOTALS	931.00
01-004003	ARCHIVE SOCIAL	I-10712	110 5170-516	TECHNOLOGY SU:	SOCIAL MEDIA ARCHVIN	145533	2,388.00
						VENDOR 01-004003 TOTALS	2,388.00
01-020975	HEART TECHNOLOGIES INC	I-34544	110 5170-841	WIDE AREA NET:	SERVER BACKUP SUPPOR	145571	6,600.00
						VENDOR 01-020975 TOTALS	6,600.00
						DEPARTMENT 170 COMPUTER INFO SYSTEMS TOTAL:	9,919.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000143	EMERGENCY TELEPHONE SY	I-202006096515	110 5211-579	MISC OTHER PU:	QUARTERLY PAYMENT	145564	44,418.76
						VENDOR 01-000143 TOTALS	44,418.76
01-000720	CARDMEMBER SERVICES	I-202006116591	110 5211-533	CELLULAR PHON:	TEAM WIRELESS	145542	53.82
01-000720	CARDMEMBER SERVICES	I-202006116591	110 5211-319	MISCELLANEOUS:	JIMMY JOHN'S	145542	37.71
01-000720	CARDMEMBER SERVICES	I-202006116591	110 5211-319	MISCELLANEOUS:	JIMMY JOHN'S	145542	32.86
01-000720	CARDMEMBER SERVICES	I-202006116591	110 5211-313	MEDICAL & SAF:	DOLLAR GENERAL	145542	33.71
						VENDOR 01-000720 TOTALS	158.10
01-001663	ADVANCED DIGITAL SOLUT	I-IN25099	110 5211-814	PRINT/COPY MA:	XEROX	145523	56.49
						VENDOR 01-001663 TOTALS	56.49
01-003705	EDWARDS CARPENTRY, INC	I-2187	110 5211-579	MISC OTHER PU:	MOWING 5/22 & 5/29	145563	325.00
01-003705	EDWARDS CARPENTRY, INC	I-2192	110 5211-579	MISC OTHER PU:	MOW 6/5/2020	145563	100.00
						VENDOR 01-003705 TOTALS	425.00
01-003762	XEROX FINANCIAL SERVIC	I-2104001	110 5211-814	PRINT/COPY MA:	XEROX LEASE & USE	145624	207.91
01-003762	XEROX FINANCIAL SERVIC	I-2145701	110 5211-814	PRINT/COPY MA:	XEROX LEASE & USE	145624	220.40
						VENDOR 01-003762 TOTALS	428.31
01-004117	MARK HARRIS CONSULTING	I-05212020-01P	110 5211-825	SEIZURES/FORF:	EQUIP & INSTALL 4K C	145590	1,357.74
						VENDOR 01-004117 TOTALS	1,357.74
01-004400	BURGER KING	I-202006096528	110 5211-319	MISCELLANEOUS:	5/2020 PRISONER MEAL	145540	22.67
						VENDOR 01-004400 TOTALS	22.67
01-023800	CONSOLIDATED COMMUNICA	I-202006106570	110 5211-532	TELEPHONE	: 235-2677	001396	1,795.41
						VENDOR 01-023800 TOTALS	1,795.41
01-031000	LORENZ SUPPLY CO.	I-523968	110 5211-313	MEDICAL & SAF:	HAND SANITIZER	145589	19.48
						VENDOR 01-031000 TOTALS	19.48

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-038400	PITNEY BOWES GLOBAL FI	I-3103984936	110 5211-531	POSTAGE	: POSTAGE MACHINE LEAS	145604	164.46
						VENDOR 01-038400 TOTALS	164.46
						DEPARTMENT 211 POLICE ADMINISTRATION TOTAL:	48,846.42
01-004023	TRANSUNION RISK AND AL	I-4800121-202005-1	110 5212-579	MISC OTHER PU:	SEARCHES 5/2020	145617	108.00
						VENDOR 01-004023 TOTALS	108.00
						DEPARTMENT 212 CRIMINAL INVESTIGATION TOTAL:	108.00
01-002062	LEXIPOL, LLC	I-INV1885	110 5213-579	MISC OTHER PU:	LAW ENFORCEMENT POLI	145587	4,236.00
						VENDOR 01-002062 TOTALS	4,236.00
						DEPARTMENT 213 PATROL TOTAL:	4,236.00
01-016000	JOHN DEERE FINANCIAL	I-202006126598	110 5214-579	MISC OTHER PU:	BRIX DOG FOOD	145634	131.97
						VENDOR 01-016000 TOTALS	131.97
						DEPARTMENT 214 K-9 SERVICE TOTAL:	131.97
01-034603	MEARS AUTOMOTIVE, INC.	I-29456	110 5223-434	REPAIR OF VEH:	OIL CHANGE	145592	28.20
01-034603	MEARS AUTOMOTIVE, INC.	I-29488	110 5223-434	REPAIR OF VEH:	SQUAD REPAIR	145592	92.43
						VENDOR 01-034603 TOTALS	120.63
						DEPARTMENT 223 AUTOMOTIVE SERVICES TOTAL:	120.63
01-000720	CARDMEMBER SERVICES	I-202006116591	110 5224-432	REPAIR OF BUI:	SHORTY'S HVAC	145542	1,870.00
						VENDOR 01-000720 TOTALS	1,870.00



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 224 POLICE BUILDINGS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202006096514	110 5224-321	UTILITIES	: 717 N 4TH ST	145528	14.59
					VENDOR 01-001070 TOTALS		14.59
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5224-321	UTILITIES	: 1700 WABASH	145573	1,894.24
					VENDOR 01-002194 TOTALS		1,894.24
01-003198	ALPHA CONTROLS & SERVI	I-W36011	110 5224-439	OTHER REPAIR	: ALPHA CONTROLS & SER	145525	155.00
					VENDOR 01-003198 TOTALS		155.00
01-003557	CENTERPOINT ENERGY SER	I-7176674	110 5224-321	UTILITIES	: 1700 WABASH	145544	294.36
					VENDOR 01-003557 TOTALS		294.36
01-008000	COLES CO COLLECTOR	I-202006096509	110 5224-828	REAL ESTATE T:	07-2-09196-000	145550	5.00
01-008000	COLES CO COLLECTOR	I-202006096509	110 5224-828	REAL ESTATE T:	10-0-00242-000	145550	128.76
					VENDOR 01-008000 TOTALS		133.76
01-008600	COLES MOULTRIE ELECTRI	I-202006106541	110 5224-321	UTILITIES	: PISTOL RANGE	001393	55.13
					VENDOR 01-008600 TOTALS		55.13
01-030000	KULL LUMBER CO	I-202006096517	110 5224-432	REPAIR OF BUI:	NOZZLE GUN, COUPLER	145583	12.58
					VENDOR 01-030000 TOTALS		12.58
DEPARTMENT 224 POLICE BUILDINGS						TOTAL:	4,429.66
01-000061	HOME DEPOT	I-202006056505	110 5241-319	MISCELLANEOUS:	MULCH	145518	9.99
					VENDOR 01-000061 TOTALS		9.99
01-000143	EMERGENCY TELEPHONE SY	I-202006096527	110 5241-579	MISC OTHER PU:	QUARTERLY PAYMENT	145564	1,133.26
					VENDOR 01-000143 TOTALS		1,133.26

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000469	ALCO OVERHEAD DOORS LL I-7376		110 5241-432	REPAIR OF BUI:	INSTALL 3 BUTTON STA	145524	180.00
					VENDOR 01-000469 TOTALS		180.00
01-001070	AMEREN ILLINOIS	I-202006096523	110 5241-321	UTILITIES	: 2700 MARSHALL	145529	115.89
01-001070	AMEREN ILLINOIS	I-202006096523	110 5241-321	UTILITIES	: FIRE DEPT GARAGE	145529	72.46
					VENDOR 01-001070 TOTALS		188.35
01-001663	ADVANCED DIGITAL SOLUT I-IN24548		110 5241-814	PRINT/COPY MA:	XEROX	145523	0.51
01-001663	ADVANCED DIGITAL SOLUT I-IN25204		110 5241-814	PRINT/COPY MA:	XEROX	145523	22.92
					VENDOR 01-001663 TOTALS		23.43
01-002194	IL POWER MARKETING DBA I-1461320051		110 5241-321	UTILITIES	: 2700 MARSHALL	145573	110.94
01-002194	IL POWER MARKETING DBA I-1461320051		110 5241-321	UTILITIES	: 2700 MARSHALL STA 3	145573	2.75
01-002194	IL POWER MARKETING DBA I-1461320051		110 5241-321	UTILITIES	: 1801 PRAIRIE	145573	49.03
01-002194	IL POWER MARKETING DBA I-1461320051		110 5241-321	UTILITIES	: 1801 PRAIRIE	145573	3.60
					VENDOR 01-002194 TOTALS		166.32
01-002311	JOURNAL GAZETTE & TIME I-202006096531		110 5241-340	BOOKS & PERIO:	STA 3 (52) WEEK SUBS	145580	160.00
					VENDOR 01-002311 TOTALS		160.00
01-003095	ADVANCE AUTO PARTS	I-202006106586	110 5241-319	MISCELLANEOUS:	BULBS, SPARK PLUGS, SI	145522	5.24
01-003095	ADVANCE AUTO PARTS	I-202006106586	110 5241-318	VEHICLE PARTS:	BULBS, SPARK PLUGS, SI	145522	38.54
					VENDOR 01-003095 TOTALS		43.78
01-003557	CENTERPOINT ENERGY SER I-7176674		110 5241-321	UTILITIES	: 2700 MARSHALL AVE	145544	17.80
01-003557	CENTERPOINT ENERGY SER I-7176674		110 5241-321	UTILITIES	: 1801 PRAIRIE	145544	14.33
					VENDOR 01-003557 TOTALS		32.13
01-004395	PETTY CASH	I-202006106589	110 5241-319	MISCELLANEOUS:	REIMBURSE BATTERIES	145603	16.10
					VENDOR 01-004395 TOTALS		16.10

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007890	DUST & SON OF COLES CO	I-S4-63824	110 5241-319	MISCELLANEOUS:	AUTO SUPPLIES	145562	129.41
					VENDOR 01-007890 TOTALS		129.41
01-008000	COLES CO COLLECTOR	I-202006096509	110 5241-828	REAL ESTATE T:	07-2-11799-000	145550	10.70
					VENDOR 01-008000 TOTALS		10.70
01-023800	CONSOLIDATED COMMUNICA	I-202006106567	110 5241-532	TELEPHONE	: 235-0933	001396	201.03
01-023800	CONSOLIDATED COMMUNICA	I-202006106568	110 5241-532	TELEPHONE	: 234-2442	001396	255.89
					VENDOR 01-023800 TOTALS		456.92
01-025600	ILMO PRODUCTS COMPANY	I-01129598	110 5241-313	MEDICAL & SAF:	CYLINDER RENTAL	145576	100.50
					VENDOR 01-025600 TOTALS		100.50
01-030000	KULL LUMBER CO	I-202006106532	110 5241-432	REPAIR OF BUI:	PRIMER, PAINT, PLYWOOD	145583	140.26
01-030000	KULL LUMBER CO	I-202006106532	110 5241-318	VEHICLE PARTS:	PRIMER, PAINT, PLYWOOD	145583	8.59
01-030000	KULL LUMBER CO	I-202006106532	110 5241-319	MISCELLANEOUS:	PRIMER, PAINT, PLYWOOD	145583	313.96
					VENDOR 01-030000 TOTALS		462.81
01-031000	LORENZ SUPPLY CO.	I-525539	110 5241-312	CLEANING SUPP:	TOWELS, DISINFECTANT	145589	50.47
01-031000	LORENZ SUPPLY CO.	I-525658	110 5241-319	MISCELLANEOUS:	TOWEL DISPENSER	145589	26.12
					VENDOR 01-031000 TOTALS		76.59
01-032980	FRED THROM	I-11742	110 5241-433	REPAIR OF MAC:	SHARPEN CHAIN SAW	145614	35.00
					VENDOR 01-032980 TOTALS		35.00
01-033800	MATTOON WATER DEPT	I-202006106559	110 5241-321	UTILITIES	: 2700 MARSHALL	001398	31.40
01-033800	MATTOON WATER DEPT	I-202006106560	110 5241-321	UTILITIES	: 1801 PRAIRIE	001402	25.89
					VENDOR 01-033800 TOTALS		57.29
01-038300	PERRY'S LOCKSMITH	I-75480	110 5241-319	MISCELLANEOUS:	KEYS	145602	6.40
					VENDOR 01-038300 TOTALS		6.40

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-040451	S & S SERVICE CO	I-71409	110 5241-434	REPAIR OF VEH:	E25 REPAIRS	145607	484.52
01-040451	S & S SERVICE CO	I-71547	110 5241-434	REPAIR OF VEH:	UNIT 23 REPAIRS	145607	362.45
						VENDOR 01-040451 TOTALS	846.97
01-041800	SHERWIN WILLIAMS CO	I-8002-1	110 5241-319	MISCELLANEOUS:	PAINT	145610	12.36
						VENDOR 01-041800 TOTALS	12.36
01-046000	NIEMANN FOODS INC	I-2241967	110 5241-319	MISCELLANEOUS:	WATER	145598	9.90
						VENDOR 01-046000 TOTALS	9.90
						DEPARTMENT 241 FIRE PROTECTION ADMIN. TOTAL:	4,158.21
01-001381	MATT FREDERICK	I-JUNE2020-CELLMF	110 5261-533	CELLULAR PHON:	CELL PHONE	145565	50.00
						VENDOR 01-001381 TOTALS	50.00
01-003749	STEVE SUDKAMP	I-JUNE2020-CELLSS	110 5261-533	CELLULAR PHON:	CELL P HONE	000114	50.00
						VENDOR 01-003749 TOTALS	50.00
01-003762	XEROX FINANCIAL SERVIC	I-2104001	110 5261-311	OFFICE SUPPLI:	XEROX LEASE & USE	145624	34.85
01-003762	XEROX FINANCIAL SERVIC	I-2145701	110 5261-311	OFFICE SUPPLI:	XEROX LEASE & USE	145624	37.01
						VENDOR 01-003762 TOTALS	71.86
01-004395	PETTY CASH	I-202006106590	110 5261-434	REPAIR OF VEH:	REIMBURSE CAR WASH	145603	3.00
						VENDOR 01-004395 TOTALS	3.00
01-008000	COLES CO COLLECTOR	I-202006096509	110 5261-828	REAL ESTATE T:	06-0-02763-000	145550	288.12
01-008000	COLES CO COLLECTOR	I-202006096509	110 5261-828	REAL ESTATE T:	07-2-11008-000	145550	515.88
01-008000	COLES CO COLLECTOR	I-202006096509	110 5261-828	REAL ESTATE T:	07-2-11206-000	145550	5.06
01-008000	COLES CO COLLECTOR	I-202006096509	110 5261-828	REAL ESTATE T:	07-2-14896-000	145550	266.18
						VENDOR 01-008000 TOTALS	1,075.24

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 261 COMMUNITY DEVELOPMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023800	CONSOLIDATED COMMUNICA	I-202006106564	110 5261-532	TELEPHONE	: 234-7367	001395	216.04
VENDOR 01-023800 TOTALS							216.04

DEPARTMENT 261 COMMUNITY DEVELOPMENT TOTAL: 1,466.14

01-002602	DEAN BARBER	I-JUNE2020-CELLDB	110 5310-533	CELLULAR PHON:	CELL PHONE	000112	33.33
VENDOR 01-002602 TOTALS							33.33

01-003488	SSC SERVICES, INC.	I-7980	110 5310-460	OTHER PROFESS:	JANITORIAL SERVICES	145613	66.00
01-003488	SSC SERVICES, INC.	I-7983	110 5310-460	OTHER PROFESS:	JANITORIAL SERVICES	145613	66.00
VENDOR 01-003488 TOTALS							132.00

01-003762	XEROX FINANCIAL SERVIC	I-2104001	110 5310-814	PRINT/COPY MA:	XEROX LEASE & USE	145624	69.37
01-003762	XEROX FINANCIAL SERVIC	I-2145701	110 5310-814	PRINT/COPY MA:	XEROX LEASE & USE	145624	80.39
VENDOR 01-003762 TOTALS							149.76

01-004395	PETTY CASH	I-202006106588	110 5310-311	OFFICE SUPPLI:	REIMBURSE BATTERIES	145603	6.67
VENDOR 01-004395 TOTALS							6.67

DEPARTMENT 310 PUBLIC WORKS TOTAL: 321.76

01-000061	HOME DEPOT	I-202006056505	110 5320-319	MISCELLANEOUS:	TAPE MEASURE	145518	13.31
VENDOR 01-000061 TOTALS							13.31

01-000755	ALTORFER	I-V1976301	110 5320-440	RENTALS	: EQUIPMENT RENTAL	145526	398.16
VENDOR 01-000755 TOTALS							398.16

01-001787	BROWN'S AUTO SALES OF	I-310	110 5320-434	REPAIR OF VEH:	FUSES	145539	29.06
VENDOR 01-001787 TOTALS							29.06

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5320-321	UTILITIES	: 401 DEWITT AVE EAST	145573	79.75
VENDOR 01-002194 TOTALS							79.75
01-003206	BIRKEYS	I-P19865	110 5320-316	TOOLS & EQUIP:	CASTER KIT, GREASE S	145535	57.27
01-003206	BIRKEYS	I-P20500	110 5320-316	TOOLS & EQUIP:	DIPSTICK	145535	7.80
01-003206	BIRKEYS	I-P20550	110 5320-316	TOOLS & EQUIP:	CABLE TERMINALS	145535	3.76
01-003206	BIRKEYS	I-P20589	110 5320-316	TOOLS & EQUIP:	TERMINAL	145535	4.41
01-003206	BIRKEYS	I-P20807	110 5320-318	VEHICLE PARTS:	BELT	145535	47.03
01-003206	BIRKEYS	I-P21103	110 5320-316	TOOLS & EQUIP:	COIL ASSEMBLY	145535	25.30
01-003206	BIRKEYS	I-W26532	110 5320-433	REPAIR OF MAC:	LOADER REPAIRS	145535	511.39
01-003206	BIRKEYS	I-W26544	110 5320-433	REPAIR OF MAC:	TIRE REPAIRS	145535	34.71
01-003206	BIRKEYS	I-W26554	110 5320-433	REPAIR OF MAC:	LOADER REPAIRS	145535	655.05
01-003206	BIRKEYS	I-W26683	110 5320-433	REPAIR OF MAC:	LOADER REPAIRS	145535	123.08
VENDOR 01-003206 TOTALS							1,469.80
01-003270	DARRIN'S TIRE AND AUTO	I-16737	110 5320-434	REPAIR OF VEH:	OIL CHANGE	145558	9.33
01-003270	DARRIN'S TIRE AND AUTO	I-16772	110 5320-434	REPAIR OF VEH:	OIL CHANGE	145558	36.66
01-003270	DARRIN'S TIRE AND AUTO	I-16795	110 5320-434	REPAIR OF VEH:	OIL CHANGE	145558	10.00
01-003270	DARRIN'S TIRE AND AUTO	I-16796	110 5320-434	REPAIR OF VEH:	OIL CHANGE	145558	28.33
01-003270	DARRIN'S TIRE AND AUTO	I-16807	110 5320-434	REPAIR OF VEH:	OIL CHANGE	145558	9.33
01-003270	DARRIN'S TIRE AND AUTO	I-16808	110 5320-434	REPAIR OF VEH:	OIL CHANGE	145558	28.33
01-003270	DARRIN'S TIRE AND AUTO	I-16815	110 5320-434	REPAIR OF VEH:	OIL CHANGE	145558	9.33
01-003270	DARRIN'S TIRE AND AUTO	I-16868	110 5320-434	REPAIR OF VEH:	OIL CHANGE	145558	9.33
01-003270	DARRIN'S TIRE AND AUTO	I-16991	110 5320-434	REPAIR OF VEH:	OIL CHANGE	145558	12.66
01-003270	DARRIN'S TIRE AND AUTO	I-16992	110 5320-434	REPAIR OF VEH:	OIL CHANGE	145558	8.66
01-003270	DARRIN'S TIRE AND AUTO	I-17046	110 5320-434	REPAIR OF VEH:	OIL CHANGE	145558	18.67
01-003270	DARRIN'S TIRE AND AUTO	I-17073	110 5320-434	REPAIR OF VEH:	OIL CHANGE	145558	63.33
VENDOR 01-003270 TOTALS							243.96
01-003488	SSC SERVICES, INC.	I-7985	110 5320-460	OTHER PROP MA:	JANITORIAL SERVICES	145613	291.66
VENDOR 01-003488 TOTALS							291.66
01-003762	XEROX FINANCIAL SERVIC	I-2104001	110 5320-814	PRINT/COPY MA:	XEROX LEASE & USE	145624	41.16
01-003762	XEROX FINANCIAL SERVIC	I-2145701	110 5320-814	PRINT/COPY MA:	XEROX LEASE & USE	145624	39.98
VENDOR 01-003762 TOTALS							81.14

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003865	ALEX FUQUA	I-JUNE2020-CELLAF	110 5320-533	CELLULAR PHON:	CELL PHONE	145567	16.66
						VENDOR 01-003865 TOTALS	16.66
01-004034	R & R SERVICES OF ILLI	I-15489	110 5320-519	OTHER PROFESS:	YARD WASTE GRINDING	145605	36,450.00
						VENDOR 01-004034 TOTALS	36,450.00
01-008000	COLES CO COLLECTOR	I-202006096509	110 5320-828	REAL ESTATE T:	06-0-00347-000	145550	6.10
01-008000	COLES CO COLLECTOR	I-202006096509	110 5320-828	REAL ESTATE T:	06-0-00526-000	145550	15.78
01-008000	COLES CO COLLECTOR	I-202006096509	110 5320-828	REAL ESTATE T:	06-0-00573-000	145550	43.78
01-008000	COLES CO COLLECTOR	I-202006096509	110 5320-828	REAL ESTATE T:	06-0-00642-002	145550	25.44
01-008000	COLES CO COLLECTOR	I-202006096509	110 5320-828	REAL ESTATE T:	06-0-00655-000	145550	17.50
01-008000	COLES CO COLLECTOR	I-202006096509	110 5320-828	REAL ESTATE T:	06-0-00662-000	145550	37.98
01-008000	COLES CO COLLECTOR	I-202006096509	110 5320-828	REAL ESTATE T:	07-1-00502-000	145550	15.56
						VENDOR 01-008000 TOTALS	162.14
01-016000	JOHN DEERE FINANCIAL	I-202006126597	110 5320-316	TOOLS & EQUIP:	WEEDEATER LINE	145634	3.33
01-016000	JOHN DEERE FINANCIAL	I-202006126597	110 5320-316	TOOLS & EQUIP:	LOCK PIN & SQUARES	145634	3.07
						VENDOR 01-016000 TOTALS	6.40
01-018100	GANO WELDING SUPPLIES	I-846149	110 5320-440	RENTALS :	CYLINDER RENTAL	145568	12.00
						VENDOR 01-018100 TOTALS	12.00
01-020607	KEVIN HAMILTON	I-JUNE2020-CELLKH	110 5320-533	CELLULAR PHON:	CELL PHONE	145569	16.67
						VENDOR 01-020607 TOTALS	16.67
01-023800	CONSOLIDATED COMMUNICA	I-202006106571	110 5320-532	TELEPHONE :	235-5460	001396	177.66
						VENDOR 01-023800 TOTALS	177.66
01-025600	ILMO PRODUCTS COMPANY	I-01128063	110 5320-316	TOOLS & EQUIP:	WELDING SUPPLIES	145576	41.23
						VENDOR 01-025600 TOTALS	41.23

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-030000	KULL LUMBER CO	I-202006096518	110 5320-319	MISCELLANEOUS:	BOLTS, SCREWS, MARKIN	145583	4.66
					VENDOR 01-030000 TOTALS		4.66
01-031000	LORENZ SUPPLY CO.	I-525601	110 5320-316	TOOLS & EQUIP:	PALLET WRAP	145589	36.64
					VENDOR 01-031000 TOTALS		36.64
01-040300	STEVE RITTER	I-202006096529	110 5320-313	MEDICAL & SAF:	REIMBURSE BOOTS	145606	19.92
					VENDOR 01-040300 TOTALS		19.92
DEPARTMENT 320 STREETS						TOTAL:	39,550.82
01-000061	HOME DEPOT	I-202006056505	110 5381-315	LANDSCAPING S:	TREES & SHRUBS	145518	47.44
					VENDOR 01-000061 TOTALS		47.44
01-001070	AMEREN ILLINOIS	I-202006096523	110 5381-321	UTILITIES	: CITY HALL	145529	298.92
01-001070	AMEREN ILLINOIS	I-202006096523	110 5381-321	UTILITIES	: BURGESS	145529	48.47
					VENDOR 01-001070 TOTALS		347.39
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5381-321	UTILITIES	: 1718 B'DWAY UNIT B	145573	27.58
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5381-321	UTILITIES	: 1701 B'DWAY	145573	38.40
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5381-321	UTILITIES	: CITY HALL	145573	465.63
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5381-321	UTILITIES	: 208 N 19TH	145573	13.91
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5381-321	UTILITIES	: 208 N 19TH	145573	5.64
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5381-321	UTILITIES	: 19TH ST LIGHTS	145573	11.96
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5381-321	UTILITIES	: BURGESS	145573	17.75
					VENDOR 01-002194 TOTALS		580.87
01-002250	COMMERCIAL REFRIGERATI	I-45305	110 5381-460	OTHER PROP MA:	BOILER REPAIRS	145554	460.00
					VENDOR 01-002250 TOTALS		460.00
01-003200	FRED BIGGS ELECTRIC SU	I-317637	110 5381-319	MISCELLANEOUS:	CH LED'S	145517	108.13
					VENDOR 01-003200 TOTALS		108.13



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 381 CUSTODIAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003488	SSC SERVICES, INC.	I-7980	110 5381-460	OTHER PROP MA:	JANITORIAL SERVICES	145613	268.00
01-003488	SSC SERVICES, INC.	I-7983	110 5381-460	OTHER PROP MA:	JANITORIAL SERVICES	145613	268.00
						VENDOR 01-003488 TOTALS	536.00
01-003557	CENTERPOINT ENERGY SER	I-7176674	110 5381-321	UTILITIES	: 1701 WABASH	145544	88.59
01-003557	CENTERPOINT ENERGY SER	I-7176674	110 5381-321	UTILITIES	: 208 N 19TH	145544	873.41
						VENDOR 01-003557 TOTALS	962.00
01-023800	CONSOLIDATED COMMUNICA	I-202006106562	110 5381-532	TELEPHONE	: 235-5622	001395	155.79
01-023800	CONSOLIDATED COMMUNICA	I-202006106563	110 5381-532	TELEPHONE	: 234-7376	001395	53.03
						VENDOR 01-023800 TOTALS	208.82
01-033800	MATTOON WATER DEPT	I-202006106556	110 5381-321	UTILITIES	: 208 N 19TH	001399	216.32
						VENDOR 01-033800 TOTALS	216.32
01-038300	PERRY'S LOCKSMITH	I-12-75197	110 5381-432	REPAIR OF BUI:	DEPOT DOOR REPAIR	145602	110.00
						VENDOR 01-038300 TOTALS	110.00
						DEPARTMENT 381 CUSTODIAL SERVICES TOTAL:	3,576.97
01-001070	AMEREN ILLINOIS	I-202006096523	110 5511-321	UTILITIES	: PETERSON PARK	145529	127.41
						VENDOR 01-001070 TOTALS	127.41
01-001135	BEACON ATHLETICS	I-0517660-IN	110 5511-825	TOURISM GRANT:	BACKSTOP PADS,NETTIN	145534	3,345.00
						VENDOR 01-001135 TOTALS	3,345.00
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5511-321	UTILITIES	: 1200 CHAMPAIGN	145573	9.21
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5511-321	UTILITIES	: PETERSON PARK	145573	84.59
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5511-321	UTILITIES	: 212 N 12TH	145573	8.60
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5511-321	UTILITIES	: LAWSON PARK	145573	32.28
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5511-321	UTILITIES	: PETERSON PARK	145573	121.52
						VENDOR 01-002194 TOTALS	256.20

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002934	SOUTH CENTRAL FS, INC.	I-28001590	110 5511-326	FUEL	: GAS	145612	190.02
01-002934	SOUTH CENTRAL FS, INC.	I-B0002802524	110 5511-326	FUEL	: DIESEL	145612	238.65
01-002934	SOUTH CENTRAL FS, INC.	I-B0002802525	110 5511-326	FUEL	: GAS	145612	630.19
						VENDOR 01-002934 TOTALS	1,058.86
01-002939	VALLEY VIEW INDUSTRIES	I-60606	110 5511-825	TOURISM GRANT:	BALL DIAMOND LIME	145621	1,923.54
						VENDOR 01-002939 TOTALS	1,923.54
01-003206	BIRKEYS	I-P21691	110 5511-433	REPAIR OF MAC:	BLADES	145535	88.02
01-003206	BIRKEYS	I-P21694	110 5511-433	REPAIR OF MAC:	FILTER, BLADE	145535	95.96
01-003206	BIRKEYS	I-W26999	110 5511-433	REPAIR OF MAC:	MOWER REPAIRS	145536	573.84
						VENDOR 01-003206 TOTALS	757.82
01-003557	CENTERPOINT ENERGY SER	I-7176674	110 5511-321	UTILITIES	: 212 N 12TH	145544	110.75
01-003557	CENTERPOINT ENERGY SER	I-7176674	110 5511-321	UTILITIES	: 500 B'DWAY	145544	56.24
01-003557	CENTERPOINT ENERGY SER	I-7176674	110 5511-321	UTILITIES	: 500 BROADWAY	145544	20.71
01-003557	CENTERPOINT ENERGY SER	I-7176674	110 5511-321	UTILITIES	: 500 B'DWAY	145544	27.99
						VENDOR 01-003557 TOTALS	215.69
01-003721	KAS WINDOWS, LLC	I-202006096521	110 5511-450	CONSTRUCTION :	ROOF REPAIRS	145581	424.00
						VENDOR 01-003721 TOTALS	424.00
01-009093	CONNOR CO	I-S9086735.001	110 5511-319	MISCELLANEOUS:	FITTINGS	145555	46.15
						VENDOR 01-009093 TOTALS	46.15
01-016000	JOHN DEERE FINANCIAL	I-202006056501	110 5511-319	MISCELLANEOUS:	MULCH	145520	79.60
01-016000	JOHN DEERE FINANCIAL	I-202006056501	110 5511-319	MISCELLANEOUS:	WEED KILLER, BOLTS	145520	77.96
						VENDOR 01-016000 TOTALS	157.56
01-023800	CONSOLIDATED COMMUNICA	I-202006106577	110 5511-532	TELEPHONE	: 234-3611	001396	83.61
						VENDOR 01-023800 TOTALS	83.61

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-030000	KULL LUMBER CO	I-202006096520	110 5511-433	REPAIR OF MAC:	BOLTS, SPRAY PAINT, L	145583	32.26
01-030000	KULL LUMBER CO	I-202006096520	110 5511-319	MISCELLANEOUS:	BOLTS, SPRAY PAINT, L	145583	63.86
01-030000	KULL LUMBER CO	I-202006096520	110 5511-825	TOURISM GRANT:	BOLTS, SPRAY PAINT, L	145583	440.38
						VENDOR 01-030000 TOTALS	536.50
01-031000	LORENZ SUPPLY CO.	I-525464	110 5511-319	MISCELLANEOUS:	LINERS, TISSUE, SOAP	145589	845.50
						VENDOR 01-031000 TOTALS	845.50
01-032600	MATTOON FLOWER SHOP	I-2675	110 5511-319	MISCELLANEOUS:	MEMORIAL DAY FLOWERS	145591	585.00
						VENDOR 01-032600 TOTALS	585.00
01-040469	DURWIN SANDERS	I-22064	110 5511-825	TOURISM GRANT:	BALL DIAMOND @ LAWSON	145561	4,850.00
						VENDOR 01-040469 TOTALS	4,850.00
01-041800	SHERWIN WILLIAMS CO	I-0803-5	110 5511-319	MISCELLANEOUS:	PAINT	145610	55.79
						VENDOR 01-041800 TOTALS	55.79
DEPARTMENT 511 PARKS						TOTAL:	15,268.63
01-000061	HOME DEPOT	I-202006056505	110 5512-319	MISCELLANEOUS:	GLOVES, BLEACH, VINYL	145518	48.38
01-000061	HOME DEPOT	I-202006056505	110 5512-319	MISCELLANEOUS:	LUMBER	145518	1,111.46
						VENDOR 01-000061 TOTALS	1,159.84
01-000481	PANA WHOLESALE BAIT CO	I-2670932	110 5512-317	CONCESSION & :	CONCESSIONS	145600	1,307.40
01-000481	PANA WHOLESALE BAIT CO	I-2671256	110 5512-317	CONCESSION & :	CONCESSIONS	145600	757.25
						VENDOR 01-000481 TOTALS	2,064.65
01-000720	CARDMEMBER SERVICES	I-202006116591	110 5512-319	MISCELLANEOUS:	AMAZON	145542	62.95
						VENDOR 01-000720 TOTALS	62.95

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 512 LAKE MATTOON

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002934	SOUTH CENTRAL FS, INC.	I-18004315	110 5512-317	CONCESSION &	USED PUMP	145612	100.00
01-002934	SOUTH CENTRAL FS, INC.	I-B0002802426	110 5512-327	FUEL - RESALE:	FUEL	145612	518.64
01-002934	SOUTH CENTRAL FS, INC.	I-B0002802493	110 5512-327	FUEL - RESALE:	FUEL	145612	863.79
						VENDOR 01-002934 TOTALS	1,482.43
01-003023	MIKE KIRKLEY	I-042161	110 5512-450	CONSTRUCTION :	SEAWALL & DOCK	145582	5,830.00
						VENDOR 01-003023 TOTALS	5,830.00
01-003527	IL NATIONAL BANK	I-202006106580	110 5512-311	OFFICE SUPPLI:	EPAY FEES 5/2020	145572	12.38
						VENDOR 01-003527 TOTALS	12.38
01-003880	NCR PAYMENT SOLUTIONS	I-202006106583	110 5512-311	OFFICE SUPPLI:	EPAY FEES 5/2020	001403	38.93
						VENDOR 01-003880 TOTALS	38.93
01-003926	RANDY R. BAKER	I-012983	110 5512-450	CONSTRUCTION :	REMOVE HICKORY TREES	145609	900.00
						VENDOR 01-003926 TOTALS	900.00
01-010167	CUMBERLAND CO TREASURE	I-202006096530	110 5512-828	REAL ESTATE T:	01-31-100-002	145556	1,609.60
01-010167	CUMBERLAND CO TREASURE	I-202006096530	110 5512-828	REAL ESTATE T:	01-31-300-007	145556	1,052.40
						VENDOR 01-010167 TOTALS	2,662.00
01-012025	DETECTION SECURITY CO	I-170482	110 5512-576	SECURITY SERV:	MONITORING	145560	47.00
						VENDOR 01-012025 TOTALS	47.00
01-017400	TSYS	I-202006096511	110 5512-319	MISCELLANEOUS:	LAKE 5/2020 CC FEES	001404	761.70
						VENDOR 01-017400 TOTALS	761.70
01-020534	FRONTIER	I-202006116596	110 5512-532	TELEPHONE :	895-2922	145566	68.20
						VENDOR 01-020534 TOTALS	68.20

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 512 LAKE MATTOON

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020803	HARRELSON PLUMBING & H	I-M843	110 5512-450	CONSTRUCTION	: PUMP TANK	145570	225.00
01-020803	HARRELSON PLUMBING & H	I-M846	110 5512-450	CONSTRUCTION	: PUMP TANK	145570	225.00
						VENDOR 01-020803 TOTALS	450.00
01-024060	IL DEPT OF NATURAL RES	I-202006056506	110 5512-802	HUNTING/FISHI:	LAKE FISHING LIC	001389	617.50
01-024060	IL DEPT OF NATURAL RES	I-202006116595	110 5512-802	HUNTING/FISHI:	LAKE FISHING LIC	001397	301.75
						VENDOR 01-024060 TOTALS	919.25
01-030000	KULL LUMBER CO	I-202006096520	110 5512-319	MISCELLANEOUS:	BOLTS, SPRAY PAINT, L	145583	12.00
						VENDOR 01-030000 TOTALS	12.00
01-030055	LAKE LAND COLLEGE	I-1266121	110 5512-319	MISCELLANEOUS:	LAKE SIGNS	145584	259.81
						VENDOR 01-030055 TOTALS	259.81
01-037050	NIEMEYER REPAIR SERVIC	I-105596	110 5512-433	REPAIR OF MAC:	MOWER REPAIRS	145599	911.60
						VENDOR 01-037050 TOTALS	911.60
						DEPARTMENT 512 LAKE MATTOON TOTAL:	17,642.74
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5551-321	UTILITIES	: T-BALL COMPLEX	145573	7.02
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5551-321	UTILITIES	: 311 N 6TH ST BLDG 2	145573	8.16
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5551-321	UTILITIES	: JFL COMPLEX	145573	94.94
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5551-321	UTILITIES	: BOYS COMPLEX	145573	26.58
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5551-321	UTILITIES	: GIRLS COMPLEX	145573	98.74
						VENDOR 01-002194 TOTALS	235.44
01-004120	ANDERSON BROTHERS ENTE	I-272	110 5551-424	LAWN CARE	: AERATION	145531	2,600.00
						VENDOR 01-004120 TOTALS	2,600.00
01-008000	COLES CO COLLECTOR	I-202006096509	110 5551-828	REAL ESTATE T:	07-1-03066-000	145550	36.48
01-008000	COLES CO COLLECTOR	I-202006096509	110 5551-828	REAL ESTATE T:	07-1-03501-000	145550	167.82

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 551 SPORTS FACILITIES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008000	COLES CO COLLECTOR	I-202006096509	110 5551-828	REAL ESTATE T:	07-2-11990-000	145550	32.10
						VENDOR 01-008000 TOTALS	236.40
01-030000	KULL LUMBER CO	I-202006096520	110 5551-319	MISCELLANEOUS:	BOLTS, SPRAY PAINT, L 145583		25.02
						VENDOR 01-030000 TOTALS	25.02
01-041800	SHERWIN WILLIAMS CO	I-0802-7	110 5551-319	MISCELLANEOUS:	PAINT	145610	199.95
						VENDOR 01-041800 TOTALS	199.95
DEPARTMENT 551 SPORTS FACILITIES						TOTAL:	3,296.81
01-001679	CHRIS OVERTON EXCAVATI	I-5583	110 5570-319	MISCELLANEOUS:	TOP SOIL	145545	350.00
						VENDOR 01-001679 TOTALS	350.00
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5570-321	UTILITIES	: 917 N 22ND	145573	1.80
01-002194	IL POWER MARKETING DBA	I-1461320051	110 5570-321	UTILITIES	: CEMETERY	145573	12.68
						VENDOR 01-002194 TOTALS	14.48
01-002934	SOUTH CENTRAL FS, INC.	I-28001582	110 5570-326	FUEL	: DIESEL	145612	48.32
						VENDOR 01-002934 TOTALS	48.32
01-003206	BIRKEYS	I-P20564	110 5570-319	MISCELLANEOUS:	WEEDEATER STRING	145535	74.97
						VENDOR 01-003206 TOTALS	74.97
01-003557	CENTERPOINT ENERGY SER	I-7176674	110 5570-321	UTILITIES	: 917 N 22ND	145544	21.01
						VENDOR 01-003557 TOTALS	21.01
01-008000	COLES CO COLLECTOR	I-202006096509	110 5570-828	REAL ESTATE T:	07-1-00359-000	145550	302.80
01-008000	COLES CO COLLECTOR	I-202006096509	110 5570-828	REAL ESTATE T:	07-1-00387-000	145550	130.32

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 570 DODGE GROVE CEMETERY

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008000	COLES CO COLLECTOR	I-202006096509	110 5570-828	REAL ESTATE T:	07-1-00392-000	145550	278.28
						VENDOR 01-008000 TOTALS	711.40
01-012025	DETECTION SECURITY CO	I-170482	110 5570-319	MISCELLANEOUS:	MONITORING	145560	242.00
						VENDOR 01-012025 TOTALS	242.00
01-023800	CONSOLIDATED COMMUNICA	I-202006106576	110 5570-532	TELEPHONE	: 234-2055	001396	75.02
						VENDOR 01-023800 TOTALS	75.02
01-033800	MATTOON WATER DEPT	I-202006106557	110 5570-321	UTILITIES	: 917 N 22ND	001400	17.27
01-033800	MATTOON WATER DEPT	I-202006106558	110 5570-321	UTILITIES	: N 19TH	001401	7.57
						VENDOR 01-033800 TOTALS	24.84
						DEPARTMENT 570 DODGE GROVE CEMETERY TOTAL:	1,562.04
01-008801	COLES TOGETHER	I-JUNE20-PLEDGE	110 5651-571	DUES & MEMBER:	PLEDGE	145552	4,166.66
						VENDOR 01-008801 TOTALS	4,166.66
						DEPARTMENT 651 ECONOMIC DEVELOPMENT TOTAL:	4,166.66
						VENDOR SET 110 GENERAL FUND TOTAL:	178,374.50

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000720	CARDMEMBER SERVICES	I-202006116591	122 5653-311	OFFICE SUPPLI:	HOME DEPOT	145542	66.18
01-000720	CARDMEMBER SERVICES	I-202006116591	122 5653-561	BUSINESS MEET:	AMAZON	145542	26.91
						VENDOR 01-000720 TOTALS	93.09
01-001235	ANGELIA D BURGETT	I-JUNE2020-CELLAB	122 5653-533	CELLULAR PHON:	CELL PHONE	145541	100.00
						VENDOR 01-001235 TOTALS	100.00
01-002194	IL POWER MARKETING DBA	I-1461320051	122 5653-321	NATURAL GAS &:	1718 B'DWAY UNIT C	145573	6.69
						VENDOR 01-002194 TOTALS	6.69
01-002454	COLES CO SPEEDWAY	I-202006116594	122 5653-825	TOURISM GRANT:	TOURISM GRANT	145551	2,500.00
						VENDOR 01-002454 TOTALS	2,500.00
01-003393	CIL-CON COMMITTEE	I-202006116593	122 5653-825	TOURISM GRANT:	TOURISM GRANT	145546	5,000.00
						VENDOR 01-003393 TOTALS	5,000.00
01-007882	COLES CO AIRPORT AUTHO	I-202006116592	122 5653-825	TOURISM GRANT:	TOURISM GRANT	145548	2,500.00
						VENDOR 01-007882 TOTALS	2,500.00
01-008600	COLES MOULTRIE ELECTRI	I-202006106540	122 5653-321	NATURAL GAS &:	WELCOME SIGN	001393	38.80
						VENDOR 01-008600 TOTALS	38.80
01-017400	TSYS	I-202006096512	122 5653-311	OFFICE SUPPLI:	TOURISM 5/2020 CC FE 001404		114.65
						VENDOR 01-017400 TOTALS	114.65
01-023800	CONSOLIDATED COMMUNICA	I-202006106561	122 5653-532	TELEPHONE	: 258-6286	001395	1,110.30
01-023800	CONSOLIDATED COMMUNICA	I-202006106573	122 5653-532	TELEPHONE	: 800-500-6286	001396	4.11
						VENDOR 01-023800 TOTALS	1,114.41

DEPARTMENT 653 HOTEL TAX ADMINISTRATION TOTAL: 11,467.64

VENDOR SET 122 HOTEL TAX FUND TOTAL: 11,467.64



VENDOR SET: 01 CITY OF MATTOON  
FUND : 123 FESTIVAL MGMT FUND  
DEPARTMENT: 584 BAGELFEST  
INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999  
PAY DATE RANGE: 6/03/2020 THRU 6/16/2020  
BUDGET TO USE: DR-DEPARTMENT REQUESTED

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000720	CARDMEMBER SERVICES	I-202006116591	123 5584-561	BUSINESS MEET:	EL VAQUERO	145542	26.74
						VENDOR 01-000720 TOTALS	26.74

DEPARTMENT 584 BAGELFEST TOTAL: 26.74

VENDOR SET 123 FESTIVAL MGMT FUND TOTAL: 26.74

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 125 INSURANCE & TORT JDGMNT

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001888	IL PUBLIC RISK FUND	I-63639	125 5150-250	WORKERS' COMP:	JULY WORKERS COMP	145574	46,202.00
						VENDOR 01-001888 TOTALS	46,202.00

DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL: 46,202.00

VENDOR SET 125 INSURANCE & TORT JDGMNT TOTAL: 46,202.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 128 MIDTOWN TIF FUND

DEPARTMENT: 604 MIDTOWN TIF DISTRICT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-010118	CRITES TITLE COMPANY	I-200337	128 5604-908	PARKING LOTS :	TITLE SEARCH	145632	125.00
						VENDOR 01-010118 TOTALS	125.00
01-021348	LEE ENTERPRISES-CENTRA	I-81967-1	128 5604-902	SIDEWALKS & C:	B'DWAY STREETSCAPING	145586	149.80
						VENDOR 01-021348 TOTALS	149.80
01-045400	UPCHURCH GROUP INC	I-14772	128 5604-902	SIDEWALKS & C:	B'DWAY AVE STREETSCA	145619	5,000.00
						VENDOR 01-045400 TOTALS	5,000.00
						DEPARTMENT 604 MIDTOWN TIF DISTRICT TOTAL:	5,274.80
						VENDOR SET 128 MIDTOWN TIF FUND TOTAL:	5,274.80

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 130 CAPITAL PROJECT FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002414	CCI REDIMIX	I-317387	130 5321-730	IMPROVEMENTS :	CCI REDIMIX	145543	2,556.00
						VENDOR 01-002414 TOTALS	2,556.00
01-021348	LEE ENTERPRISES-CENTRA	I-81309-1	130 5321-730	IMPROVEMENTS :	SDWLKS 32ND-34TH BID	145586	33.60
						VENDOR 01-021348 TOTALS	33.60
DEPARTMENT 321 STREETS						TOTAL:	2,589.60
01-008000	COLES CO COLLECTOR	I-202006096509	130 5328-828	REAL ESTATE T:	06-0-00684-000	145550	1,758.04
01-008000	COLES CO COLLECTOR	I-202006096509	130 5328-828	REAL ESTATE T:	07-1-00894-000	145550	733.82
01-008000	COLES CO COLLECTOR	I-202006096509	130 5328-828	REAL ESTATE T:	07-1-00918-000	145550	151.08
01-008000	COLES CO COLLECTOR	I-202006096509	130 5328-828	REAL ESTATE T:	07-1-00920-000	145550	358.60
01-008000	COLES CO COLLECTOR	I-202006096509	130 5328-828	REAL ESTATE T:	07-1-00921-000	145550	320.10
01-008000	COLES CO COLLECTOR	I-202006096509	130 5328-828	REAL ESTATE T:	07-1-00945-000	145550	659.64
01-008000	COLES CO COLLECTOR	I-202006096509	130 5328-828	REAL ESTATE T:	07-1-00968-000	145550	347.16
						VENDOR 01-008000 TOTALS	4,328.44
DEPARTMENT 328 STORM DRAINAGE						TOTAL:	4,328.44
VENDOR SET 130 CAPITAL PROJECT FUND						TOTAL:	6,918.04

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 154 BROADWAY EAST BUS DIST

DEPARTMENT: 604 BROADWAY EAST BUSINESS DI

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002962	LARSON ENTERPRISES	I-202006096522	154 5604-825	BUSINESS DIST:	APRIL SALES TAX REBA	145585	699.71
						VENDOR 01-002962 TOTALS	699.71
						DEPARTMENT 604 BROADWAY EAST BUSINESS DI	TOTAL: 699.71
						VENDOR SET 154 BROADWAY EAST BUS DIST	TOTAL: 699.71

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 351 RESERVOIRS & WTR SOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA	I-1461320051	211 5351-321	NATURAL GAS &	LAKE PARADISE SHED	145573	5.79
VENDOR 01-002194 TOTALS							5.79
01-003557	CENTERPOINT ENERGY SER	I-7176674	211 5351-321	NATURAL GAS &	RR2 WATER DEPT	145544	2.93
01-003557	CENTERPOINT ENERGY SER	I-7176674	211 5351-321	NATURAL GAS &	2941 LAKE ROAD	145544	54.21
VENDOR 01-003557 TOTALS							57.14
01-008600	COLES MOULTRIE ELECTRI	I-202006106539	211 5351-321	NATURAL GAS &	RESERVOIR CONTROL AC	001393	12.75
VENDOR 01-008600 TOTALS							12.75
DEPARTMENT 351 RESERVOIRS & WTR SOURCES TOTAL:							75.68
01-000061	HOME DEPOT	I-202006056505	211 5353-318	VEHICLE PARTS: TOOL	CABINET	145518	209.00
01-000061	HOME DEPOT	I-202006056505	211 5353-378	PLANT MTCE & : SPREADER,	ADAPTERS,WE	145518	192.89
01-000061	HOME DEPOT	I-202006056505	211 5353-378	PLANT MTCE & : WALL	PANELS	145518	100.63
VENDOR 01-000061 TOTALS							502.52
01-000598	CURRY CONSTRUCTION, IN	I-145958138	211 5353-730	IMPROVEMENTS : WTP-SBL	RECHLORINATI	145633	27,223.20
01-000598	CURRY CONSTRUCTION, IN	I-145958177	211 5353-730	IMPROVEMENTS : WTP	CLEARWELL PROJEC	145557	15,750.00
01-000598	CURRY CONSTRUCTION, IN	I-145958193	211 5353-730	IMPROVEMENTS : WTP	SBL RECHLORINATI	145557	14,630.40
VENDOR 01-000598 TOTALS							57,603.60
01-002194	IL POWER MARKETING DBA	I-1461320051	211 5353-321	NATURAL GAS &	LAKE MATTOON PUMP	145573	59.05
01-002194	IL POWER MARKETING DBA	I-1461320051	211 5353-321	NATURAL GAS &	E LAKE PUMP HOUSE	145573	1,063.33
VENDOR 01-002194 TOTALS							1,122.38
01-002411	DAVE BASHAM	I-JUNE2020-CELLDB	211 5353-533	CELLULAR PHON: CELL	PHONE	000111	50.00
VENDOR 01-002411 TOTALS							50.00
01-002934	SOUTH CENTRAL FS, INC.	I-B0002802316	211 5353-326	FUEL : DIESEL		145612	557.64
VENDOR 01-002934 TOTALS							557.64

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003097	CINTAS	I-4050302426	211 5353-439	OTHER REPAIR :	MOP,TOWELS,MATS	145547	33.82
01-003097	CINTAS	I-4050866692	211 5353-439	OTHER REPAIR :	MOP,TOWELS,MATS	145547	33.82
01-003097	CINTAS	I-4051452072	211 5353-439	OTHER REPAIR :	MOP,TOWELS,MATS	145547	33.82
01-003097	CINTAS	I-4052094160	211 5353-439	OTHER REPAIR :	MOP, TOWELS,MATS	145547	33.82
					VENDOR 01-003097 TOTALS		135.28
01-003312	BODINE ELECTRIC	I-0094341	211 5353-433	REPAIR OF MAC:	MOTOR REPAIR	145538	4,945.68
					VENDOR 01-003312 TOTALS		4,945.68
01-003369	USALCO	I-1372070	211 5353-314	CHEMICALS :	CHEMICALS	145620	5,076.04
					VENDOR 01-003369 TOTALS		5,076.04
01-003651	TOTAL HOME AND FARM VI	I-1415	211 5353-516	TECHNOLOGY SU:	SERVICE CALL	145615	170.00
					VENDOR 01-003651 TOTALS		170.00
01-003855	MUNICIPAL EQUIPMENT CO	I-INV0021194	211 5353-432	REPAIR OF STR:	THREADED VALVE	145597	2,222.02
					VENDOR 01-003855 TOTALS		2,222.02
01-008600	COLES MOULTRIE ELECTRI	I-202006106537	211 5353-321	NATURAL GAS &:	WATER PURIFICATION P 001393		6,037.97
					VENDOR 01-008600 TOTALS		6,037.97
01-009000	COMMERCIAL ELECTRIC, I	I-20233901	211 5353-433	REPAIR OF MAC:	HOOK UP PUMP	145553	333.74
					VENDOR 01-009000 TOTALS		333.74
01-012025	DETECTION SECURITY CO	I-170299	211 5353-439	OTHER REPAIR :	INSPECTION	145560	165.00
					VENDOR 01-012025 TOTALS		165.00
01-016000	JOHN DEERE FINANCIAL	I-202006056504	211 5353-378	PLANT MTCE & :	FREEZER BAGS,CABLE T	145520	59.09
01-016000	JOHN DEERE FINANCIAL	I-202006056504	211 5353-378	PLANT MTCE & :	SWITCH KIT,SOAP	145520	30.48
01-016000	JOHN DEERE FINANCIAL	I-202006056504	211 5353-378	PLANT MTCE & :	COFFEE,COUPLING	145520	22.97

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016000	JOHN DEERE FINANCIAL	I-202006056504	211 5353-378	PLANT MTCE & :	HOSE CLAMPS,,ADAPTER	145520	51.41
01-016000	JOHN DEERE FINANCIAL	I-202006056504	211 5353-378	PLANT MTCE & :	PVC PIPE,ELBOWS,COUP	145520	34.67
						VENDOR 01-016000 TOTALS	198.62
01-023800	CONSOLIDATED COMMUNICA	I-202006106575	211 5353-532	TELEPHONE :	234-2454	001396	174.67
						VENDOR 01-023800 TOTALS	174.67
01-025060	IL SECTION AWWA	I-200053775	211 5353-562	TRAVEL & TRAI:	6/3 BREAKPOINT CHLOR	145575	60.00
						VENDOR 01-025060 TOTALS	60.00
01-025600	ILMO PRODUCTS COMPANY	I-01124839	211 5353-378	PLANT MTCE & :	CYLINDER RENTAL	145576	17.40
						VENDOR 01-025600 TOTALS	17.40
01-031000	LORENZ SUPPLY CO.	I-525298	211 5353-311	OFFICE SUPPLI:	TOWELS	145589	26.78
						VENDOR 01-031000 TOTALS	26.78
01-035365	MISSISSIPPI LIME COMPA	I-1491547	211 5353-314	CHEMICALS :	LIME	145596	5,629.77
						VENDOR 01-035365 TOTALS	5,629.77
01-037976	PDC LABORATORIES, INC.	I-I9415886	211 5353-519	OTHER PROFESS:	PDC LABORATORIES, IN	145601	18.00
01-037976	PDC LABORATORIES, INC.	I-I9416205	211 5353-519	OTHER PROFESS:	PDC LABORATORIES, IN	145601	80.00
01-037976	PDC LABORATORIES, INC.	I-I9417114	211 5353-519	OTHER PROFESS:	PDC LABORATORIES, IN	145601	400.00
						VENDOR 01-037976 TOTALS	498.00
						DEPARTMENT 353 WATER TREATMENT PLANT TOTAL:	85,527.11
01-000061	HOME DEPOT	I-202006056505	211 5354-319	MISCELLANEOUS:	TAPE MEASURE	145518	13.31
						VENDOR 01-000061 TOTALS	13.31



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000755	ALTORFER	I-V1973401	211 5354-730	IMPROVEMENTS :	EQUIPMENT RENTAL	145526	5,462.00
01-000755	ALTORFER	I-V1976301	211 5354-440	RENTALS :	EQUIPMENT RENTAL	145526	398.17
						VENDOR 01-000755 TOTALS	5,860.17
01-001070	AMEREN ILLINOIS	I-202006096523	211 5354-321	NATURAL GAS & :	SWORDS DR STANDPIPE	145529	45.35
						VENDOR 01-001070 TOTALS	45.35
01-001787	BROWN'S AUTO SALES OF	I-310	211 5354-434	REPAIR OF VEH: FUSES		145539	29.07
						VENDOR 01-001787 TOTALS	29.07
01-002194	IL POWER MARKETING DBA	I-1461320051	211 5354-321	NATURAL GAS & :	12TH ST PUMP	145573	101.21
01-002194	IL POWER MARKETING DBA	I-1461320051	211 5354-321	NATURAL GAS & :	1201 MARSHALL AVE	145573	118.49
01-002194	IL POWER MARKETING DBA	I-1461320051	211 5354-321	NATURAL GAS & :	3919 DEWITT	145573	2.70
01-002194	IL POWER MARKETING DBA	I-1461320051	211 5354-321	NATURAL GAS & :	SWORDS STANDPIPE	145573	13.67
01-002194	IL POWER MARKETING DBA	I-1461320051	211 5354-321	NATURAL GAS & :	EAST TOWER DIVISION	145573	9.02
01-002194	IL POWER MARKETING DBA	I-1461320051	211 5354-321	NATURAL GAS & :	401 DEWITT AVE EAST	145573	79.75
01-002194	IL POWER MARKETING DBA	I-1461320051	211 5354-321	NATURAL GAS & :	620 S 12TH	145573	21.79
01-002194	IL POWER MARKETING DBA	I-1461320051	211 5354-321	NATURAL GAS & :	621 S 12TH	145573	1.56
01-002194	IL POWER MARKETING DBA	I-1461320051	211 5354-321	NATURAL GAS & :	S 12TH ST	145573	7.64
01-002194	IL POWER MARKETING DBA	I-1461320051	211 5354-321	NATURAL GAS & :	1201 MARSHALL	145573	6.69
01-002194	IL POWER MARKETING DBA	I-1461320051	211 5354-321	NATURAL GAS & :	12TH ST LIGHTING	145573	16.14
						VENDOR 01-002194 TOTALS	378.66
01-002429	SHIRLEY UTILITY CONSTR	I-2020043	211 5354-519	OTHER PROFESS: BORE WATER @ 713 N 1		145611	1,200.00
						VENDOR 01-002429 TOTALS	1,200.00
01-003206	BIRKEYS	I-P19865	211 5354-316	TOOLS & EQUIP: CASTER KIT, GREASE S		145535	57.27
01-003206	BIRKEYS	I-P20500	211 5354-316	TOOLS & EQUIP: DIPSTICK		145535	7.80
01-003206	BIRKEYS	I-P20550	211 5354-316	TOOLS & EQUIP: CABLE TERMINALS		145535	3.76
01-003206	BIRKEYS	I-P20589	211 5354-316	TOOLS & EQUIP: TERMINAL		145535	4.41
01-003206	BIRKEYS	I-P20807	211 5354-318	VEHICLE PARTS: BELT		145535	47.04
01-003206	BIRKEYS	I-P21103	211 5354-316	TOOLS & EQUIP: COIL ASSEMBLY		145535	25.31
01-003206	BIRKEYS	I-W26532	211 5354-433	REPAIR OF MAC: LOADER REPAIRS		145535	511.39
01-003206	BIRKEYS	I-W26544	211 5354-433	REPAIR OF MAC: TIRE REPAIRS		145535	34.72
01-003206	BIRKEYS	I-W26554	211 5354-433	REPAIR OF MAC: LOADER REPAIRS		145535	655.05
01-003206	BIRKEYS	I-W26683	211 5354-433	REPAIR OF MAC: LOADER REPAIRS		145535	123.09
						VENDOR 01-003206 TOTALS	1,469.84

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003270	DARRIN'S TIRE AND AUTO	I-16737	211 5354-434	REPAIR OF VEH:	OIL CHANGE	145558	9.33
01-003270	DARRIN'S TIRE AND AUTO	I-16772	211 5354-434	REPAIR OF VEH:	OIL CHANGE	145558	36.67
01-003270	DARRIN'S TIRE AND AUTO	I-16795	211 5354-434	REPAIR OF VEH:	OIL CHANGE	145558	10.00
01-003270	DARRIN'S TIRE AND AUTO	I-16796	211 5354-434	REPAIR OF VEH:	OIL CHANGE	145558	28.33
01-003270	DARRIN'S TIRE AND AUTO	I-16807	211 5354-434	REPAIR OF VEH:	OIL CHANGE	145558	9.33
01-003270	DARRIN'S TIRE AND AUTO	I-16808	211 5354-434	REPAIR OF VEH:	OIL CHANGE	145558	28.33
01-003270	DARRIN'S TIRE AND AUTO	I-16815	211 5354-434	REPAIR OF VEH:	OIL CHANGE	145558	9.33
01-003270	DARRIN'S TIRE AND AUTO	I-16868	211 5354-434	REPAIR OF VEH:	OIL CHANGE	145558	9.33
01-003270	DARRIN'S TIRE AND AUTO	I-16991	211 5354-434	REPAIR OF VEH:	OIL CHANGE	145558	12.67
01-003270	DARRIN'S TIRE AND AUTO	I-16992	211 5354-434	REPAIR OF VEH:	OIL CHANGE	145558	8.67
01-003270	DARRIN'S TIRE AND AUTO	I-17046	211 5354-434	REPAIR OF VEH:	OIL CHANGE	145558	18.68
01-003270	DARRIN'S TIRE AND AUTO	I-17073	211 5354-434	REPAIR OF VEH:	OIL CHANGE	145558	63.33
						VENDOR 01-003270 TOTALS	244.00
01-003488	SSC SERVICES, INC.	I-7985	211 5354-460	OTHER PROPRT:	JANITORIAL SERVICES	145613	291.67
						VENDOR 01-003488 TOTALS	291.67
01-003762	XEROX FINANCIAL SERVIC	I-2104001	211 5354-814	PRINTING/COPY:	XEROX LEASE & USE	145624	41.16
01-003762	XEROX FINANCIAL SERVIC	I-2145701	211 5354-814	PRINTING/COPY:	XEROX LEASE & USE	145624	39.98
						VENDOR 01-003762 TOTALS	81.14
01-003865	ALEX FUQUA	I-JUNE2020-CELLAF	211 5354-533	CELL PHONES :	CELL PHONE	145567	16.67
						VENDOR 01-003865 TOTALS	16.67
01-008600	COLES MOULTRIE ELECTRI	I-202006106538	211 5354-321	NATURAL GAS &:	SBLHC PUMP STA	001393	755.39
						VENDOR 01-008600 TOTALS	755.39
01-009093	CONNOR CO	I-S9075008.001	211 5354-319	MISCELLANEOUS:	CONNOR CO	145555	111.08
						VENDOR 01-009093 TOTALS	111.08
01-016000	JOHN DEERE FINANCIAL	I-202006126597	211 5354-316	TOOLS & EQUIP:	WEEDEATER LINE	145634	3.33
01-016000	JOHN DEERE FINANCIAL	I-202006126597	211 5354-316	TOOLS & EQUIP:	LOCK PIN & SQUARES	145634	3.07
						VENDOR 01-016000 TOTALS	6.40

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-018100	GANO WELDING SUPPLIES	I-846149	211 5354-440	RENTALS	: CYLINDER RENTAL	145568	12.00
					VENDOR 01-018100 TOTALS		12.00
01-020607	KEVIN HAMILTON	I-JUNE2020-CELLKH	211 5354-533	CELL PHONES	: CELL PHONE	145569	16.67
					VENDOR 01-020607 TOTALS		16.67
01-023800	CONSOLIDATED COMMUNICA	I-202006106571	211 5354-532	TELEPHONE	: 235-5460	001396	177.66
					VENDOR 01-023800 TOTALS		177.66
01-025600	ILMO PRODUCTS COMPANY	I-01128063	211 5354-316	TOOLS & EQUIP:	WELDING SUPPLIES	145576	41.23
					VENDOR 01-025600 TOTALS		41.23
01-025682	IMCO UTILITY SUPPLY	I-3030296-00	211 5354-730	IMPROVEMENTS	: COUPLING,METER PIT,V	145577	5,661.32
01-025682	IMCO UTILITY SUPPLY	I-3030562-00	211 5354-375	LEAK REPAIR M:	PATCH REPAIR	145577	394.50
01-025682	IMCO UTILITY SUPPLY	I-3030578-00	211 5354-316	TOOLS & EQUIP:	PIPE WRENCH, TUBING	145577	474.29
01-025682	IMCO UTILITY SUPPLY	I-3030624-00	211 5354-371	WATER PIPE	: WIRE,COUPLING	145577	1,027.63
					VENDOR 01-025682 TOTALS		7,557.74
01-030000	KULL LUMBER CO	I-202006096518	211 5354-319	MISCELLANEOUS:	BOLTS, SCREWS,MARKIN	145583	4.67
					VENDOR 01-030000 TOTALS		4.67
01-031000	LORENZ SUPPLY CO.	I-525601	211 5354-316	TOOLS & EQUIP:	PALLET WRAP	145589	36.64
					VENDOR 01-031000 TOTALS		36.64
01-035154	MID-ILLINOIS CONCRETE	I-219344	211 5354-730	IMPROVEMENTS	: 14TH & MARSHALL	145593	189.00
					VENDOR 01-035154 TOTALS		189.00
01-040300	STEVE RITTER	I-202006096529	211 5354-313	MEDICAL & SAF:	REIMBURSE BOOTS	145606	19.92
					VENDOR 01-040300 TOTALS		19.92

DEPARTMENT 354 WATER DISTRIBUTION TOTAL: 18,558.28

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 355 ACCOUNTING &amp; COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000720	CARDMEMBER SERVICES	I-202006116591	211 5355-326	FUEL	: CIRCLE K	145542	25.34
01-000720	CARDMEMBER SERVICES	I-202006116591	211 5355-326	FUEL	: CIRCLE K	145542	7.79
						VENDOR 01-000720 TOTALS	33.13
01-002603	MIDWEST CREDIT & COLLE	I-010009242005310000	211 5355-579	COLLECTION FE:	WATER/SEWER COLLECTI	145594	54.16
						VENDOR 01-002603 TOTALS	54.16
01-003270	DARRIN'S TIRE AND AUTO	I-16983	211 5355-434	REPAIR OF VEH:	UNIT 557 REPAIRS	145558	972.87
01-003270	DARRIN'S TIRE AND AUTO	I-17112	211 5355-434	REPAIR OF VEH:	TIRE REPAIRS	145559	27.34
01-003270	DARRIN'S TIRE AND AUTO	I-17189	211 5355-434	REPAIR OF VEH:	UNIT 531 REPAIRS	145559	165.46
						VENDOR 01-003270 TOTALS	1,165.67
01-003490	INFOSEND, INC.	I-172825	211 5355-531	POSTAGE	: MAY WATER BILL PRINT	145578	979.29
01-003490	INFOSEND, INC.	I-172825	211 5355-519	OTHER PROFESS:	MAY WATER BILL PRINT	145578	321.39
						VENDOR 01-003490 TOTALS	1,300.68
01-003527	IL NATIONAL BANK	I-202006106579	211 5355-811	BANK SERVICE :	EPAY FEES 5/2020	145572	7.39
						VENDOR 01-003527 TOTALS	7.39
01-003762	XEROX FINANCIAL SERVIC	I-2119698	211 5355-814	PRINTING/COPY:	LEASE PAYMENT	145624	64.74
						VENDOR 01-003762 TOTALS	64.74
01-003880	NCR PAYMENT SOLUTIONS	I-202006106583	211 5355-811	BANK SERVICE :	EPAY FEES 5/2020	001403	954.89
						VENDOR 01-003880 TOTALS	954.89
01-004006	BLUE HERON WEB DESIGN,	I-202896	211 5355-519	OTHER PROFESS:	UTILITY CONNECTS/DIS	145537	122.50
						VENDOR 01-004006 TOTALS	122.50
01-017400	TSYS	I-202006096513	211 5355-811	BANK SERVICE :	FINANCE 5/2020 CC FE	001404	124.05
						VENDOR 01-017400 TOTALS	124.05

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 355 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023800	CONSOLIDATED COMMUNICA	I-202006106566	211 5355-532	TELEPHONE	: 235-5483	001396	153.63
					VENDOR 01-023800	TOTALS	153.63
01-025682	IMCO UTILITY SUPPLY	I-3030458-00	211 5355-372	METER TILES,	: METER BOX	145577	774.33
					VENDOR 01-025682	TOTALS	774.33
01-033000	UNITED STATES POSTAL S	I-202006106581	211 5355-531	POSTAGE	: PO BOX 99 FEES	145618	137.00
					VENDOR 01-033000	TOTALS	137.00
01-049003	XEROX CORPORATION	I-010436305	211 5355-814	PRINTING/COPY:	COPIER Y4X-845690	145623	9.35
					VENDOR 01-049003	TOTALS	9.35
DEPARTMENT 355 ACCOUNTING & COLLECTION TOTAL:							4,901.52
01-002602	DEAN BARBER	I-JUNE2020-CELLDB	211 5356-533	CELLULAR PHON:	CELL PHONE	000112	33.33
					VENDOR 01-002602	TOTALS	33.33
01-003488	SSC SERVICES, INC.	I-7980	211 5356-460	OTHER PROPERT:	JANITORIAL SERVICES	145613	66.00
01-003488	SSC SERVICES, INC.	I-7983	211 5356-460	OTHER PROPERT:	JANITORIAL SERVICES	145613	66.00
					VENDOR 01-003488	TOTALS	132.00
01-003762	XEROX FINANCIAL SERVIC	I-2104001	211 5356-814	PRINT/COPY MA:	XEROX LEASE & USE	145624	69.37
01-003762	XEROX FINANCIAL SERVIC	I-2145701	211 5356-814	PRINT/COPY MA:	XEROX LEASE & USE	145624	80.39
					VENDOR 01-003762	TOTALS	149.76
01-004395	PETTY CASH	I-202006106588	211 5356-311	OFFICE SUPPLI:	REIMBURSE BATTERIES	145603	6.67
					VENDOR 01-004395	TOTALS	6.67
01-008000	COLES CO COLLECTOR	I-202006096509	211 5356-828	REAL ESTATE T:	10-0-00963-000	145550	494.52

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 356 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008000	COLES CO COLLECTOR	I-202006096509	211 5356-828	REAL ESTATE T:	10-0-00980-000	145550	264.48
						VENDOR 01-008000 TOTALS	759.00
01-010167	CUMBERLAND CO TREASURE	I-202006096530	211 5356-828	REAL ESTATE T:	01-29-100-007	145556	193.30
01-010167	CUMBERLAND CO TREASURE	I-202006096530	211 5356-828	REAL ESTATE T:	01-30-300-002	145556	357.48
						VENDOR 01-010167 TOTALS	550.78
						DEPARTMENT 356 ADMINISTRATIVE & GENERAL TOTAL:	1,631.54
						VENDOR SET 211 WATER FUND TOTAL:	110,694.13

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000061	HOME DEPOT	I-202006056505	212 5342-319	MISCELLANEOUS:	TAPE MEASURE	145518	13.32
					VENDOR 01-000061 TOTALS		13.32
01-000275	MILANO & GRUNLOH ENGIN	I-23767*	212 5342-730	IMPROVEMENTS :	COLES CENTRE-ENGINEE	145635	2,041.25
					VENDOR 01-000275 TOTALS		2,041.25
01-000755	ALTORFER	I-V1976301	212 5342-440	RENTALS :	EQUIPMENT RENTAL	145526	398.17
					VENDOR 01-000755 TOTALS		398.17
01-001787	BROWN'S AUTO SALES OF	I-310	212 5342-434	REPAIR OF VEH:	FUSES	145539	29.07
					VENDOR 01-001787 TOTALS		29.07
01-002194	IL POWER MARKETING DBA	I-1461320051	212 5342-321	UTILITIES :	401 DEWITT AVE EAST	145573	79.75
					VENDOR 01-002194 TOTALS		79.75
01-003206	BIRKEYS	I-P19865	212 5342-316	TOOLS & EQUIP:	CASTER KIT, GREASE S	145535	57.28
01-003206	BIRKEYS	I-P20500	212 5342-316	TOOLS & EQUIP:	DIPSTICK	145535	7.81
01-003206	BIRKEYS	I-P20550	212 5342-316	TOOLS & EQUIP:	CABLE TERMINALS	145535	3.76
01-003206	BIRKEYS	I-P20589	212 5342-316	TOOLS & EQUIP:	TERMINAL	145535	4.42
01-003206	BIRKEYS	I-P20807	212 5342-318	VEHICLE PARTS:	BELT	145535	47.04
01-003206	BIRKEYS	I-P21103	212 5342-316	TOOLS & EQUIP:	COIL ASSEMBLY	145535	25.31
01-003206	BIRKEYS	I-W26532	212 5342-433	REPAIR OF MAC:	LOADER REPAIRS	145535	511.40
01-003206	BIRKEYS	I-W26544	212 5342-433	REPAIR OF MAC:	TIRE REPAIRS	145535	34.72
01-003206	BIRKEYS	I-W26554	212 5342-433	REPAIR OF MAC:	LOADER REPAIRS	145535	655.05
01-003206	BIRKEYS	I-W26683	212 5342-433	REPAIR OF MAC:	LOADER REPAIRS	145535	123.09
					VENDOR 01-003206 TOTALS		1,469.88
01-003270	DARRIN'S TIRE AND AUTO	I-16737	212 5342-434	REPAIR OF VEH:	OIL CHANGE	145558	9.34
01-003270	DARRIN'S TIRE AND AUTO	I-16772	212 5342-434	REPAIR OF VEH:	OIL CHANGE	145558	36.67
01-003270	DARRIN'S TIRE AND AUTO	I-16795	212 5342-434	REPAIR OF VEH:	OIL CHANGE	145558	10.00
01-003270	DARRIN'S TIRE AND AUTO	I-16796	212 5342-434	REPAIR OF VEH:	OIL CHANGE	145558	28.34
01-003270	DARRIN'S TIRE AND AUTO	I-16807	212 5342-434	REPAIR OF VEH:	OIL CHANGE	145558	9.34
01-003270	DARRIN'S TIRE AND AUTO	I-16808	212 5342-434	REPAIR OF VEH:	OIL CHANGE	145558	28.34
01-003270	DARRIN'S TIRE AND AUTO	I-16815	212 5342-434	REPAIR OF VEH:	OIL CHANGE	145558	9.34

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003270	DARRIN'S TIRE AND AUTO	I-16868	212 5342-434	REPAIR OF VEH:	OIL CHANGE	145558	9.34
01-003270	DARRIN'S TIRE AND AUTO	I-16991	212 5342-434	REPAIR OF VEH:	OIL CHANGE	145558	12.67
01-003270	DARRIN'S TIRE AND AUTO	I-16992	212 5342-434	REPAIR OF VEH:	OIL CHANGE	145558	8.67
01-003270	DARRIN'S TIRE AND AUTO	I-17046	212 5342-434	REPAIR OF VEH:	OIL CHANGE	145558	18.68
01-003270	DARRIN'S TIRE AND AUTO	I-17073	212 5342-434	REPAIR OF VEH:	OIL CHANGE	145558	63.34
						VENDOR 01-003270 TOTALS	244.07
01-003488	SSC SERVICES, INC.	I-7985	212 5342-460	OTHER PROPERT:	JANITORIAL SERVICES	145613	291.67
						VENDOR 01-003488 TOTALS	291.67
01-003762	XEROX FINANCIAL SERVIC	I-2104001	212 5342-814	PRINTING/COPY:	XEROX LEASE & USE	145624	42.40
01-003762	XEROX FINANCIAL SERVIC	I-2145701	212 5342-814	PRINTING/COPY:	XEROX LEASE & USE	145624	41.19
						VENDOR 01-003762 TOTALS	83.59
01-003865	ALEX FUQUA	I-JUNE2020-CELLAF	212 5342-533	CELL PHONES :	CELL PHONE	145567	16.67
						VENDOR 01-003865 TOTALS	16.67
01-008000	COLES CO COLLECTOR	I-202006096509	212 5342-828	REAL ESTATE T:	07-1-00428-002	145550	296.42
						VENDOR 01-008000 TOTALS	296.42
01-016000	JOHN DEERE FINANCIAL	I-202006126597	212 5342-316	TOOLS & EQUIP:	WEEDEATER LINE	145634	3.33
01-016000	JOHN DEERE FINANCIAL	I-202006126597	212 5342-316	TOOLS & EQUIP:	LOCK PIN & SQUARES	145634	3.07
						VENDOR 01-016000 TOTALS	6.40
01-018100	GANO WELDING SUPPLIES	I-846149	212 5342-440	RENTALS :	CYLINDER RENTAL	145568	12.00
						VENDOR 01-018100 TOTALS	12.00
01-020607	KEVIN HAMILTON	I-JUNE2020-CELLKH	212 5342-533	CELL PHONES :	CELL PHONE	145569	16.66
						VENDOR 01-020607 TOTALS	16.66



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023800	CONSOLIDATED COMMUNICA	I-202006106571	212 5342-532	TELEPHONE	: 235-5460	001396	177.66
					VENDOR 01-023800	TOTALS	177.66
01-025600	ILMO PRODUCTS COMPANY	I-01128063	212 5342-316	TOOLS & EQUIP:	WELDING SUPPLIES	145576	41.24
					VENDOR 01-025600	TOTALS	41.24
01-025682	IMCO UTILITY SUPPLY	I-1105814-00	212 5342-361	SEWER PIPE	: IMCO UTILITY SUPPLY	145577	348.88
					VENDOR 01-025682	TOTALS	348.88
01-030000	KULL LUMBER CO	I-202006096518	212 5342-319	MISCELLANEOUS:	BOLTS, SCREWS, MARKIN	145583	4.67
					VENDOR 01-030000	TOTALS	4.67
01-031000	LORENZ SUPPLY CO.	I-525601	212 5342-316	TOOLS & EQUIP:	PALLET WRAP	145589	36.65
					VENDOR 01-031000	TOTALS	36.65
01-040300	STEVE RITTER	I-202006096529	212 5342-313	MEDICAL & SAF:	REIMBURSE BOOTS	145606	19.92
					VENDOR 01-040300	TOTALS	19.92

DEPARTMENT 342 SEWER COLLECTION SYSTEM TOTAL: 5,627.94

01-001070	AMEREN ILLINOIS	I-202006096510	212 5343-321	NATURAL GAS &:	N 45 LIFT STA	145527	135.38
01-001070	AMEREN ILLINOIS	I-202006096510	212 5343-321	NATURAL GAS &:	RILEY CREEK SEWAGE	145527	2,037.45
01-001070	AMEREN ILLINOIS	I-202006096510	212 5343-321	NATURAL GAS &:	LOGAN/SHELBY SEWAGE	145527	45.54
01-001070	AMEREN ILLINOIS	I-202006096510	212 5343-321	NATURAL GAS &:	WILLOWSHIRE SEWER	145527	74.14
01-001070	AMEREN ILLINOIS	I-202006096510	212 5343-321	NATURAL GAS &:	28TH LIFT STA	145527	96.13
01-001070	AMEREN ILLINOIS	I-202006096510	212 5343-321	NATURAL GAS &:	FAIRFIELD LIFT STA	145527	40.28
01-001070	AMEREN ILLINOIS	I-202006096510	212 5343-321	NATURAL GAS &:	N 19TH LIFT STA	145527	45.74
					VENDOR 01-001070	TOTALS	2,474.66

01-002194	IL POWER MARKETING DBA	I-1461320051	212 5343-321	NATURAL GAS &:	11669 US HWY 45	145573	148.73
01-002194	IL POWER MARKETING DBA	I-1461320051	212 5343-321	NATURAL GAS &:	4220 DEWITT	145573	15.43

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 343 SEWER LIFT STATIONS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA I-1461320051		212 5343-321	NATURAL GAS &	2521 N 6TH	145573	1,270.58
01-002194	IL POWER MARKETING DBA I-1461320051		212 5343-321	NATURAL GAS &	3601 OAK	145573	51.27
01-002194	IL POWER MARKETING DBA I-1461320051		212 5343-321	NATURAL GAS &	GARFIELD AVE	145573	79.93
01-002194	IL POWER MARKETING DBA I-1461320051		212 5343-321	NATURAL GAS &	206 MCFALL RD	145573	7.07
01-002194	IL POWER MARKETING DBA I-1461320051		212 5343-321	NATURAL GAS &	1503 N 19TH	145573	14.20
					VENDOR 01-002194 TOTALS		1,587.21
01-008000	COLES CO COLLECTOR I-202006096509		212 5343-828	REAL ESTATE T:	04-0-01907-000	145550	2.02
01-008000	COLES CO COLLECTOR I-202006096509		212 5343-828	REAL ESTATE T:	07-1-00013-000	145550	22.94
					VENDOR 01-008000 TOTALS		24.96
01-008600	COLES MOULTRIE ELECTRI I-202006106533		212 5343-321	NATURAL GAS &	BUXTON CENTRE	001393	78.91
01-008600	COLES MOULTRIE ELECTRI I-202006106534		212 5343-321	NATURAL GAS &	LLC LIFT STA	001393	92.98
01-008600	COLES MOULTRIE ELECTRI I-202006106535		212 5343-321	NATURAL GAS &	SBLHC LIFT STA	001394	221.55
01-008600	COLES MOULTRIE ELECTRI I-202006106536		212 5343-321	NATURAL GAS &	GOLDEN VALLEY SEWER	001394	428.54
					VENDOR 01-008600 TOTALS		821.98
				DEPARTMENT 343	SEWER LIFT STATIONS	TOTAL:	4,908.81
01-000061	HOME DEPOT I-202006056505		212 5344-366	PLANT MTCE &	: HOME DEPOT	145518	509.68
					VENDOR 01-000061 TOTALS		509.68
01-001070	AMEREN ILLINOIS I-202006096510		212 5344-321	NATURAL GAS &	WASTEWATER PLANT	145527	8,121.51
					VENDOR 01-001070 TOTALS		8,121.51
01-001236	GLEN SLOAN I-JUNE2020-CELLGS		212 5344-533	CELLULAR PHON:	CELL PHONE	000108	50.00
					VENDOR 01-001236 TOTALS		50.00
01-001237	MIKE NICHOLS I-JUNE2020-CELLMN		212 5344-533	CELLULAR PHON:	CELL PHONE	000109	50.00
					VENDOR 01-001237 TOTALS		50.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT	
01-002194	IL POWER MARKETING DBA	I-1461320051	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	145573	12,909.23	
						VENDOR 01-002194 TOTALS	12,909.23	
01-003097	CINTAS	I-4052635809	212 5344-321	NATURAL GAS &	MATS,WIPES	145547	28.71	
						VENDOR 01-003097 TOTALS	28.71	
01-003557	CENTERPOINT ENERGY SER	I-7176674	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	145544	69.67	
01-003557	CENTERPOINT ENERGY SER	I-7176674	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	145544	25.37	
01-003557	CENTERPOINT ENERGY SER	I-7176674	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	145544	16.64	
01-003557	CENTERPOINT ENERGY SER	I-7176674	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	145544	732.05	
01-003557	CENTERPOINT ENERGY SER	I-7176674	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	145544	16.07	
01-003557	CENTERPOINT ENERGY SER	I-7176674	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	145544	9.65	
01-003557	CENTERPOINT ENERGY SER	I-7176674	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	145544	56.25	
01-003557	CENTERPOINT ENERGY SER	I-7176674	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	145544	39.06	
						VENDOR 01-003557 TOTALS	964.76	
01-003762	XEROX FINANCIAL SERVIC	I-2104001	212 5344-814	COPY MACHINE :	XEROX LEASE & USE	145624	56.04	
01-003762	XEROX FINANCIAL SERVIC	I-2145701	212 5344-814	COPY MACHINE :	XEROX LEASE & USE	145624	59.24	
						VENDOR 01-003762 TOTALS	115.28	
01-004077	LIBERTY PROCESS EQUIPM	I-83054-IN	212 5344-366	PLANT MTCE &	LIBERTY PROCESS EQUI	145588	4,861.60	
						VENDOR 01-004077 TOTALS	4,861.60	
01-023800	CONSOLIDATED COMMUNICA	I-202006106565	212 5344-532	TELEPHONE	: 234-6828	001395	588.78	
						VENDOR 01-023800 TOTALS	588.78	
DEPARTMENT 344 WASTEWATER TREATMNT PLANT							TOTAL:	28,199.55
01-000720	CARDMEMBER SERVICES	I-202006116591	212 5345-326	FUEL	: CIRCLE K	145542	25.35	
01-000720	CARDMEMBER SERVICES	I-202006116591	212 5345-326	FUEL	: CIRCLE K	145542	7.78	
						VENDOR 01-000720 TOTALS	33.13	

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 345 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003270	DARRIN'S TIRE AND AUTO	I-16983	212 5345-434	REPAIR OF VEH:	UNIT 557 REPAIRS	145558	972.87
01-003270	DARRIN'S TIRE AND AUTO	I-17112	212 5345-434	REPAIR OF VEH:	TIRE REPAIRS	145559	27.35
01-003270	DARRIN'S TIRE AND AUTO	I-17189	212 5345-434	REPAIR OF VEH:	UNIT 531 REPAIRS	145559	165.46
						VENDOR 01-003270 TOTALS	1,165.68
01-003490	INFOSEND, INC.	I-172825	212 5345-531	POSTAGE	: MAY WATER BILL PRINT	145578	979.28
01-003490	INFOSEND, INC.	I-172825	212 5345-519	OTHER PROFESS:	MAY WATER BILL PRINT	145578	321.40
						VENDOR 01-003490 TOTALS	1,300.68
01-003527	IL NATIONAL BANK	I-202006106579	212 5345-811	BANK SERVICE	: EPAY FEES 5/2020	145572	7.39
						VENDOR 01-003527 TOTALS	7.39
01-003762	XEROX FINANCIAL SERVIC	I-2119698	212 5345-814	PRINTING/COPY:	LEASE PAYMENT	145624	64.75
						VENDOR 01-003762 TOTALS	64.75
01-003880	NCR PAYMENT SOLUTIONS	I-202006106583	212 5345-811	BANK SERVICE	: EPAY FEES 5/2020	001403	954.88
						VENDOR 01-003880 TOTALS	954.88
01-004006	BLUE HERON WEB DESIGN,	I-202896	212 5345-519	OTHER PROFESS:	UTILITY CONNECTS/DIS	145537	122.50
						VENDOR 01-004006 TOTALS	122.50
01-017400	TSYS	I-202006096513	212 5345-811	BANK SERVICE	: FINANCE 5/2020 CC FE	001404	124.05
						VENDOR 01-017400 TOTALS	124.05
01-023800	CONSOLIDATED COMMUNICA	I-202006106566	212 5345-532	TELEPHONE	: 235-5483	001396	153.64
						VENDOR 01-023800 TOTALS	153.64
01-025682	IMCO UTILITY SUPPLY	I-3030458-00	212 5345-372	METER TILES R:	METER BOX	145577	774.33
						VENDOR 01-025682 TOTALS	774.33

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 345 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-033000	UNITED STATES POSTAL S	I-202006106581	212 5345-531	POSTAGE	: PO BOX 99 FEES	145618	137.00
VENDOR 01-033000 TOTALS							137.00
01-049003	XEROX CORPORATION	I-010436305	212 5345-814	PRINTING/COPY: COPIER	Y4X-845690	145623	9.35
VENDOR 01-049003 TOTALS							9.35
DEPARTMENT 345 ACCOUNTING & COLLECTION TOTAL:							4,847.38
01-002602	DEAN BARBER	I-JUNE2020-CELLDB	212 5346-533	CELLULAR PHON: CELL PHONE		000112	33.34
VENDOR 01-002602 TOTALS							33.34
01-003488	SSC SERVICES, INC.	I-7980	212 5346-460	OTHER PROPRT: JANITORIAL SERVICES		145613	66.00
01-003488	SSC SERVICES, INC.	I-7983	212 5346-460	OTHER PROPRT: JANITORIAL SERVICES		145613	66.00
VENDOR 01-003488 TOTALS							132.00
01-003762	XEROX FINANCIAL SERVIC	I-2104001	212 5346-814	PRINT/COPY MA: XEROX LEASE & USE		145624	71.48
01-003762	XEROX FINANCIAL SERVIC	I-2145701	212 5346-814	PRINT/COPY MA: XEROX LEASE & USE		145624	82.82
VENDOR 01-003762 TOTALS							154.30
01-004395	PETTY CASH	I-202006106588	212 5346-311	OFFICE SUPPLI: REIMBURSE BATTERIES		145603	6.68
VENDOR 01-004395 TOTALS							6.68
01-030000	KULL LUMBER CO	I-202006096518	212 5346-319	MISCELLANEOUS: BOLTS, SCREWS, MARKIN		145583	4.00
VENDOR 01-030000 TOTALS							4.00
DEPARTMENT 346 ADMINISTRATIVE & GENERAL TOTAL:							330.32
VENDOR SET 212 SEWER FUND TOTAL:							43,914.00
REPORT GRAND TOTAL:							403,571.56

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2020-2021	110-2150	DEMOLITION ESCROW PAYABLE	12,000.00				
	110-4655-010	RENT-DEMARS CEN*NON-EXPENS	120.00	5,000-	5,330.00-		
	110-5110-532	TELEPHONE	66.58	600	481.03		
	110-5110-533	CELLULAR PHONE	150.00	1,800	1,500.00		
	110-5120-519	OTHER PROFESSIONAL SERVICE	306.00	17,045	14,770.00		
	110-5120-531	POSTAGE	26.35	1,200	279.09		
	110-5120-532	TELEPHONE	271.91	3,370	2,869.64		
	110-5120-540	ADVERTISING	395.00	4,630	4,120.76		
	110-5120-801	VITAL RECORDS FEE REMITTAN	796.00	12,000	9,516.00		
	110-5120-814	PRINT/COPY MACH LEASE & MA	668.46	5,600	4,931.54		
	110-5130-561	BUSINESS MEETING EXPENSE	78.23	300	221.77		
	110-5130-565	CELLULAR PHONE EXP REIMB	100.00	1,200	1,000.00		
	110-5130-829	IPRF GRANT EXP - PUBLIC WO	4,250.00	10,000	5,750.00		
	110-5150-532	TELEPHONE	178.56	1,900	1,563.71		
	110-5150-820	COVID-19 EXPENDITURES	164.95	0	1,672.28-	Y	
	110-5170-516	TECHNOLOGY SUPPORT SERVIC	2,388.00	63,140	58,631.15		
	110-5170-841	WIDE AREA NETWORK SOFTWARE	6,600.00	37,500	30,295.00		
	110-5170-851	WIDE AREA NETWORK SERVERS	931.00	2,000	1,069.00		
	110-5211-313	MEDICAL & SAFETY SUPPLIES	53.19	500	408.92		
	110-5211-319	MISCELLANEOUS SUPPLIES	93.24	3,150	2,979.54		
	110-5211-531	POSTAGE	164.46	3,000	2,835.54		
	110-5211-532	TELEPHONE	1,795.41	19,600	16,254.28		
	110-5211-533	CELLULAR PHONE	53.82	10,000	8,986.18		
	110-5211-579	MISC OTHER PURCHASED SERVI	44,843.76	198,000	150,414.24		
	110-5211-814	PRINT/COPY MACH LEASE & MA	484.80	6,200	5,410.91		
	110-5211-825	SEIZURES/FORFEITURE EXP.	1,357.74	15,000	4,120.30-	Y	
	110-5212-579	MISC OTHER PURCHASED SERVI	108.00	2,000	1,792.00		
	110-5213-579	MISC OTHER PURCHASED SERVI	4,236.00	21,000	16,764.00		
	110-5214-579	MISC OTHER PURCHASED SERVI	131.97	2,000	1,819.81		
	110-5223-434	REPAIR OF VEHICLES	120.63	30,000	29,204.45		
	110-5224-321	UTILITIES	2,258.32	57,000	51,852.51		
	110-5224-432	REPAIR OF BUILDINGS	1,882.58	10,000	7,982.42		
	110-5224-439	OTHER REPAIR & MAINT SRVCS	155.00	8,000	3,441.96		
	110-5224-828	REAL ESTATE TAXES	133.76	130	3.76-	Y	
	110-5241-312	CLEANING SUPPLIES	50.47	3,000	2,663.38		
	110-5241-313	MEDICAL & SAFETY SUPPLIES	100.50	10,000	9,664.00		
	110-5241-318	VEHICLE PARTS	47.13	4,000	2,988.40		
	110-5241-319	MISCELLANEOUS SUPPLIES	529.48	3,150	1,552.55		
	110-5241-321	UTILITIES	444.09	8,200	7,289.68		
	110-5241-340	BOOKS & PERIODICALS	160.00	3,000	2,675.01		
	110-5241-432	REPAIR OF BUILDINGS	320.26	8,500	7,762.20		
	110-5241-433	REPAIR OF MACHINERY	35.00	9,700	9,208.70		
	110-5241-434	REPAIR OF VEHICLES	846.97	23,000	15,696.40		
	110-5241-532	TELEPHONE	456.92	8,500	7,635.61		
	110-5241-579	MISC OTHER PURCHASED SERVI	1,133.26	15,000	13,526.74		
	110-5241-814	PRINT/COPY MACH LEASE & MA	23.43	1,000	943.30		
	110-5241-828	REAL ESTATE TAXES	10.70	15	4.30		

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	110-5261-311	OFFICE SUPPLIES	71.86	750	678.14		
	110-5261-434	REPAIR OF VEHICLES	3.00	500	497.00		
	110-5261-532	TELEPHONE	216.04	2,300	2,083.96		
	110-5261-533	CELLULAR PHONE	100.00	1,200	1,000.00		
	110-5261-828	REAL ESTATE TAXES	1,075.24	10	1,065.24	Y	
	110-5310-311	OFFICE SUPPLIES	6.67	1,000	911.71		
	110-5310-460	OTHER PROFESSIONAL SERVICE	132.00	3,500	2,972.00		
	110-5310-533	CELLULAR PHONE	33.33	1,200	1,133.34		
	110-5310-814	PRINT/COPY MACH LEASE & MA	149.76	1,000	850.24		
	110-5320-313	MEDICAL & SAFETY SUPPLIES	19.92	2,500	2,430.30		
	110-5320-316	TOOLS & EQUIPMENT	182.81	11,000	10,666.36		
	110-5320-318	VEHICLE PARTS	47.03	25,000	23,956.62		
	110-5320-319	MISCELLANEOUS SUPPLIES	17.97	5,400	5,180.74		
	110-5320-321	UTILITIES	79.75	6,000	5,857.21		
	110-5320-433	REPAIR OF MACHINERY	1,324.23	15,000	12,757.78		
	110-5320-434	REPAIR OF VEHICLES	273.02	14,000	12,489.26		
	110-5320-440	RENTALS	410.16	7,000	6,557.64		
	110-5320-460	OTHER PROP MAINT SERVICES	291.66	4,000	3,475.01		
	110-5320-519	OTHER PROFESSIONAL SERVICE	36,450.00	80,000	43,550.00		
	110-5320-532	TELEPHONE	177.66	2,000	1,648.79		
	110-5320-533	CELLULAR PHONE	33.33	500	433.34		
	110-5320-814	PRINT/COPY MACH LEASE & MA	81.14	1,000	918.86		
	110-5320-828	REAL ESTATE TAXES	162.14	500	337.86		
	110-5381-315	LANDSCAPING SUPPLIES	47.44	1,500	758.17		
	110-5381-319	MISCELLANEOUS SUPPLIES	108.13	1,800	1,593.39		
	110-5381-321	UTILITIES	2,106.58	50,000	44,565.27		
	110-5381-432	REPAIR OF BUILDINGS	110.00	20,000	19,890.00		
	110-5381-460	OTHER PROP MAINT SERVICES	996.00	16,000	13,331.00		
	110-5381-532	TELEPHONE	208.82	2,000	1,615.75		
	110-5511-319	MISCELLANEOUS SUPPLIES	1,753.86	13,500	10,887.29		
	110-5511-321	UTILITIES	599.30	23,000	21,309.91		
	110-5511-326	FUEL	1,058.86	9,000	7,585.00		
	110-5511-433	REPAIR OF MACHINERY	790.08	9,000	7,043.46		
	110-5511-450	CONSTRUCTION SERVICES	424.00	10,000	9,545.00		
	110-5511-532	TELEPHONE	83.61	750	591.92		
	110-5511-825	TOURISM GRANT EXPENDITURES	10,558.92	25,000	9,484.54		
	110-5512-311	OFFICE SUPPLIES	51.31	800	529.46		
	110-5512-317	CONCESSION & SOUVENIR SUPP	2,164.65	30,000	17,947.02		
	110-5512-319	MISCELLANEOUS SUPPLIES	2,256.30	16,200	12,293.16		
	110-5512-327	FUEL - RESALE	1,382.43	22,000	18,794.06		
	110-5512-433	REPAIR OF MACHINERY	911.60	4,000	2,941.57		
	110-5512-450	CONSTRUCTION SERVICES	7,180.00	30,000	16,837.75		
	110-5512-532	TELEPHONE	68.20	850	713.60		
	110-5512-576	SECURITY SERVICES	47.00	1,000	906.00		
	110-5512-802	HUNTING/FISHING REMITTANCE	919.25	9,600	5,536.00		
	110-5512-828	REAL ESTATE TAXES	2,662.00	3,000	176.32		
	110-5551-319	MISCELLANEOUS SUPPLIES	224.97	13,500	13,275.03		
	110-5551-321	UTILITIES	235.44	34,000	33,287.35		

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	110-5551-424	LAWN CARE	2,600.00	15,000	12,400.00		
	110-5551-828	REAL ESTATE TAXES	236.40	400	163.60		
	110-5570-319	MISCELLANEOUS SUPPLIES	666.97	2,250	1,472.13		
	110-5570-321	UTILITIES	60.33	5,000	4,727.67		
	110-5570-326	FUEL	48.32	4,000	3,626.22		
	110-5570-532	TELEPHONE	75.02	300	150.96		
	110-5570-828	REAL ESTATE TAXES	711.40	700	11.40-	Y	
	110-5651-571	DUES & MEMBERSHIPS	4,166.66	50,000	41,666.68		
	122-5653-311	OFFICE SUPPLIES	180.83	2,000	1,728.86		
	122-5653-321	NATURAL GAS & ELECTRIC (CI	45.49	3,000	2,904.63		
	122-5653-532	TELEPHONE	1,114.41	7,200	6,078.20		
	122-5653-533	CELLULAR PHONE	100.00	1,200	1,000.00		
	122-5653-561	BUSINESS MEETING EXPENSE	26.91	1,200	1,173.09		
	122-5653-825	TOURISM GRANTS	10,000.00	125,000	115,000.00		
	123-5584-561	BUSINESS MEETING EXPENSE	26.74	100	73.26		
	125-5150-250	WORKERS' COMPENSATION	46,202.00	554,427	444,443.00		
	128-5604-902	SIDEWALKS & CROSSWALKS	5,149.80	660,000	654,850.20		
	128-5604-908	PARKING LOTS	125.00	660,000	659,875.00		
	130-5321-730	IMPROVEMENTS OTHER THAN BL	2,589.60	406,535	402,076.40		
	130-5328-828	REAL ESTATE TAXES	4,328.44	5,000	671.56		
	154-5604-825	BUSINESS DISTRICT GRANTS	699.71	30,000	29,300.29		
	211-5351-321	NATURAL GAS & ELECTRIC	75.68	7,000	6,242.31		
	211-5353-311	OFFICE SUPPLIES	26.78	600	565.25		
	211-5353-314	CHEMICALS	10,705.81	215,000	172,817.64		
	211-5353-318	VEHICLE PARTS	209.00	1,000	738.66		
	211-5353-321	NATURAL GAS & ELECTRIC	7,160.35	140,000	130,245.27		
	211-5353-326	FUEL	557.64	1,000	442.36		
	211-5353-378	PLANT MTCE & REPAIR	509.54	10,000	9,249.70		
	211-5353-432	REPAIR OF STRUCTURES	2,222.02	11,000	8,777.98		
	211-5353-433	REPAIR OF MACHINERY	5,279.42	18,000	9,262.20		
	211-5353-439	OTHER REPAIR & MAINT. SERV	300.28	3,000	2,564.44		
	211-5353-516	TECHNOLOGY SUPPORT SERVICE	170.00	4,000	3,830.00		
	211-5353-519	OTHER PROFESSIONAL SERVICE	498.00	15,000	14,220.44		
	211-5353-532	TELEPHONE	174.67	2,000	1,665.71		
	211-5353-533	CELLULAR PHONE	50.00	1,600	1,500.00		
	211-5353-562	TRAVEL & TRAINING	60.00	1,000	940.00		
	211-5353-730	IMPROVEMENTS OTHER THAN BL	57,603.60	1,038,000	944,027.40		
	211-5354-313	MEDICAL & SAFETY SUPPLIES	19.92	2,000	1,930.29		
	211-5354-316	TOOLS & EQUIPMENT	657.11	15,000	14,032.76		
	211-5354-318	VEHICLE PARTS	47.04	8,000	7,406.60		
	211-5354-319	MISCELLANEOUS SUPPLIES	129.06	5,000	4,601.36		
	211-5354-321	NATURAL GAS & ELECTRIC	1,179.40	25,000	23,077.79		
	211-5354-371	WATER PIPE	1,027.63	10,000	5,738.58		
	211-5354-375	LEAK REPAIR MATERIALS	394.50	25,000	18,562.00		
	211-5354-433	REPAIR OF MACHINERY	1,324.25	8,000	5,757.76		
	211-5354-434	REPAIR OF VEHICLES	273.07	9,000	7,489.20		
	211-5354-440	RENTALS	410.17	5,000	4,557.63		
	211-5354-460	OTHER PROPERTY MAINT. SERV	291.67	4,000	3,475.00		



## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	211-5354-519	OTHER PROFESSIONAL SERVICE	1,200.00	8,000	6,800.00		
	211-5354-532	TELEPHONE	177.66	2,000	1,648.78		
	211-5354-533	CELL PHONES	33.34	1,000	933.32		
	211-5354-730	IMPROVEMENTS OTHER THAN BL	11,312.32	100,000	78,130.13		
	211-5354-814	PRINTING/COPY MACH LEASE/M	81.14	1,000	918.86		
	211-5355-326	FUEL	33.13	3,500	3,354.92		
	211-5355-372	METER TILES, RIMS & LIDS	774.33	3,000	2,225.67		
	211-5355-434	REPAIR OF VEHICLES	1,165.67	2,000	779.33		
	211-5355-519	OTHER PROFESSIONAL SERVICE	443.89	5,000	4,244.92		
	211-5355-531	POSTAGE	1,116.29	16,000	13,168.16		
	211-5355-532	TELEPHONE	153.63	3,000	2,669.48		
	211-5355-579	COLLECTION FEES	54.16	1,500	1,427.41		
	211-5355-811	BANK SERVICE CHARGES	1,086.33	16,000	13,669.95		
	211-5355-814	PRINTING/COPY MACH LEASE/M	74.09	1,500	1,331.82		
	211-5356-311	OFFICE SUPPLIES	6.67	1,000	911.71		
	211-5356-460	OTHER PROPERTY MAINT SVCS	132.00	3,500	2,972.00		
	211-5356-533	CELLULAR PHONE	33.33	1,200	1,133.34		
	211-5356-814	PRINT/COPY MACH LEASE & MA	149.76	1,000	850.24		
	211-5356-828	REAL ESTATE TAXES	1,309.78	2,000	422.14		
	212-5342-313	MEDICAL & SAFETY SUPPLIES	19.92	2,000	1,955.28		
	212-5342-316	TOOLS & EQUIPMENT	182.87	9,000	8,329.46		
	212-5342-318	VEHICLE PARTS	47.04	15,000	5,905.11		
	212-5342-319	MISCELLANEOUS SUPPLIES	17.99	3,000	2,769.50		
	212-5342-321	UTILITIES	79.75	5,000	4,890.21		
	212-5342-361	SEWER PIPE	348.88	5,000	4,651.12		
	212-5342-433	REPAIR OF MACHINERY	1,324.26	10,000	7,757.75		
	212-5342-434	REPAIR OF VEHICLES	273.14	15,000	13,489.09		
	212-5342-440	RENTALS	410.17	10,000	9,557.63		
	212-5342-460	OTHER PROPERTY MTCE SERVIC	291.67	4,000	3,474.99		
	212-5342-532	TELEPHONE	177.66	2,000	1,648.78		
	212-5342-533	CELL PHONES	33.33	1,000	933.34		
	212-5342-730	IMPROVEMENTS OTHER THAN BL	2,041.25	4,683,125	4,665,506.32		
	212-5342-814	PRINTING/COPY MACH LEASE/M	83.59	1,000	916.41		
	212-5342-828	REAL ESTATE TAXES	296.42	300	3.58		
	212-5343-321	NATURAL GAS & ELECTRIC	4,883.85	51,000	43,714.95		
	212-5343-828	REAL ESTATE TAXES	24.96	50	25.04		
	212-5344-321	NATURAL GAS & ELECTRIC	22,024.21	220,000	172,037.59		
	212-5344-366	PLANT MTCE & REPAIR MATERI	5,371.28	25,000	19,459.58		
	212-5344-532	TELEPHONE	588.78	7,000	6,411.22		
	212-5344-533	CELLULAR PHONE	100.00	1,500	1,300.00		
	212-5344-814	COPY MACHINE	115.28	800	684.72		
	212-5345-326	FUEL	33.13	3,500	3,354.92		
	212-5345-372	METER TILES RIMS & LIDS	774.33	3,000	2,225.67		
	212-5345-434	REPAIR OF VEHICLES	1,165.68	2,000	779.32		
	212-5345-519	OTHER PROFESSIONAL SERVICE	443.90	5,000	4,244.91		
	212-5345-531	POSTAGE	1,116.28	16,000	13,168.17		
	212-5345-532	TELEPHONE	153.64	3,000	2,669.47		
	212-5345-811	BANK SERVICE CHARGES	1,086.32	16,000	13,729.96		

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	212-5345-814	PRINTING/COPY MACH LEASE/M	74.10	1,500	1,331.82		
	212-5346-311	OFFICE SUPPLIES	6.68	1,000	911.70		
	212-5346-319	MISCELLANEOUS SUPPLIES	4.00	500	496.00		
	212-5346-460	OTHER PROPERTY MAINT SVCS	132.00	3,500	2,972.00		
	212-5346-533	CELLULAR PHONE	33.34	1,200	1,133.32		
	212-5346-814	PRINT/COPY MACH LEASE & MA	154.30	1,000	845.70		
		TOTAL:	403,571.56				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
110	NON-DEPARTMENTAL	12,120.00
110-110	CITY COUNCIL	216.58
110-120	CITY CLERK	2,463.72
110-130	CITY ADMINISTRATOR	4,428.23
110-150	FINANCIAL ADMINISTRATION	343.51
110-170	COMPUTER INFO SYSTEMS	9,919.00
110-211	POLICE ADMINISTRATION	48,846.42
110-212	CRIMINAL INVESTIGATION	108.00
110-213	PATROL	4,236.00
110-214	K-9 SERVICE	131.97
110-223	AUTOMOTIVE SERVICES	120.63
110-224	POLICE BUILDINGS	4,429.66
110-241	FIRE PROTECTION ADMIN.	4,158.21
110-261	COMMUNITY DEVELOPMENT	1,466.14
110-310	PUBLIC WORKS	321.76
110-320	STREETS	39,550.82
110-381	CUSTODIAL SERVICES	3,576.97
110-511	PARKS	15,268.63
110-512	LAKE MATTOON	17,642.74
110-551	SPORTS FACILITIES	3,296.81
110-570	DODGE GROVE CEMETERY	1,562.04
110-651	ECONOMIC DEVELOPMENT	4,166.66
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110 TOTAL	GENERAL FUND	178,374.50
122-653	HOTEL TAX ADMINISTRATION	11,467.64
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122 TOTAL	HOTEL TAX FUND	11,467.64
123-584	BAGELFEST	26.74
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123 TOTAL	FESTIVAL MGMT FUND	26.74
125-150	FINANCIAL ADMINISTRATION	46,202.00

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
125 TOTAL	INSURANCE & TORT JDGMNT	46,202.00
128-604	MIDTOWN TIF DISTRICT	5,274.80
128 TOTAL	MIDTOWN TIF FUND	5,274.80
130-321	STREETS	2,589.60
130-328	STORM DRAINAGE	4,328.44
130 TOTAL	CAPITAL PROJECT FUND	6,918.04
154-604	BROADWAY EAST BUSINESS DI	699.71
154 TOTAL	BROADWAY EAST BUS DIST	699.71
211-351	RESERVOIRS & WTR SOURCES	75.68
211-353	WATER TREATMENT PLANT	85,527.11
211-354	WATER DISTRIBUTION	18,558.28
211-355	ACCOUNTING & COLLECTION	4,901.52
211-356	ADMINISTRATIVE & GENERAL	1,631.54
211 TOTAL	WATER FUND	110,694.13
212-342	SEWER COLLECTION SYSTEM	5,627.94
212-343	SEWER LIFT STATIONS	4,908.81
212-344	WASTEWATER TREATMNT PLANT	28,199.55
212-345	ACCOUNTING & COLLECTION	4,847.38
212-346	ADMINISTRATIVE & GENERAL	330.32
212 TOTAL	SEWER FUND	43,914.00
** TOTAL **		403,571.56

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: EHBK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 412 HEALTH PLAN ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
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01-003493	WAGeworks, INC.	I-0520-TR39409	221 5412-211	HEALTH PLAN A:	MAY COBRA	145628	43.90
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						VENDOR 01-003493	TOTALS	43.90
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01-003657	AETNA	I-H8470947	221 5412-211	HEALTH PLAN A:	JUNE SUPPLEMENT	145521	21,918.20
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						VENDOR 01-003657	TOTALS	21,918.20
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01-004062	SILVERSCRIPT INSURANCE	I-7086950	221 5412-211	HEALTH PLAN A:	JUNE SUPPLEMENT	145627	21,920.15
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						VENDOR 01-004062	TOTALS	21,920.15
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						DEPARTMENT 412	HEALTH PLAN ADMIN	TOTAL:	43,882.25
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01-003639	AETNA	I-202006056500	221 5413-211	MEDICAL CLAIM:	AETNA	001391	29,610.47
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01-003639	AETNA	I-202006056507	221 5413-211	MEDICAL CLAIM:	AETNA	001392	16,358.31
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01-003639	AETNA	I-202006106584	221 5413-211	MEDICAL CLAIM:	AETNA	001406	44,782.35
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						VENDOR 01-003639	TOTALS	90,751.13
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						DEPARTMENT 413	MEDICAL CLAIMS	TOTAL:	90,751.13
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01-003639	AETNA	I-202006056500	221 5414-211	RX CLAIMS	: AETNA	001391	20,399.66
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01-003639	AETNA	I-202006106584	221 5414-211	RX CLAIMS	: AETNA	001406	28,179.95
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						VENDOR 01-003639	TOTALS	48,579.61
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						DEPARTMENT 414	RX CLAIMS	TOTAL:	48,579.61
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01-001982	DEARBORN LIFE INSURANC	I-202006106585	221 5417-212	LIFE INSURANC:	JULY LIFE INS	145625	2,206.48
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						VENDOR 01-001982	TOTALS	2,206.48
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						DEPARTMENT 417	LIFE INSURANCE	TOTAL:	2,206.48
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01-002761	OPTUM	I-10199041098	221 5418-212	SECTION 125 B:	MAY FSA	145626	150.00
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						VENDOR 01-002761	TOTALS	150.00
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						DEPARTMENT 418	SECTION 125 PLAN	TOTAL:	150.00
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						VENDOR SET 221	HEALTH INSURANCE FUND	TOTAL:	185,569.47
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						REPORT GRAND TOTAL:			185,569.47
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## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2020-2021	221-5412-211	HEALTH PLAN ADMINISTRATION	43,882.25	734,854	640,233.12		
	221-5413-211	MEDICAL CLAIMS	90,751.13	2,588,169	2,389,658.39		
	221-5414-211	RX CLAIMS	48,579.61	876,383	742,747.44		
	221-5417-212	LIFE INSURANCE	2,206.48	28,424	24,040.24		
	221-5418-212	SECTION 125 BENEFIT PLAN A	150.00	1,800	1,500.00		
		TOTAL:	185,569.47				

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	43,882.25
221-413	MEDICAL CLAIMS	90,751.13
221-414	RX CLAIMS	48,579.61
221-417	LIFE INSURANCE	2,206.48
221-418	SECTION 125 PLAN	150.00
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221 TOTAL	HEALTH INSURANCE FUND	185,569.47
-----		
	** TOTAL **	185,569.47

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 415 DENTAL CLAIMS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000276	DELTA DENTAL-ASC	I-202006056503	221 5415-211	DENTAL CLAIMS: DELTA DENTAL-ASC		001390	1,360.00
01-000276	DELTA DENTAL-ASC	I-202006096516	221 5415-211	DENTAL CLAIMS: DELTA DENTAL-ASC		001405	657.60
						VENDOR 01-000276 TOTALS	2,017.60

DEPARTMENT 415 DENTAL CLAIMS TOTAL: 2,017.60

VENDOR SET 221 HEALTH INSURANCE FUND TOTAL: 2,017.60

REPORT GRAND TOTAL: 2,017.60

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2020-2021	221-5415-211	DENTAL CLAIMS	2,017.60	84,007	81,636.20		
		TOTAL:	2,017.60				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-415	DENTAL CLAIMS	2,017.60
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221 TOTAL	HEALTH INSURANCE FUND	2,017.60
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	** TOTAL **	2,017.60

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001001	NE-CO ASPHALT CO., INC	I-54894	121 5321-354	HOT MIX ASPHA:	ASPHALT	145631	560.00
						VENDOR 01-001001 TOTALS	560.00

DEPARTMENT 321 STREETS TOTAL: 560.00

01-001070	AMEREN ILLINOIS	I-202006096524	121 5326-321	NATURAL GAS &:	9TH & CHARLESTON	145629	41.83
01-001070	AMEREN ILLINOIS	I-202006096524	121 5326-321	NATURAL GAS &:	19TH & RICHMOND	145629	40.97
01-001070	AMEREN ILLINOIS	I-202006096524	121 5326-321	NATURAL GAS &:	17TH & CHARLESTON	145629	40.27
01-001070	AMEREN ILLINOIS	I-202006096524	121 5326-321	NATURAL GAS &:	14TH & CHARLSETON	145629	40.38
01-001070	AMEREN ILLINOIS	I-202006096524	121 5326-321	NATURAL GAS &:	LOGAN & CHARLESTON	145629	39.47
01-001070	AMEREN ILLINOIS	I-202006096524	121 5326-321	NATURAL GAS &:	15TH & CHARLESTON	145629	40.51
01-001070	AMEREN ILLINOIS	I-202006096524	121 5326-321	NATURAL GAS &:	18TH & MARSHALL	145629	43.34
01-001070	AMEREN ILLINOIS	I-202006096524	121 5326-321	NATURAL GAS &:	18TH & CHARLESTON	145629	39.77
01-001070	AMEREN ILLINOIS	I-202006096524	121 5326-321	NATURAL GAS &:	19TH & WESTERN	145629	80.37
01-001070	AMEREN ILLINOIS	I-202006096524	121 5326-321	NATURAL GAS &:	CHARLESTON & SWORDS	145629	41.63
01-001070	AMEREN ILLINOIS	I-202006096524	121 5326-321	NATURAL GAS &:	1600 B'DWAY	145629	141.93
01-001070	AMEREN ILLINOIS	I-202006096524	121 5326-321	NATURAL GAS &:	19TH & CHARLESTON	145629	39.82
01-001070	AMEREN ILLINOIS	I-202006096524	121 5326-321	NATURAL GAS &:	CHARLESTON & CRESTVI	145629	42.11
						VENDOR 01-001070 TOTALS	672.40

01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	9TH & CHARLESTON	145630	8.69
01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	19TH & RICHMOND	145630	7.97
01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	208 N 19TH STREET	145630	2,459.47
01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	7TH & CHARLESTON	145630	7.12
01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	14TH & CHARLESTON	145630	6.83
01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	208 N 19TH ST	145630	878.58
01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	LOGAN & CHARLESTON	145630	6.03
01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	15TH & CHARLESTON	145630	6.98
01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	18TH & MARSHALL	145630	11.06
01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	18TH & CHARLESTON	145630	6.41
01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	19TH & WESTERN	145630	67.93
01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	6TH & CHARLESTON	145630	7.83
01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	CHARLESTON & SWORDS	145630	8.83
01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	B'DWAY & CHARLESTON	145630	171.18
01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	19TH & CHARLESTON	145630	6.45
01-002194	IL POWER MARKETING DBA	I-1461320051*	121 5326-321	NATURAL GAS &:	CHARLESTON & CRESTVI	145630	9.44
						VENDOR 01-002194 TOTALS	3,670.80

01-008600	COLES MOULTRIE ELECTRI	I-202006106542	121 5326-321	NATURAL GAS &:	LAKELAND INN ENTRANC	001407	12.75
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VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 326 STREET LIGHTING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 6/03/2020 THRU 6/16/2020

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008600	COLES MOULTRIE ELECTRI	I-202006106543	121 5326-321	NATURAL GAS &	3020 LAKELAND BLVD	001407	12.50
01-008600	COLES MOULTRIE ELECTRI	I-202006106544	121 5326-321	NATURAL GAS &	OLD STATE VILLAGE	001407	14.50
01-008600	COLES MOULTRIE ELECTRI	I-202006106545	121 5326-321	NATURAL GAS &	OLD STATE & S 9TH	001407	14.60
01-008600	COLES MOULTRIE ELECTRI	I-202006106546	121 5326-321	NATURAL GAS &	SUNRISE APTS	001407	14.60
01-008600	COLES MOULTRIE ELECTRI	I-202006106547	121 5326-321	NATURAL GAS &	GOLDEN OAK	001407	19.90
01-008600	COLES MOULTRIE ELECTRI	I-202006106548	121 5326-321	NATURAL GAS &	COLES CENTRE PKWY	001407	46.32
01-008600	COLES MOULTRIE ELECTRI	I-202006106549	121 5326-321	NATURAL GAS &	S RT 45 & PARADISE	001407	22.93
01-008600	COLES MOULTRIE ELECTRI	I-202006106550	121 5326-321	NATURAL GAS &	PIATT & RT 316	001407	21.30
01-008600	COLES MOULTRIE ELECTRI	I-202006106551	121 5326-321	NATURAL GAS &	S RT 45 & PARADISE	001407	22.93
01-008600	COLES MOULTRIE ELECTRI	I-202006106552	121 5326-321	NATURAL GAS &	S RT 45 & PARADISE	001407	56.34
01-008600	COLES MOULTRIE ELECTRI	I-202006106553	121 5326-321	NATURAL GAS &	S RT 45 & OLD STATE	001407	78.01
01-008600	COLES MOULTRIE ELECTRI	I-202006106554	121 5326-321	NATURAL GAS &	RT 16, HURST, LERNA, MI	001407	94.66
01-008600	COLES MOULTRIE ELECTRI	I-202006106555	121 5326-321	NATURAL GAS &	RT 16 & LERNA RD	001407	117.14
VENDOR 01-008600 TOTALS							548.48
01-023800	CONSOLIDATED COMMUNICA	I-202006106572	121 5326-321	NATURAL GAS &	235-5663	001408	50.12
VENDOR 01-023800 TOTALS							50.12
DEPARTMENT 326 STREET LIGHTING TOTAL:							4,941.80
VENDOR SET 121 MOTOR FUEL TAX FUND TOTAL:							5,501.80
REPORT GRAND TOTAL:							5,501.80

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2020-2021	121-5321-354	HOT MIX ASPHALT	560.00	100,000	99,440.00		
	121-5326-321	NATURAL GAS & ELECTRIC	4,941.80	155,000	145,465.35		
		TOTAL:	5,501.80				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
121-321	STREETS	560.00
121-326	STREET LIGHTING	4,941.80
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121 TOTAL	MOTOR FUEL TAX FUND	5,501.80
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	** TOTAL **	5,501.80

NO ERRORS

								-----DEPOSIT-----			
ACCOUNT	NAME	DATE	TYPE	CK #	AMOUNT	CODE	RECEIPT	AMOUNT	MESSAGE		
01-03000-06	WYSOCKI, JENNIFER L	6/12/20	FINAL BILL	145636	55.08CR	100	46236	60.00CR			
01-20120-13	YATES, KAILEY R	6/12/20	FINAL BILL	145637	17.13CR	100	41515	60.00CR			
01-21500-12	MATTHEWS, JACOB J	6/12/20	FINAL BILL	145638	52.35CR	100	40512	60.00CR			
02-04500-04	DIENER, LARRY J	6/12/20	FINAL BILL	145639	22.23CR	100	46533	60.00CR			
03-20900-18	CARTER DUSTIN, MAHAYLA R B	6/12/20	FINAL BILL	145640	1.83CR	100	46329	60.00CR			
04-01000-10	MCDOWELL, ROBIN R	6/12/20	FINAL BILL	145641	39.84CR	100	45532	60.00CR			
04-23510-10	APEX PROPERTY MANAGEMENT	6/12/20	FINAL BILL	145642	38.14CR	100	46668	60.00CR			
07-18600-07	MAXEY, CAROLE A	6/12/20	FINAL BILL	145643	52.47CR	100	46370	60.00CR			
07-19620-10	JONES-ROBERTSON, CERITA N	6/12/20	FINAL BILL	145644	13.71CR	100	45637	60.00CR			
08-05500-12	KNAUSS, STEPHEN B	6/12/20	FINAL BILL	145645	39.39CR	100	45737	60.00CR			
08-05800-14	SO, JOSEPH P	6/12/20	FINAL BILL	145646	50.23CR	100	37160	60.00CR			
09-01600-19	CARR, KEVIN M	6/12/20	FINAL BILL	145647	42.90CR	100	46470	60.00CR			

# NEW BUSINESS:

## CITY OF MATTOON, ILLINOIS

### ORDINANCE NO. 2020-5432

#### AN ORDINANCE UPDATING THE POLICY PROHIBITING SEXUAL HARASSMENT

**WHEREAS**, the Illinois General Assembly has recently enacted Public Act 100-0554, an Act concerning government, which became effective immediately, dated November 16, 2017; and,

**WHEREAS**, pursuant to the Act, the City of Mattoon adopted Ordinance No. 2017-5400, establishing a policy to prohibit sexual harassment; and,

**WHEREAS**, the Illinois General Assembly enacted Public Act 101-0221, an Act concerning employment which became effective immediately, dated August 9, 2019, requiring the amendment of sexual harassment policies; and,

**WHEREAS**, the City of Mattoon needs to update the Policy prohibiting sexual harassment accordingly.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** The above recitals are incorporated into and made part of this Ordinance.

**Section 2. Amendments.** Section 37.04 of Chapter 37 of the Code of Ordinances of the City of Mattoon is hereby repealed. Section 37.04 of Chapter 37 is hereby reenacted as follows:

#### **§ 37.04 POLICY PROHIBITING SEXUAL HARASSMENT.**

(A) *Prohibition on sexual harassment.* It is unlawful to harass a person because of that person's sex. The courts have determined that sexual harassment is a form of discrimination under Title VII of the U.S. Civil Rights Act of 1964, as amended in 1991. All persons have a right to work in an environment free from sexual harassment. Sexual harassment is unacceptable misconduct which affects individuals of all genders and sexual orientations. It is a policy of the City of Mattoon to prohibit harassment of any person by any municipal official, municipal agent, municipal employee or municipal agency or **municipal** office on the basis of sex or gender. All municipal officials, municipal agents, municipal employees and municipal agencies or **municipal** offices are prohibited from sexually harassing any person, regardless of any employment relationship or lack thereof.

(B) *Definition of sexual harassment.* This policy adopts the definition of sexual harassment as stated in the Illinois Human Rights Act, which currently defines sexual harassment as:

(1) Any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when:

(a) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment;

(b) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or

(c) Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

(2) Conduct which may constitute sexual harassment includes, **but is not limited to:**

(a) *Verbal Harassment.* Sexual innuendos, suggestive comments, Insults, humor, and jokes about sex, anatomy or gender-specific traits, sexual propositions, threats, repeated requests for dates, or statements about other employees, even outside of their presence, of a sexual nature.

(b) *Non-verbal Harassment.* Suggestive or insulting sounds (whistling), leering, obscene gestures, sexually suggestive bodily gestures, "catcalls", "smacking" or "kissing" noises.

(c) *Visual.* Posters, signs, pin-ups or slogans of a sexual nature, viewing pornographic material or websites.

(d) *Physical Harassment.* Touching, unwelcome hugging or kissing, pinching, brushing the body, any coerced sexual act or actual assault.

(e) *Textual/Electronic Harassment.* "Sexting" (electronically sending messages with sexual content, including pictures or video), the use of sexually explicit language, harassment; cyber stalking and threats via all forms of electronic communication (e-mail, text/picture/video messages, intranet/on-line postings, blogs, instant messages and **posts on** social network websites like Facebook and Twitter).

(3) The most severe and overt forms of sexual harassment are easier to determine. On the other end of the spectrum, some sexual harassment is more subtle and depends, to some extent, on individual perception and interpretation. The courts will assess sexual harassment by a standard of what would offend a "reasonable person."

(C) *Procedure for reporting an allegation of sexual harassment*

(1) An employee who either observes sexual harassment or believes herself or himself to be the object of sexual harassment should deal with the incident(s) as directly and firmly as possible by clearly communicating her or his position to the offending employee, and her or his immediate supervisor. It is not necessary for sexual harassment to be directed at the person making the report.

(2) Any employee may report conduct which is believed to be sexual harassment, including the following:

(a) *Electronic/direct communication.* If there is sexual harassing behavior in the workplace, the harassed employee should directly and clearly express her or his objection that the conduct is unwelcome and request that the offending behavior stop.

The initial message may be verbal. If subsequent messages are needed, they should be put in writing in a note or a memo.

(b) *Contact with supervisory personnel.* At the same time direct communication is undertaken, or in the event the employee feels threatened or intimidated by the situation, the problem must be promptly reported to the immediate supervisor of the person making the report, a department head, a director of human resources, an ethics officer, the City Manager or Administrator, or the chief executive officer of the city. The employee experiencing what he or she believes to be sexual harassment must not assume that the employer is aware of the conduct. If there are no witnesses and the victim fails to notify a supervisor or other responsible officer, the city will not be presumed to have knowledge of the harassment.

(c) *Resolution outside city.* The purpose of this policy is to establish prompt, thorough and effective procedures for responding to every report and incident so that problems can be identified and remedied by the city. However, all city employees have the right to contact the Illinois Department of Human Rights (IDHR) or the Equal Employment Opportunity Commission (EEOC) for information regarding filing a formal complaint with those entities. An IDHR complaint must be filed within 300 days of the alleged incident(s) unless it is a continuing offense. A complaint with the EEOC must be filed within 300 days.

(3) *Allegations of Sexual Harassment made against an elected official of the governmental unit by another elected official of a governmental unit.* In addition to the methods of reporting included above, an elected official may request an independent review of a complaint of sexual harassment by another elected official. The request shall be made to the human resources director, the city manager or administrator or the chief elected official of the City. The official receiving the request shall take immediate action in keeping with the procurement process of the City to retain a qualified individual or entity for the independent review of the allegations of sexual harassment in violation of this policy. The outcome of the independent review shall be reported to the corporate authorities.

(4) Documentation of any incident may be submitted with any report (what was said or done, the date, the time **and the location**), including, but not limited to, written records such as letters, notes, memos and telephone messages.

(5) All allegations, including anonymous reports, will be accepted and investigated regardless of how the matter comes to the attention of the city. However, because of the serious implications of sexual harassment charges and the difficulties associated with their investigation and the questions of credibility involved, the claimant's willing cooperation is a vital component of an effective inquiry and an appropriate outcome.

(D) *Prohibition on retaliation for reporting sexual harassment allegations.*

(1) No city official, city agency, city employee or city agency or office shall take any retaliatory action against any city employee due to a city employee's **or official's**:

(a) Disclosure or threatened disclosure of any violation of this policy,

(b) The provision of information related to **an investigation** or testimony before any public body conducting an investigation, hearing or inquiry into any violation of this policy, or

(c) Assistance **with** or participation in a proceeding to enforce the provisions of this policy.

(2) For the purposes of this policy, **RETALIATORY ACTION** means the reprimand, discharge, suspension, demotion, denial of promotion or transfer, or change in the terms or conditions of employment of any city employee that is taken in retaliation for a city employee's **or official's** involvement in protected activity pursuant to this policy.

(3) No individual making a report will be retaliated against even if a report made in good faith is not substantiated. In addition, any witness will be protected from retaliation.

(4) Similar to the prohibition against retaliation contained herein, the State Officials and Employees Ethics Act (5 ILCS 430/15-10) provides whistleblower protection from retaliatory action, **and this policy prohibits retaliatory action** such as reprimand, discharge, suspension, demotion, or denial of promotion or transfer that occurs in retaliation for an employee who does any of the following:

(a) Discloses or threatens to disclose to a supervisor or to a public body an activity, policy, or practice of any officer, member, **state**-agency, or other **state** employee that the **state**-employee reasonably believes is in violation of a law, rule, or regulation;

(b) Provides information to or testifies before any public body conducting an investigation, hearing, or inquiry into any violation of a law, rule, or regulation by any officer, member, **state** agency or other **state** employee; or

(c) Assists or participates in a proceeding to enforce the provisions of the State Officials and Employees Ethics Act **or this policy**.

(5) Pursuant to the Whistleblower Act (740 ILCS 174/15(a)), an employer may not retaliate against an employee who discloses information in a court, an administrative hearing, or before a legislative commission or committee, or in any other proceeding, where the employee has reasonable cause to believe that the information discloses a violation of a state or federal law, rule, or regulation. In addition, an employer may not retaliate against an employee for disclosing information to a government or law enforcement agency, where the employee has reasonable cause to believe that the information discloses a violation of a state or federal law, rule, or regulation. (740 ILCS 174/15(b)).

(6) According to the Illinois Human Rights Act (775 ILCS 775/ 5/6-101), it is a civil rights violation for a person, or for two or more people to conspire, to retaliate against a person because he or she has opposed that which he or she reasonably and in good faith believes to be sexual harassment in employment, because he or she has made a charge, filed a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing under the Illinois Human Rights Act.

(7) An employee who is suddenly transferred to a lower paying job or passed over for a promotion after filing a complaint with IDHR or EEOC, may file a retaliation charge, either due within 300 days of the alleged retaliation.

(E) *Consequences of a violation of the prohibition on sexual harassment.* In addition to any and all other discipline that may be applicable pursuant to municipal policies,

employment agreements, procedures, employee handbooks and/or collective bargaining agreement, any person who violates this policy or the Prohibition on Sexual Harassment contained in 5 ILCS 430/5-65, may be subject to a fine of up to \$5,000 per offense, applicable ~~discipline~~ **disciplinary actions** or discharge by the City and any applicable fines and penalties established pursuant to local ordinance, state law or federal law. Each violation may constitute a separate offense. Any discipline imposed by the City shall be separate and distinct from any penalty imposed by an ethics commission and any fines or penalties imposed by a court of law or a state or federal agency.

(F) *Consequences for knowingly making a false report.*

(1) A false report is a report of sexual harassment made by an accuser **using the sexual harassment report** to accomplish ~~some end~~ **an outcome** other than stopping sexual harassment or **stopping** retaliation for reporting sexual harassment. A false report is not a report made in good faith which cannot be proven. Given the seriousness of the consequences for the accused, a false or frivolous report is a severe offense that can itself result in disciplinary action. Any person who intentionally makes a false report alleging a violation of any provision of this policy shall be subject to **discipline disciplinary action** or discharge pursuant to applicable municipal policies, employment agreements, procedures, employee handbooks and/or collective bargaining agreements.

(2) In addition, any person who intentionally makes a false report alleging a violation of any provision of the State Officials and Employees Ethics Act to an ethics commission, an inspector general, the State Police, a State's Attorney, the Attorney General, or any other law enforcement official is guilty of a Class A misdemeanor. An ethics commission may levy an administrative fine of up to \$5,000 against any person who intentionally makes a false, frivolous or bad faith allegation.

**Section 3.** Any section or provision of this ordinance or the adopted Policy Prohibiting Sexual Harassment declared to be invalid, that decision shall not affect the validity of this ordinance or adopted Policy Prohibiting Sexual Harassment as a whole or any part thereof, other than the part so declared to be invalid.

**Section 4.** All ordinances, resolutions, and regulations in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**Section 5.** This ordinance shall be in full force and effect upon its publication and approval as provided by law. The Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_,  
adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
NAYS (Names): \_\_\_\_\_  
ABSENT (Names): \_\_\_\_\_



Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2020.

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**CITY OF MATTOON, ILLINOIS**

**ORDINANCE NO. 2020-5433**

**AN ORDINANCE ADOPTING A NON-DISCRIMINATION POLICY  
ON THE BASIS OF DISABILITIES**

**WHEREAS**, certain general policies for the City of Mattoon are contained in Chapter 39 of the City of Mattoon Code of Ordinances; and

**WHEREAS**, the City of Mattoon wishes to adopt a Non-Discrimination Policy on the Basis of Disabilities in accordance with Section 504 of the Rehabilitation Act of 1973 (29 USC 794) as amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, ILLINOIS;**

**Section 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2. Amendments.** Chapter 39 of the City of Mattoon Code of Ordinances be amended by the establishment of the following:

**§39.05 NON-DISCRIMINATION POLICY ON THE BASIS OF DISABILITIES**

**§39.05(A) PURPOSE**

The City of Mattoon has established this policy in accordance with Section 504 of the Rehabilitation Act of 1973 (29 USC 794) as amended.

**§39.05(B) POLICY**

The City of Mattoon resolves that no Otherwise Qualified Person shall, on the basis of a physical or mental disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity in which the City of Mattoon receives Federal financial assistance.

The City of Mattoon further resolves that no Otherwise Qualified Person shall, on the basis of physical or mental disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity conducted by the City of Mattoon independent of the funding source.

**§39.05(C) DEFINITIONS**

**City Services**

The City of Mattoon provides a variety of public services including, but not limited to:

Police Protection

Fire Protection

Parks

Recreational Activities

Arts and Tourism

Streets

Sidewalks  
Public Buildings and Grounds  
Water and Sewer Service

**Otherwise Qualified Person**

1. With respect to employment, a person with a physical or mental disability who, with reasonable accommodation, can perform the essential functions of the job in question.
2. With respect to services, a person with a physical or mental disability who meets the essential eligibility requirements for the receipt of such services.

**Reference Materials**

Copies of 29 USC 794 and 29 USC 705 (Definitions) are available on-line and at the City Clerk's Office at 208 North 19<sup>th</sup> Street, Mattoon IL 61938.

**Section 504 Coordinator**

The Section 504 Coordinator for the City of Mattoon shall be the City Administrator, or a duly appointed designee. The contact information for the Section 504 Coordinator is:  
City of Mattoon Section 504 Coordinator  
Attn: City Administrators Office  
208 North 19<sup>th</sup> Street  
Mattoon, IL 61938  
217-258-7931

**§39.05(D) NOTICE OF NONDISCRIMINATION**

A Notice of Nondiscrimination is attached as Exhibit 'X'. The Notice of Nondiscrimination shall be posted in a conspicuous location in City Hall.

**§39.05(E) EMPLOYMENT PRACTICES**

1. Employment Advertisements – Employment advertisements shall include the following closing “Equal Opportunity Employer: disability/veteran”.
2. Processing of Applications – Applications shall not include questions about mental or physical disabilities. Mental and physical disabilities shall not be considered during the review of applications for interview selection. Mental and physical disabilities shall only be taken into consideration at the time of selection of the final candidate. At that time, a review shall be performed to determine if “reasonable accommodation” can be implemented if/when the most qualified candidate is a person with disabilities.
3. Physical Requirements & Testing Criteria – Employment advertisements and position descriptions may include physical performance requirements and testing criteria. Physical or testing requirements shall be reviewed by the Department Director and the City Administrator to verify that all requirements are necessary for the position.
4. Interviews – All interviews shall be conducted in ADA accessible facilities. Interview questions shall be consistent from candidate to candidate, and shall not be discriminatory to persons with disabilities.
5. Confidentially – Disclosure of disabilities and/or requests for reasonable accommodations shall remain confidential within the interview and hiring team.

6. Promotions, Transfers, Demotions, Lay-Offs, and Reinstatements – The process for promotions, transfers, demotions, lay-offs, and reinstatements shall follow a similar process as described for hiring. Selection of the most qualified individual shall be made without consideration of physical or mental disabilities, then the appropriateness of reasonable accommodations shall be considered if/when the most qualified candidate is a person with disabilities.

7. Job Assignments – Existing accommodations for persons with disabilities shall be taken into account when making job assignments. Job assignments shall not be made in a manner which would result in embarrassment for a person with disabilities.

8. Leave Time and Benefits – Leave time and other benefits shall be uniform based on employee job classifications without disparity between persons with, and without, disabilities.

9. Training – Training opportunities shall be uniform based on employee job classifications without disparity between persons with, and without, disabilities.

### **§39.05(F) GRIEVANCE PROCEDURE**

1. Grievances shall be submitted to the City of Mattoon Section 504 Coordinator at 208 N 19<sup>th</sup> Street, Mattoon IL 61938, within 30 days of the action to be investigated.

2. Grievances shall be submitted in writing, and shall include the following:  
Grievant's name and address.  
Grievant's preferred means of contact; email, mail, video, phone, or text.  
Brief description of the grievance including the location, date, and item or action to be investigated.

3. Grievances shall be investigated by the Section 504 Coordinator, or a duly appointed designee, and a response returned to the Grievant within 30 days of receipt.

4. Responses shall include a determination as to whether further action by the City is warranted, a timeline for such action if deemed necessary, or a description of why further is not justified.

5. Person's with non-City related complaints, or unsatisfied grievants, may contact the following agencies:

State of Illinois, Office of the Attorney General  
500 S. Second Street  
Springfield, IL 62701  
217-524-2660  
877-844-5461 (TTY)

Or

State of Illinois, Secretary of State  
213 State Capital  
Springfield, IL 62756  
800-252-8980  
888-261-7864 (TTY)

Or

Chicago Regional Office/Fair Housing Enforcement Center  
US Department of Housing and Urban Development  
Robert Metcalf Federal Building  
77 West Jackson Boulevard, Room 2101

Chicago, IL 60604-3507  
312-353-6236  
312-353-7143 (TTY)

**Section 3.** This ordinance shall be in full force and effect upon its publication and approval as provided by law. The Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_,  
adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYS (Names): \_\_\_\_\_  
ABSENT (Names): \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2020.

## **NOTICE OF NON-DISCRIMINATION**

The City of Mattoon has adopted a Non-Discrimination Policy on the Basis of Disabilities in accordance with Section 504 of the Rehabilitation Act of 1973 (29 USC 794) as amended.

The City of Mattoon does not discriminate in the provision of City services against persons with physical or mental disabilities who meet the essential eligibility requirements for the receipt of such services.

The City of Mattoon does not discriminate in employment against persons with physical or mental disabilities who, with reasonable accommodation, can perform the essential functions of the job in question.

Inquiries or complaints of discrimination against persons with physical or mental disabilities shall be submitted to the City of Mattoon Section 504 Coordinator. The Section 504 Coordinator for the City of Mattoon is the City Administrator, or their duly appointed designee.

City of Mattoon Section 504 Coordinator  
Attn: City Administrator's Office  
208 North 19<sup>th</sup> Street  
Mattoon, IL 61938  
217-235-5654  
Office Hours 8A to 4:30P, Monday thru Friday, Except Holidays

Grievances shall be submitted within 30 days of the action to be investigated. A copy of the full grievance procedure is available from the City Clerk's Office at the same address and phone number listed above.

**SECTION 504**

**GRANTEE SELF-EVALUATION  
FOR PERSONS WITH DISABILITIES**

City of Mattoon  
\_\_\_\_\_  
Grantee

16-241002  
\_\_\_\_\_  
Grant #

\_\_\_\_\_  
Chief Elected Official Signature

\_\_\_\_\_  
Date

## SELF EVALUATION QUESTIONNAIRE

The following questions will help you complete your self-evaluation. The questions are organized into five areas: 1) Program Policy and Procedures, 2) Employment, 3) Effective Communication, 4) Notice of Nondiscrimination and 5) Grievance Procedure. Please provide written documentation to support your answers.

### PROGRAM POLICY AND PROCEDURES

1. Does your city or county have a written policy stating that it does not discriminate against people with disabilities?  
Yes
2. Does your staff know and understand about your commitment not to discriminate?  
Yes
3. Does your city or county provide training on 504/ADA, (including access issues, sensitivity and awareness) on different disability groups?  
No
4. Do you have a designated coordinator for the Section 504 Rehabilitation Act and the Americans With Disabilities Act (ADA) compliance requirements?  
Yes
5. Do you identify the persons with disabilities and other individuals who helped in your self-evaluation and is there participation described?  
No
6. Do you briefly describe your city or county programs and services, including their purpose, scope, activities and participants?  
Yes
7. Do you list and review the resource manuals that govern your programs, including laws, statutes, rules, policies, manuals, ordinances and other guidelines?  
Yes
8. Do you describe any services provided by your agency to particular disability groups?  
No



9. Do you have a separate or special program for individuals with disabilities?

No

10. If yes to #9, do you have written procedures to ensure that these individuals may also participate in programs available to the public?

N/A

11. In the following areas, do you describe any program eligibility, admission requirement, or licensing standards that an individual must meet before qualifying for a benefit or service provided by your city or county that may directly or indirectly affect individuals with disabilities. **For any item describe the steps taken to modify your agency's policies, practices and procedures.**

a. Deny a qualified individual with a disability the opportunity to participate in or benefit from the aid, benefit or service?

No

b. Afford an opportunity for participation or benefit that is not equal to that afforded others?

No

c. Provide a qualified individual with a disability with an aid, benefit or service that is not as effective in affording equal opportunity to obtain the same result, gain the same benefit or reach the same level of achievement as that provided to others?

No

d. Provide different or separate aids, benefits or services to individuals with disabilities unless necessary to make them as effective as those provided to others?

No

e. Provide assistance or contract with a person or entity that discriminates based on disability?

No

f. Deny a qualified individual with a disability the opportunity to participate as a member of planning or advisory boards?

No

g. Limit the enjoyment of a qualified individual with a disability any right, privilege, advantage or opportunity enjoyed by other qualified individuals who receive your services?

No

## EMPLOYMENT

1. In the following areas, do you describe your policies, practices or procedures that are followed to ensure that there is no discrimination based on disabilities?
  - a. Recruiting advertisements  
Yes
  - b. Processing of applications  
Yes
  - c. Employment testing  
Yes
  - d. Interviewing and orientation  
Yes
  - e. Promotion, transfer, demotion, lay-off or reinstatements, including changes in compensation resulting from these actions  
Yes
  - f. Job assignments  
Yes
  - g. Job classifications, use of vacation and sick leave, unpaid leave of absence or compensatory time  
Yes
  - h. Opportunities for and financial support of training opportunities, conferences, health and insurance benefits, agency-sponsored activities, including recreational or social programs  
Yes
2. Do you describe how you ensure that any employment-related criteria (including minimum qualifications and testing requirements) which would adversely affect the opportunities of individuals with disabilities are related to the job and are a business necessity?  
Yes
3. Do you describe how your city or county responds to a request for an accommodation in testing and interviews?  
No

4. Do you describe the steps taken to ensure that nondiscriminatory questions are asked in a hiring interview?  Yes
5. Do you describe the steps that are taken to determine if an individual with a disability is capable of performing the essential functions of a particular job with or without a reasonable accommodation?  
No
6. Do you describe the process the city or county uses to determine whether a request for a reasonable accommodation on the job can be granted or would cause undue hardship?  
No
7. Do you describe your city's or county's policy and procedures for maintaining the confidentiality of employee medical information, voluntary self-identification of disability and requests for accommodation?  
Yes
8. Do you describe the training or other measures taken to ensure that employees and supervisors do not subject individuals with disabilities to discrimination because of insensitivity or lack of knowledge?  
No

## EFFECTIVE COMMUNICATION

1. Do you describe the steps taken by your agency to ensure that communications with applicants, participants, and members of the public with disabilities are as effective as communication with others?  
No
2. If any written materials are provided by your program or services, are the following alternatives provided?
 

a. audio tape	___ yes	<u>X</u> no
b. Braille	___ yes	<u>X</u> no
c. reader	___ yes	<u>X</u> no
d. aide	___ yes	<u>X</u> no
e. mailed to home	<u>X</u> yes	___ no
f. large print	<u>X</u> yes	___ no
g. interpreter	___ yes	<u>X</u> no
h. other assistance	___ yes	<u>X</u> no
3. Do you describe the auxiliary aids and services that will be provided to individuals with a disability?  
No

4. Do you describe how an individual with a disability may request assistance and express their preference for auxiliary aids and services?  
No
5. Do you describe how your city or county regularly advertises to the public that you will provide auxiliary aids and services for effective communication to participate in your programs and services?  
No
6. Do you describe how your city or county will ensure that meetings, hearings and conferences will be accessible for individuals with communication disabilities?  
No
7. Do you describe how the city or county will provide auxiliary aids or services on request?  
No
8. Do you describe how your city or county will use a TDD (telecommunication device for the disabled) or the state relay system to communicate with those who have impaired hearing or speech, including training of staff?  
No
9. Do you have a 911 emergency service?  
Yes
10. If yes to #9, is there a TDD connected to this service?  
Yes
11. If you use relay services, do you list the name of the company and type of services provided?  
No
12. Are your TDD or relay service phone numbers printed on agency brochures, notices, and letterhead listed in telephone directories?  
No
13. Does your city or county have an 800 number?  
No
14. If yes to #13, do you describe how the city or county has made the 800 number usable by persons with hearing impairments?  
No
15. Do you let the public use your telephone? No

16. If yes to #15, is there at least one designated phone that is hearing-aid compatible?  
N/A
17. If your city or county determines that equally effective communication cannot be provided, do you have the following:
- a. a statement included in your self-evaluation from the head of your agency or designee  
No
  - b. reasons why the service, program or activity would be fundamentally altered or would result in undue financial and administrative burdens  
No
  - c. a description of what other action will be taken to provide the benefits or services to the maximum extent possible  
No

#### **NOTICE OF NONDISCRIMINATION**

1. Does your self-evaluation include a copy of your Notice of Nondiscrimination?  
Yes
2. Does your notice include the following information?
- a. a statement that your entity does not discriminate under Section 504 or the ADA Yes
  - b. your 504/ADA coordinator's name, address, telephone number and office hours Yes
  - c. a statement that asks individuals to give at least three to five day's advanced notice to request auxiliary aids or other services  
No
  - d. a statement notifying individuals about the availability of alternative formats  
No
  - e. a statement that your city or county has a grievance procedure available to resolve complaints  
Yes
3. Do written materials contain a notice that your city or county complies with Section 504/ADA and will offer accommodations for individuals with disabilities?  
No

4. Are you documenting methods on how you will make your notice available to the public on an ongoing basis? No
5. Are you publishing your policy of non-discrimination in the newspaper once a year? No

## **GRIEVANCE PROCEDURE**

1. Have individuals with disabilities used your services in the past?  
Yes
2. Have there been obvious difficulties or complaints about your services from individuals with disabilities?  
Yes
3. If yes to #2, do you document the problems and steps to resolve these concerns?  
Yes
4. Do you have written procedures on how to deal with those specific problems or complaints?  
No
5. Do you have written procedures on what to do if your city or county cannot accommodate a person with a disability?  
No
6. Does your self-evaluation include a copy of your grievance procedure?  
Yes
7. Does your plan include action steps to notify the public on an ongoing basis about your grievance procedure?  
No
8. Does your grievance procedure include a statement allowing an individual to submit a grievance in alternative formats?  
No
9. Does your grievance procedure include a time limit to file a grievance procedure?  
Yes
10. Does your grievance procedure inform individuals of their right to file a complaint with a state or federal agency including the agency's addresses?  
Yes

**City of Mattoon  
Council Decision Request**

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MEETING DATE: 06/16/2020 CDR NO: 2020-2046

SUBJECT: Yard Waste Grinding

SUBMITTAL DATE: 05/29/2020

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 06/11/2020  
Date

EXHIBITS (If applicable): Invoice from R&R Services of Illinois

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EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$36,450.00	BUDGETED: \$80,000.00	REQUIRED: \$0

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to waive the formal bidding requirement and to approve payment in the amount of \$36,450.00 to R&R Services of Illinois for grinding of the landscape debris at the Yard Waste Facility.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

R&R Services completed our spring yard waste grinding in early April. The previous grinding was at the end of September. The cost for the piles that accumulated during the winter was \$25,000.00.

We had a significant wind storm just before Easter when the grinding was being performed. We also had them grind a log pile from our tree work that was not part of the original cost. The cost to grind those two items was \$11,450.00.

**R & R SERVICES OF ILLINOIS, INC.**

PO BOX 319  
ARGENTA, IL 62501

**INVOICE**

Invoice Number: 15489  
Invoice Date: 4/17/20  
Page: 1

*Duplicate*


Phone: 217-424-2602

<b>Bill To:</b>
CITY OF MATTOON 401 DEWITT AVE. EAST MATTOON, IL 61938

*Dear*

Customer ID: MATT002

Customer PO	Payment Terms	Sales Rep ID	Due Date
	Net 30 Days		5/17/20

Description	Amount
SPRING 2020 WOOD RECYCLING PROJECT	
(47.6) HOURS CUSTOM GRINDING BRUSH & LEAVES WITH SUPPORT EQUIPMENT	23,800.00
MOBILIZATION COSTS	1,200.00
(22.9) HOURS CUSTOM GRINDING - ADDITIONAL WORK	11,450.00
PROCESS LOGS WITH SUPPORT EQUIPMENT	
<i>Spring Yard Waste Grinding</i> <i>110-5320-519</i> 	

Subtotal	36,450.00
Sales Tax	
Total Invoice Amount	36,450.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>36,450.00</b>

Check/Credit Memo N



**City of Mattoon  
Council Decision Request**

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MEETING DATE: 06/16/2020    CDR NO: 2020-2047

SUBJECT:                                Construction Inspector - Temporary

SUBMITTAL DATE:                    06/04/2020

SUBMITTED BY:                      Dean Barber, Public Works Director

APPROVED FOR                    Kyle Gill,    06/11/2020  
COUNCIL AGENDA:                City Administrator                                Date

EXHIBITS (If applicable):    None

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EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$10,000.00	BUDGETED: \$5,000.00	REQUIRED: \$5,000.00

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the hiring of Larry Cole as a Seasonal Construction Inspector at a pay rate of \$35/hour.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

We are in need of some construction engineering assistance for the Bike Trail Project. IDOT requires full-time, qualified, construction inspection. We have Dan McClain committed full-time to the Marshall Avenue Project under the same rules. Ethan Ervin has 4 projects under construction at the Water Treatment and Waste Water Treatment Plants. We have Milano & Grunloh performing the construction engineering on the Coles Centre Street Project.

Larry Cole is a retired Engineering Technician from IDOT. He is a Mattoon Resident. I have worked with Larry for 34 years. We also hired Larry in 2016 to assist with the inspection of the CSO Satellite Treatment Facility.

One of the benefits of hiring a retired person is that they only work on the days when they are needed. Larry will only be paid on the days in which Ne-Co is working on our side of Loxa Road. Retired construction inspectors bring a lot of experience at a relatively low overall cost. They also end their temporary employment very quietly when the work is complete.

The cost for a construction inspector from Upchurch varies from \$62/hr to \$115/hr. The cost for a construction inspector from Milano & Grunloh varies from \$65/hour to \$97.50/hr. The cost for an in-house engineering technician is approximately \$32/hour plus benefits (+/- \$48/hour).

The work will be paid from Capital Project Funds. There are no employee benefits other than conventional payroll taxes/costs. He will be provided a City vehicle to perform the work.

**City of Mattoon  
Council Decision Request**

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MEETING DATE: 06-16-2020 CDR NO: 2020-2048

SUBJECT: Finance Dept. Meter Reader Position

SUBMITTAL DATE: 06-02-2020

SUBMITTED BY: Beth Wright, Finance Director/Treasurer

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 06/11/2020  
Date

EXHIBITS (If applicable): None

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EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$28,246	\$338,674	\$ 0	\$ 0

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the hiring of Brett Baughman for the vacant Finance Department Meter Reader I position.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

An opening for a Meter Reader in the Finance Department was created by the departure of Brandon Followell, who had worked in that position for 15 months.

We received ten applications for the vacant Meter Reader I position. The interview committee selected Brett Baughman for the position.

Brett has worked as summer help in the Finance Department in 2018 and 2019.

The Meter Reader I position is paid 50% from the Water Fund and 50% from the Sewer Fund, with no impact on the General Fund.

Brett’s first day is expected be to June 17 pending successful drug screening and background check.

**City of Mattoon  
Council Decision Request**

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MEETING DATE: 06/18/2020 CDR NO: 2020-2049

SUBJECT: Tourism Grants

SUBMITTAL DATE: 06/10/2020

SUBMITTED BY: Angelia Burgett, Mattoon Tourism Coordinator

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 06/11/2020  
Date

EXHIBITS (If applicable): Grant Applications

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EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$5,000.00	\$125,000.00	\$120,000.00	\$0.00

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve a total of \$5,000.00 grant from Hotel/Motel taxes fiscal year 2020-2021 for the support of Mattoon CIL-Con (Central Illinois Convention) to be held September 11-12, 2020 at the Cross County Mall.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

“This application was considered and approved by the Tourism Advisory Committee at a meeting held June 10, 2020.”

## Tourism Grant Application

Name of Organization: CIL-Con

Contact Person: Becky Castillo

Address: Po Box 306 Mattoon Telephone: 2172943879

Date of Event: Sept. 11-12, 2020 Name of Event: CIL-Con

### How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

Our event helps promote tourism by bringing in people from all over the United States as guests and/or attendees.

CIL-Con brought over 2500 people to the Cross County Mall in 2019. CIL-Con is 100% free so that everyone can afford to attend.

How does your event attract non-residents?

We bring in guests and speakers from all over the United States. They promote our events and their fans

drive from all over to attend their presentations. Many families can't afford to drive to Indianapolis or Chicago to attend this type of convention.

If your application were accepted, how would the tourism funds granted be used?


Tourism funds will be used for hotel/fees for guests as well as regional advertising. Also to cover the rental fee for the Cross County Mall.

**Financial Statement** (See Attached)

### Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to the best of my knowledge.

Name (Please Print): Becky Castillo

Signature: 

Date: 02/07/2020 Title or Office Held: Event Coordinator

**Tourism Grant Application**

**Detailed Budget**

Event: CIL-Con

Date of Event: September 11-12, 2020 Date of Application: 02/07/2020

Sponsor: CIL-Con Committee

Income (Estimated)	Actual Last Year 20__ OR First Annual Budget	Estimated Present Year 20__
Rental of Booths	\$ 5000.00	\$ 5000.00
Entry Fees/ Gate Receipts	0.00	
Donations/ Sponsorships	500.00	1000.00
T-Shirts and Souvenirs	450.00	500.00
Food and Drinks, Etc.	0.00	0.00
Mattoon Tourism Grant	5000.00	7500.00
Other: (Explain)		
<u>Fundraising</u>		6000.00
<b>Total Income</b>	<b>\$ 10950.00</b>	<del>10950.00</del> <b>20,000</b>
<b>Expenses (Itemized)</b>	500.00	
Advertising	700.00	3000.00
T-Shirts and Souvenirs	540.00	250.00
Food, Drinks, Etc.	0.00	200.00
Labor Costs	0.00	0.00
Entertainment	5000.00	10000.00
Supplies	100.00	1000.00
Postage	100.00	200.00
Rentals	500.00	1000.00
Insurance	0.00	200.00
Other (Explain)		
<u>Internet</u>	615.96	700.00
<u>Hotel</u>	2150.04	2500.00
<b>Total Expenditures</b>	<b>\$ 10206.00</b>	<b>\$ 19050.00</b>
Estimate Value of In-Kind Services (Explain)	\$3000.00	\$ 3000.00
<u>Donated Time, labor, and AV equipment</u>		

**Tourism Grant Application**

**Summary of Event**

## Agreement

This Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
by and between the City of Mattoon, Coles County, Illinois (hereinafter, "City") and  
CIL- Con Committee, Mattoon, IL (hereinafter "Grantee").

### Witnesseth:

WHEREAS. City has agreed to provide a grant of money in the amount of Five thousand and dollars (\$5,000.00) for the purposes set forth in the Tourism Grant Application (appended hereto, marked as Exhibit A, and fully incorporated herein by reference); and ,

WHEREAS, Grantee, as a condition of the grant, has agreed to fully disclose its financial standing to prove that the grant was used as represented on Exhibit A.

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. As a condition of the grant (Exhibit A), Grantee shall make available to City, or any of its designated representatives, any or all of its financial records, including but not limited to: checking accounts, savings accounts, bank accounts, financial institution accounts, books of account, general ledgers, and all other financial records and business records, such records request shall be satisfied within seven (7) business days of written request to Grantee.
2. City agrees to fund the grant (Exhibit A) consistent with the terms of Exhibit A.

3. City may conduct an audit of Grantee's financial records at any time within fourteen (14) months of the date of Exhibit A. City may also conduct an audit within sixty (60) days of receipt of written notice as set forth in the next paragraph, hereof.
4. Grantee shall provide a written notice to the City Clerk of the City of Mattoon within sixty (60) days of the conclusion of the grant program (Exhibit C). Grantee will comply with all other requirements set forth in "General Information Sheet" appended hereto and marked as Exhibit B which are not expressly contradicted by this agreement.
5. The audit referred to in this agreement shall include the unrestricted access to all financial records of Grantee as provided in this Agreement.
6. Grantee shall, upon written request by City, give written direction to all financial institutions, with which it has any account, to disclose any information with respect to such account(s) and, by this Agreement, waives any privilege or right of confidentiality which it may have to any financial records possessed by it or possessed by any financial institution.
7. Financial institution, as used in this Agreement, includes any bank, savings and loan, securities house, or any other institution having the purpose of holding or investing funds for clients or customers of such financial institution.
8. In the event of noncompliance with this Agreement, Grantee shall refund all monies paid to it pursuant to Exhibit A within thirty (30) days upon written demand to it by City because of such noncompliance. City will not demand

refund until reasonable efforts have been made to obtain compliance with this Agreement.

9. Grantee agrees that all funds paid to it pursuant to Exhibit A shall be used solely and only for the purposes represented on Exhibit A.

---

Mayor

Attest:

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City Clerk

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Grantee



**City of Mattoon  
Council Decision Request**

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MEETING DATE: 06/18/2020      CDR NO: 2020-2050

SUBJECT:                              Tourism Grants

SUBMITTAL DATE:                      06/10/2020

SUBMITTED BY:                        Angelia Burgett, Mattoon Tourism Coordinator

APPROVED FOR                        Kyle Gill,    06/11/2020  
COUNCIL AGENDA:                      City Administrator    Date

EXHIBITS (If applicable):      Grant Applications

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EXPENDITURE	AMOUNT	FUNDS	CONTINGENCY
ESTIMATE:	BUDGETED:	REMAINING:	FUNDING:
\$2,500.00	\$125,000.00	\$117,500.00	\$0.00

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve a total of \$2,500.00 grant from Hotel/Motel taxes fiscal year 2020-2021 to support the Coles County Airport Authority Airshow 2020 to be held August 29, 2020.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

“This application was considered and approved by the Tourism Advisory Committee at a meeting held June 10, 2020.”

## Tourism Grant Application

Name of Organization: Coles County Airport Authority

Contact Person: Andrew Fearn

Address: 432 Airport Road Telephone: 217-234-7120

Date of Event: 8-29-20 Name of Event: Airshow 2020

### How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

Our Airshow is a bi-annual event that brings in a large crowd. Patrons utilize hotels for overnight stays and  
solicite local stores, gas stations and restaurants. It is being held on a weekend with no other events.

How does your event attract non-residents?

Over 60% of the Airshow traffic comes from outside of Coles County. The Airport brings in  
World Class Airshow performers, and this year will include an A10 Warthog Full Aerobatic Demo.

If your application were accepted, how would the tourism funds granted be used?

The primary use of the grant would be used on advertising. We plan to advertise on radio, print ads, and  
billboards in and outside of Coles County.

**Financial Statement** (See Attached)

### Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to be best of my knowledge.

Name (Please Print): Andrew Fearn

Signature: \_\_\_\_\_

Date: May 29, 2020 Title or Office Held: Airport Manager

**Tourism Grant Application**

**Detailed Budget**

Event: 2020 Airshow

Date of Event: August 29, 2020 Date of Application: May 29, 2020

Sponsor: Coles County Airport Authority

Income (Estimated)	Actual Last Year 2018 OR First Annual Budget	Estimated Present Year 2020
Rental of Booths	\$ See attached documents	\$ \$1,200.00
Entry Fees/ Gate Receipts		\$3,500.00
Donations/ Sponsorships		\$1000.00
T-Shirts and Souvenirs		0
Food and Drinks, Etc.		0
Mattoon Tourism Grant		\$5,000.00
Other: (Explain)		
<u>Charleston Tourism</u>		\$1,500.00
<u>Coles County Airport Authority</u>		\$60,000.00
<b>Total Income</b>	\$	\$ \$72,200.00
<b>Expenses (Itemized)</b>		
Advertising		\$5,222.00
T-Shirts and Souvenirs		0
Food, Drinks, Etc.		\$575.00
Labor Costs		\$1,626.00
Entertainment		\$49,088.00
Supplies		\$10,000.00
Postage		
Rentals		\$2,675.00
Insurance		\$2,214.00
Other (Explain)		
<u>Parking, Police</u>		
<u>Fire</u>		\$1,600.00
<b>Total Expenditures</b>	\$	\$ \$73,000.00
Estimate Value of In-Kind Services (Explain)	\$	\$
Equipment and Volunteers		

**Tourism Grant Application**

**Summary of Event**

## Agreement

This Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
by and between the City of Mattoon, Coles County, Illinois (hereinafter, "City") and  
Coles County Airport Authority Mattoon, IL (hereinafter "Grantee").

### Witnesseth:

WHEREAS. City has agreed to provide a grant of money in the amount of two thousand five hundred dollars (\$2,500.00) for the purposes set forth in the Tourism Grant Application (appended hereto, marked as Exhibit A, and fully incorporated herein by reference); and ,

WHEREAS, Grantee, as a condition of the grant, has agreed to fully disclose its financial standing to prove that the grant was used as represented on Exhibit A.

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. As a condition of the grant (Exhibit A), Grantee shall make available to City, or any of its designated representatives, any or all of its financial records, including but not limited to: checking accounts, savings accounts, bank accounts, financial institution accounts, books of account, general ledgers, and all other financial records and business records, such records request shall be satisfied within seven (7) business days of written request to Grantee.
2. City agrees to fund the grant (Exhibit A) consistent with the terms of Exhibit A.

3. City may conduct an audit of Grantee's financial records at any time within fourteen (14) months of the date of Exhibit A. City may also conduct an audit within sixty (60) days of receipt of written notice as set forth in the next paragraph, hereof.
4. Grantee shall provide a written notice to the City Clerk of the City of Mattoon within sixty (60) days of the conclusion of the grant program (Exhibit C). Grantee will comply with all other requirements set forth in "General Information Sheet" appended hereto and marked as Exhibit B which are not expressly contradicted by this agreement.
5. The audit referred to in this agreement shall include the unrestricted access to all financial records of Grantee as provided in this Agreement.
6. Grantee shall, upon written request by City, give written direction to all financial institutions, with which it has any account, to disclose any information with respect to such account(s) and, by this Agreement, waives any privilege or right of confidentiality which it may have to any financial records possessed by it or possessed by any financial institution.
7. Financial institution, as used in this Agreement, includes any bank, savings and loan, securities house, or any other institution having the purpose of holding or investing funds for clients or customers of such financial institution.
8. In the event of noncompliance with this Agreement, Grantee shall refund all monies paid to it pursuant to Exhibit A within thirty (30) days upon written demand to it by City because of such noncompliance. City will not demand

refund until reasonable efforts have been made to obtain compliance with this Agreement.

9. Grantee agrees that all funds paid to it pursuant to Exhibit A shall be used solely and only for the purposes represented on Exhibit A.

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Mayor

Attest:

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City Clerk

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Grantee

**City of Mattoon  
Council Decision Request**

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MEETING DATE: 06/18/2020 CDR NO: 2020-2051

SUBJECT: Tourism Grants

SUBMITTAL DATE: 06/10/2020

SUBMITTED BY: Angelia Burgett, Mattoon Tourism Coordinator

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 06/11/2020  
Date

EXHIBITS (If applicable): Grant Applications

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EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$2,500.00	\$125,000.00	\$115,000.00	\$0.00

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve a total of \$2,500.00 grant from Hotel/Motel taxes fiscal year 2020-2021 to support the Coles County Speedway USAC Summer Nationals to be held August 7-8<sup>th</sup>, 2020.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

“This application was considered and approved by the Tourism Advisory Committee at a meeting held June 10, 2020.”



## Tourism Grant Application

## General Information Sheet

### Tourism Funds

On September 17, 1991, the Mattoon City Council established a Tourism Committee to make recommendations to the City Council relative to the disposition and allocations of tourism funds generated by a Hotel-Motel Tax. Funds generated by this tax are to be **expended by the municipality for the promotion of tourism and conventions within the City of Mattoon or otherwise attract overnight non-residents.** The Committee consists of seven members appointed by the Mayor with the advice and consent of the City Council. A City Council member serves as an ex-officio member.

### How To Apply

1. Obtain an application from the City Clerk's office or the Tourism Office at City Hall.
2. Fully complete the application along with any other pertinent documents plus twelve (12) copies (13 in all) to the Tourism Office located at 208 North 19<sup>th</sup> Street, Mattoon, Illinois 61938.
3. Carefully address the evaluation criteria.
4. The Committee should receive the application **ninety (90) days prior-to** the planned event date when possible. Any application received later than 90 days may be tabled until the next meeting. It is mutually advantageous to have the application acted upon up to six (6) months prior to the planned event date.
5. Application **MUST** be typed. Any handwritten applications will not be reviewed.
6. A representative from the sponsoring group applying for the funds **MUST** attend the application review process by the Mattoon Tourism Committee.
7. Submit evidence seeking additional funding sources, such as foundations, matching grant programs, Department of Commerce and Community Affairs, Illinois Bureau of Tourism, etc.
8. Applicants must make an appointment with the Tourism Director prior to submitting the application for evaluation of the application. Applicants can expect this to be a 10-15 minute meeting.

### Evaluation Criteria

Grant application for Mattoon Tourism Fund shall be evaluated primarily on the following terms:

1. Overnight hotel stays give events a greater weight
2. The event compliments the best interest of the Mattoon Community.
3. The event or some portion of the event must occur within the city limits of Mattoon or otherwise attract overnight non-residents.
4. Provides economic opportunities for Mattoon Businesses.
5. Be proposed by an organization (or individuals) that has/have an established history of successful accomplishments.
6. Be innovative in the promotion of the Greater Mattoon Community.
7. Enhances the visual environment that results in lasting positive impressions of the community.
8. One or more of the following is included:
  - a. A repeat of an event that has been successful in past years. This should not be interpreted however, as an on going means of funding an event. The ideal scenario is lending more funds to "new" or "young" events and gradually



- decreasing the amount as the event moves toward becoming self-supporting and profit making.
- b. An event that meets a need for greater attention, in the total spectrum of Mattoon attractions.
9. Note: Lower funding priority will be given to the application that enhances the reputation of an individual or business over the reputation of the community.
10. Eligible Uses for Mattoon Tourism Funds
- a. Advertising
  - b. Entry Fees/Entertainment
  - c. Hotel Rooms
  - d. Transportation Expense
  - e. Insurance
  - f. Capitol Improvements/City Facilities that encourage/enhance tourism
11. Ineligible uses
- a. Concessions
  - b. Souvenirs
  - c. Equipment/Balls
  - d. Officials
  - e. City Labor Costs

### **Crediting City/Tourism Board For Funding Project**

The following statement will be incorporated on all printed material and/or television/radio marketing: **“Funding provided in part by Mattoon, Illinois Tourism”**. **The official logo of Mattoon Tourism shall also be used on printed materials.** Failure to include statement or logo will result in a total cost disallowance for the portion of the grant project.

**A follow-up report of any monies from the Mattoon Tourism Committee MUST be received within sixty (60) days after the event.** The follow-up summary is attached. Said report will consist of actual financial statements, samples of promotional materials, event statistics and/or the usage of Tourism money to promote tourism in the Mattoon Community

# Tourism Grant Application

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Name of Event: \_\_\_\_\_

## How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

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How does your event attract non-residents?

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If your application were accepted, how would the tourism funds granted be used?

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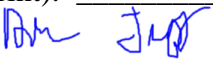
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**Financial Statement** (See Attached)

## Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to be best of my knowledge.

Name (Please Print): \_\_\_\_\_

Signature:  \_\_\_\_\_

Date: \_\_\_\_\_ Title or Office Held: \_\_\_\_\_

**Tourism Grant Application**

**Detailed Budget**

Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Sponsor: \_\_\_\_\_

**Income (Estimated)** **Actual Last Year 20\_\_** **OR** **Estimated Present Year 20\_\_**  
**First Annual Budget**

Rental of Booths	\$	\$
Entry Fees/ Gate Receipts		
Donations/ Sponsorships		
T-Shirts and Souvenirs		
Food and Drinks, Etc.		
Mattoon Tourism Grant		
Other: (Explain)		
_____		
_____		
<b>Total Income</b>	<b>\$</b>	<b>\$</b>
<b>Expenses (Itemized)</b>		
Advertising		
T-Shirts and Souvenirs		
Food, Drinks, Etc.		
Labor Costs		
Entertainment		
Supplies		
Postage		
Rentals		
Insurance		
Other (Explain)		
_____		
_____		
<b>Total Expenditures</b>	<b>\$</b>	<b>\$</b>
Estimate Value of In-Kind Services (Explain)	\$	\$
_____		
_____		

**Tourism Grant Application**

**Summary of Event**

# Agreement

This Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
by and between the City of Mattoon, Coles County, Illinois (hereinafter, "City") and  
Coles County Speedway Charleston, IL (hereinafter "Grantee").

## Witnesseth:

WHEREAS. City has agreed to provide a grant of money in the amount of two thousand five hundred dollars (\$2,500.00) for the purposes set forth in the Tourism Grant Application (appended hereto, marked as Exhibit A, and fully incorporated herein by reference); and ,

WHEREAS, Grantee, as a condition of the grant, has agreed to fully disclose its financial standing to prove that the grant was used as represented on Exhibit A.

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. As a condition of the grant (Exhibit A), Grantee shall make available to City, or any of its designated representatives, any or all of its financial records, including but not limited to: checking accounts, savings accounts, bank accounts, financial institution accounts, books of account, general ledgers, and all other financial records and business records, such records request shall be satisfied within seven (7) business days of written request to Grantee.
2. City agrees to fund the grant (Exhibit A) consistent with the terms of Exhibit A.

3. City may conduct an audit of Grantee's financial records at any time within fourteen (14) months of the date of Exhibit A. City may also conduct an audit within sixty (60) days of receipt of written notice as set forth in the next paragraph, hereof.
4. Grantee shall provide a written notice to the City Clerk of the City of Mattoon within sixty (60) days of the conclusion of the grant program (Exhibit C). Grantee will comply with all other requirements set forth in "General Information Sheet" appended hereto and marked as Exhibit B which are not expressly contradicted by this agreement.
5. The audit referred to in this agreement shall include the unrestricted access to all financial records of Grantee as provided in this Agreement.
6. Grantee shall, upon written request by City, give written direction to all financial institutions, with which it has any account, to disclose any information with respect to such account(s) and, by this Agreement, waives any privilege or right of confidentiality which it may have to any financial records possessed by it or possessed by any financial institution.
7. Financial institution, as used in this Agreement, includes any bank, savings and loan, securities house, or any other institution having the purpose of holding or investing funds for clients or customers of such financial institution.
8. In the event of noncompliance with this Agreement, Grantee shall refund all monies paid to it pursuant to Exhibit A within thirty (30) days upon written demand to it by City because of such noncompliance. City will not demand

refund until reasonable efforts have been made to obtain compliance with this Agreement.

9. Grantee agrees that all funds paid to it pursuant to Exhibit A shall be used solely and only for the purposes represented on Exhibit A.

---

Mayor

Attest:

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City Clerk

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Grantee

**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2020-1743**

**AN ORDINANCE RATIFYING THE EMPLOYMENT AGREEMENT OF  
JEFFREY HILLIGOSS FOR THE POSITION OF FIRE CHIEF**

**WHEREAS**, the Fire Chief position is currently vacant and the City wishes to fill the vacancy;  
and,

**WHEREAS**, the City of Mattoon enters into employment agreements with member of its  
managements team; and,

**WHEREAS**, the City is naming Jeffrey Hilligoss as the Mattoon Fire Chief, effective June 27,  
2020; and,

**WHEREAS**, the parties wish to memorialize the terms of Fire Chief Hilligoss’ employment with  
the City.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF  
MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION, as follows:**

**Section 1.** Jeffrey Hilligoss is hereby named as the Mattoon Fire Chief, effective June 27, 2020.

**Section 2.** The City Council hereby approves an Employment Agreement with Jeffrey Hilligoss  
for the position of Fire Chief, a copy of which is attached hereto and incorporated herein by  
reference.

**Section 3.** This ordinance shall be deemed published as of the day of its adoption and approval by  
the City Council.

**Section 4.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_,  
adopted this 16<sup>th</sup> day of June, 2020, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
\_\_\_\_\_

NAYS (Names): \_\_\_\_\_

ABSENT (Names): \_\_\_\_\_

Approved this 16<sup>th</sup> day of June, 2020.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_ 06-16 , 2020.



# MATTOON

MATTOON, ILLINOIS: *Working Together to Build the Future*

June 16, 2020

Mr. Jeffrey Hilligoss  
9393 E Co. Rd. 550 N  
Mattoon, IL 61938

RE: Employment Agreement with City of Mattoon

Dear Mr. Hilligoss:

Subject to formal ratification by the City Council during its meeting of June 16, 2020, this letter outlines the terms of your continued employment with the City of Mattoon, Illinois. These terms will constitute a new contract with you upon your acceptance and ratification by the City Council.

Duties. The duties of the Fire Chief are described in a job description, a copy of which is attached and incorporated herein by reference.

Hours of Work. You will be an “exempt executive employee” as that term is defined by the Fair Labor Standards Act, exempt from hours of work record keeping and overtime compensation standards.

Termination. Employment with the City as Fire Chief will be “at will” and you may be removed or discharged at any time, with or without cause, and without recourse or further entitlement to your rights under this Agreement. In such case, the Fire Commissioner shall file with the City Council the reasons for such removal or discharge, which removal or discharge shall not become effective unless confirmed by a majority vote of the full City Council. Notwithstanding your removal or discharge as Fire Chief, you will retain rights pursuant to 65 ILCS 5/10-2.1-4. You may resign at any time subject only to a requirement of one month’s notice to the Council.

Salary. You will receive an \$88,000.00 annual salary commencing on June 27, 2020. Any increase in this amount will be made annually, if at all, solely by the City Council at its discretion with its approval of the annual budget.

Insurance. You will receive worker compensation, income disability, medical, dental and life insurance benefits equivalent to benefits provided to other city employees. Future payroll deductions for insurance will be equivalent to other city employees who have managerial responsibilities.

Retirement. The City will provide a defined retirement benefit for you with the Firefighters Pension Fund. You will contribute an amount defined by state statute by Payroll Deduction to the Firefighters Pension Fund.

Vehicle. You will be provided a vehicle which shall be owned and regularly maintained by the City for conducting the business of the City. Said vehicle shall not be allowed to have an appearance which would cause embarrassment to the office of the Chief of Fire or to the City of Mattoon. Reasonable personal use of a vehicle owned by the City is permissible. Regular personal use of a vehicle owned by the City is not allowed.

Other Employment Benefits. You will earn future vacation, sick leave and holiday benefits and sick and vacation payouts in accordance with the Mattoon Personnel Policy adopted by the City.

Clothing Allowance. You will receive an annual clothing allowance in the amount of \$650, which shall be paid within 30 days after May 1<sup>st</sup> in each successor fiscal year of this Agreement.

Communications Equipment. The City will reimburse you \$100 per month for cellular phone and associated data services associated with your position as Fire Chief.

Professional Development. The City will budget and pay for your membership dues, registration fees, travel and per diem expenses for up to 40 hours per year of continuing professional education so long as that education is directly related to your duties as Fire Chief. Additional training may be requested and must be pre-approved by the City Administrator.

Performance Evaluation. The Fire Commissioner and the City Administrator will review your performance annually to evaluate progress toward objectives and to update objectives and strategies for the next evaluation period.

Amendments and Extensions. This Agreement may be amended and extended by mayor and council members that assume subsequent terms of office.

Your signature below shall be deemed to be your consent and agreement to the provisions of this instrument for terms and conditions of employment with the City of Mattoon, Illinois.

Sincerely,

MATTOON CITY COUNCIL

By: Tim Gover, Mayor

PASSED and APPROVED by the City Council for the City of Mattoon, Illinois at a regular meeting held June 16, 2020 and effective June 27, 2020.

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_

***Susan J. O'Brien***

City Clerk

\_\_\_\_\_

***Kyle M. Gill***

City Administrator

ACCEPTANCE

I, Jeffrey Hilligoss, have read the above, accept and agree to the conditions of employment as stated herein. By my signature, I hereby waive any rights, which I may now or hereafter have different from the rights contained in this contract and agree not to assert any rights in regard to termination different from those contained in this instrument.

\_\_\_\_\_

Date

\_\_\_\_\_

Jeffrey Hilligoss

**Mattoon Fire Department**  
**Rules and Procedures**  
**Job Description**  
**Fire Chief**

**Title:** Fire Chief  
**Classification:** Exempt  
**Compensation Range:** Defined by Employment Agreement

**POSITION SUMMARY:**

The Fire Chief for the City of Mattoon shall be responsible for managing the Fire Department, performing administrative duties and controlling the operations and morale of the Department. The Chief shall prescribe policies and practices that provide for an effective and efficient operation consistent with the goals and objectives approved by the Fire Commissioner and City Administrator.

**ESSENTIAL DUTIES:**

The Fire Chief manages the human resource and financial administration functions of the department in coordination with the City Administrator, City Attorney and Treasurer. The Chief, with the approval of the City Council, prescribes departmental policies and rules as may be necessary to the discipline and efficiency of the fire service. The Chief assists in the negotiation of successor collective bargaining agreements. The Chief has custody of property of the municipality assigned to the Fire Department.

- Shall have authority over all members of the department and shall exercise that authority as needed in emergency and non-emergency situations.
- Shall assign officers and other supervisors to administer the work of the department and shall hold them responsible for the proper administration of such duties committed to their charge.
- Shall have full authority to recall any or all off duty members of the department whenever he deems it necessary for the good of the department.
- Shall observe the abilities, discipline and morale of the officers and members of the department and shall keep well informed of the conditions and operating efficiency of its apparatus and equipment.
- Shall be responsible for the enforcement of the rules, regulations, policies and orders of the department, and all laws and ordinances of the City of Mattoon or the State of Illinois, applicable to the department.
- Shall report to the Board of Fire and Police Commissioners any member, who by reason

of age, disease, accident or other incompetency does not or cannot fully and promptly perform the duties required of them.

- Shall report to the Board of Fire and Police Commissioners an official evaluation of the manner in which probationary members perform their duties.
- Shall prescribe and regulate the various department uniforms and the times and manner in which they are worn.
- Shall recommend the following to the Commissioner of the department:
  - Requirements and specifications for new stations, including their sites.
  - Changes in existing stations.
  - Increases or changes in the number of personnel.
  - Requirements and specifications for new apparatus.
  - Major repairs to current apparatus.
  - Requirements and specifications for new equipment.
  - Sale of apparatus or equipment not needed for the operation of the department.
- Shall cooperate with and aid the Board of Fire and Police Commissioners in the administering of their duties as defined by law.
- Shall assist with the preparation of budgets, strategic planning and disaster recovery planning.
- Shall provide monthly operational reports requested by the City Administrator and Fire Commissioner.
- Shall enforce and maintain compliance with all federal, state and local laws, ordinance and collective bargaining agreements.
- Shall attend all regular and special meetings of the City Council, unless excused by the City Administrator or Fire Commissioner.

#### **DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES:**

- Bachelor's Degree
- NFPA Codes
- Life Safety Codes
- International Fire Codes
- Excellent Communication and leadership skills
- Ability to manage difficult and stressful situations
- Perform or oversee Fire Investigations
- Perform or oversee Fire Code Inspections

#### **PHYSICAL DEMANDS AND OCCUPATIONAL EXPOSURES:**

This job requires the employee to stand, walk, to use hands and fingers, to handle, feel or operate objects, tools or controls and to reach with hands and arms. This employee is required to sit, climb and balance; to stoop, kneel, crouch and crawl and to talk and hear. The job requires

visual acuity, depth perception and color vision. There is an occasional requirement to lift and/or move up to 50 pounds. The noise level in the work environment may be elevated at times.

**QUALIFICATIONS AND EDUCATION:**

The successful candidate will typically have five (5) or more years of progressively responsible experience, and or any combination of education, training, and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job.

The ideal qualifications will consist of the following:

- Bachelor's degree from an accredited four-year university or college, fire science or related field preferred.
- Fire Officer I required at appointment; Fire Officer II, Fire Officer III/Chief Fire Officer preferred.

Additional qualifications:

The ideal candidate shall have experience working successfully in a collaborative labor relations/collective bargaining environment. Demonstrates the technical aspects of emergency scene management (NIMS), Emergency Management Preparedness and planning (EMA), fire prevention and fire prevention education programs, hazardous materials response, special technical rescue response and MABAS (Mutual Aid Box Alarm System) operations. Experience in strategic planning skills, interpretation and enforcement of policies, rules, regulations standards, strong awareness to the safety of the department personnel, ability to develop goals and objectives, priorities of the department, working with members of the community and coordination with the human resource needs is a must.

(65 ILCS 5/) Illinois Municipal Code

5/10-2.1-4. Fire and police departments; appointment of members; certificates of appointments

**NECESSARY SPECIAL REQUIREMENT:**

Possession of a valid Illinois Class D Driver's License.

**City of Mattoon  
Council Decision Request**

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MEETING DATE: 6/16/2020    CDR NO: 2020-2052

SUBJECT:   Promotion to Captain

SUBMITTAL DATE:   6/11/2020

APPROVED FOR                                 Kyle Gill,   6/11/2020  
COUNCIL AGENDA:                            City Administrator   Date

EXHIBITS:   None

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EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$87,873.74	\$2,415,555.00	\$2,036,451.59	\$0.00

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**IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:**

“I move to appoint Firefighter Engineer Robert “Bart” Owen to the position of Captain due to the promotion of Captain Jeff Hilligoss to Fire Chief for the Mattoon Fire Department.”

**SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:**

Bart Owen was hired by Mattoon Fire Department on July 1, 2000. He has demonstrated a strong commitment to the department and the City of Mattoon. With the approval of the Board of Fire and Police Commissioners I am requesting Bart Owen be promoted to the position of Captain at the Mattoon Fire Department as of June 27, 2020.

**City of Mattoon  
Council Decision Request**

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MEETING DATE: 6/16/2020 CDR NO: 2020-2053

SUBJECT: Promotion to Engineer/Driver

SUBMITTAL DATE: 6/11/2020

APPROVED FOR COUNCIL AGENDA: Kyle Gill,  
City Administrator 6/11/2020  
Date

EXHIBITS: None

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EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	FUNDS REMAINING:	CONTINGENCY FUNDING:
\$69,057.66	\$2,415,555.00	\$2,036,451.59	\$0.00

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to appoint Firefighter Tyler Johns to the position of Firefighter Engineer due to the promotion of Firefighter Engineer Robert “Bart” Owen to Captain for the Mattoon Fire Department.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Tyler Johns was hired by Mattoon Fire Department on January 1, 2014. He has demonstrated a strong commitment to the department and the City of Mattoon. With the approval of the Board of Fire and Police Commissioners I am requesting Tyler Johns be promoted to the position of Firefighter Engineer at the Mattoon Fire Department as of June 27, 2020.



**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2020-3093**

**DECLARATION OF LOCAL STATE OF EMERGENCY**

State of Illinois  
County of Coles  
City of Mattoon

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Timothy D. Gover, the Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, June 16, 2020, and shall continue until such time as provided in Ordinance No. 2020-5430.

**WHEREAS**, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

**WHEREAS**, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

**WHEREAS**, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

**WHEREAS**, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

**WHEREAS**, the City Administration has coordinated its response with other Coles County governmental entities.

**The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.**

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Timothy D. Gover, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

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Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

**NOTARY ACKNOWLEDGMENT**

On this 16th of June, 2020, personally appeared the above-named Timothy D. Gover and acknowledged the foregoing to be his free act and deed, before me.

\_\_\_\_\_  
Notary Public

My Commission Expires: 06-10-2023

(Seal)

Print Susan J. O'Brien

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**Nothing follows**